

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

28<sup>TH</sup> SEPTEMBER 2017

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 4<sup>TH</sup> OCTOBER 2017 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
17/164	CHAIRMAN	<b>Welcome and Apologies for Absence.</b>	INFORMATION/DECISION
17/165	ALL MEMBERS	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2016.	DECISION
17/166	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
17/167	ALL MEMBERS	<b>Ward and County Councillors to address the members if present.</b> Ward Councillor, County Councillor.	INFORMATION
17/168	ALL MEMBERS	<b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6<sup>TH</sup> SEPTEMBER 2017.</b>	DECISION
17/169	DANIEL CAMERON	<b>S106 Funding.</b> Planning and Contributions Officer from Colchester Borough Council to give a brief presentation regarding S106 funding.	INFORMATION
17/170	ALL MEMBERS	<b>Item 1. Notice Board.</b> The notice board in Colchester Road, is jointly owned and maintained with Chappel Parish Council, and is additionally used to display information from Colchester Borough Council and Essex County Council. This item is to consider issuing keys to the Village Hall Committee who have requested to be allocated a third of the notice board for their use. <b>Item 2. Hall Hire Charges.</b> To confirm receipt of an e-mail from the Village Hall Management Committee, confirming that hall hire charges will be increased as from 1st November 2017 to £25 for the main hall and £20 for the back room, this represents an increase of 25% and 11% respectively.	DECISION
17/171	ALL MEMBERS	<b>Parish Calendar 2018/2019.</b> To set the Parish Calendar for 2018/2019.	DECISION

<b>17/172</b>	ALL MEMBERS	<b>Royal British Legion</b> To consider the purchase of a Wreath or a donation for Remembrance Day.	DECISION																																				
<b>17/173</b>	ALL MEMBERS	<b>Planning Matters.</b> TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION																																				
<b>17/174</b>	CLLR.K. BROWN	<b>Parish Public Footpaths Working Group.</b> Update.	INFORMATION																																				
<b>17/175</b>	ALL MEMBERS	<b>LHP Proposals.</b> <b>Item 1.</b> Station Road LHP Traffic Calming Proposal. <b>Item 2.</b> Vehicle Activated Sign on Station Road. <b>Item 3.</b> Tyburn Hill LHP Proposal. <b>Item 4.</b> Welcome to Wakes Colne sign. <b>Item 5.</b> New Solar Light for Bus shelter. <b>Item 6.</b> Hazard signs near the village Hall, when exiting the car park. <b>Item 7.</b> Hump Back Bridge – dropped verges along Mount Bures Road <b>Item 8.</b> Footpath clearance along A1124 from the Business Park down to the Village Hall Update on all items.	INFORMATION/DECISION																																				
<b>17/176</b>	ALL MEMBERS	<b>Locality Budget.</b> To discuss applying for the Locality budget, bids to be in by December.	DECISION																																				
<b>17/177</b>	ALL MEMBERS	<b>Mobile Library Service</b> Public consultation on proposed changes to the Mobile Library Service 19 September - 6 November	DECISION																																				
<b>17/178</b>	ALL MEMBERS	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for September (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Richard Edwards Group LLP (Inv. 32201 payroll services)</td> <td>101057</td> <td>57.60</td> </tr> <tr> <td>T Mobile (for September)</td> <td>DD</td> <td>12.74</td> </tr> <tr> <td>A &amp; J Lighting (Inv. No. 30917)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Mow &amp; Mend (Inv. 0471 &amp; 0468) Noticeboard Maintenance Agreed as per minute number 17/101 Item 1 and Item 2)</td> <td>101058</td> <td>115.00</td> </tr> <tr> <td>EALC (Inv.No. 8764 Agreed as per minute No. 17/157)</td> <td>101059</td> <td>45.00</td> </tr> <tr> <td>Colchester Borough Council (Inv.20148789 Jan-March Electricity for street lights)</td> <td>101060</td> <td>59.12</td> </tr> <tr> <td>Colchester Borough Council (Inv.20148803 April-June Electricity for street lights)</td> <td>101061</td> <td>69.06</td> </tr> <tr> <td>Diane Jacob (Expenses for September)</td> <td>101062</td> <td>37.27</td> </tr> <tr> <td>Diane Jacob (Salary for September)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>Essex Pension Fund (For September)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv.No. 1262 Hall hire for September)</td> <td>101063</td> <td>20.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE NO.	TOTAL	Richard Edwards Group LLP (Inv. 32201 payroll services)	101057	57.60	T Mobile (for September)	DD	12.74	A & J Lighting (Inv. No. 30917)	DD	55.66	Mow & Mend (Inv. 0471 & 0468) Noticeboard Maintenance Agreed as per minute number 17/101 Item 1 and Item 2)	101058	115.00	EALC (Inv.No. 8764 Agreed as per minute No. 17/157)	101059	45.00	Colchester Borough Council (Inv.20148789 Jan-March Electricity for street lights)	101060	59.12	Colchester Borough Council (Inv.20148803 April-June Electricity for street lights)	101061	69.06	Diane Jacob (Expenses for September)	101062	37.27	Diane Jacob (Salary for September)	SO	438.41	Essex Pension Fund (For September)	SO	106.77	Chappel & Wakes Colne Village Hall (Inv.No. 1262 Hall hire for September)	101063	20.00	DECISION
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<b>17/179</b>	CLERK	<b>Clerk's Report.</b>	INFORMATION																																				
<b>17/180</b>	ALL MEMBERS	<b>Vacancy on Wakes Colne Parish Council.</b> To confirm that a notice has been published. We currently have two vacancies on Wakes Colne Parish Council. If anyone is interested, in joining Wakes Colne Parish Council, please contact the Clerk for an application form.	INFORMATION																																				
<b>17/181</b>	ALL MEMBERS	<b>Date of Next Meeting.</b> Parish Council Meeting Wednesday 1 <sup>st</sup> November 2017 (7.15pm)	INFORMATION																																				

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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