

WAKES COLNE PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL PARISH ASSEMBLY

OF WAKES COLNE PARISH COUNCIL

HELD ON MONDAY 19th MAY 2014 AT 7.30PM

AT CHAPPEL & WAKES COLNE VILLAGE HALL

In the Chair: Cllr. A. Hannington (Vice Chairman)
Present: Cllrs. M. Bowden, Cllr M. Taylor, Cllr. S. Scrase
Apologies: Cllr. S. Hounslow, Cllr K. Brown and Cllr. H. Cresswell
Also Present: No members of public present, only guest speakers invited by Chappel Parish Council

13/0001 TO CONFIRM THE MINUTES OF THE ANNUAL PARISH ASSEMBLY MEETING HELD ON 20th MAY 2014

It was proposed by Cllr. M. Bowden, seconded by Cllr S. Scrase all in favour, that the minutes from the Annual Parish Assembly Meeting held on 20th May 2013 be approved, as a correct record and were signed by the Vice-Chairman, resolution passed.

13/0002 CHAIRMAN'S REPORT
Cllr. A. Hannington read out the Chairman's report - see attached Chairman's Report

13/0003 DATE OF NEXT ANNUAL PARISH MEETING
The meeting closed at **8.10pm** and the next meeting date to be confirmed.

Signed: Date2015



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Wakes Colne Parish Council

www.wakescolne.org

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

CHAIRMANS REPORT 2014

During these past months Diane has continued to work hard on all aspects of clerking for a parish council and has now gained a CiLCA award (Society of Local Council Award) congratulations to Diane for obtaining this.

The usual business of a Parish Council continues, this includes reviewing numerous planning applications, setting the Precept (which again has not been raised this year), we have dealt with regular complaints about potholes and excess water on roads, both items appear frequently on agenda's. We have also dealt with supplying gritting salt to residents who were willing to grit public roads and footways. This year we have had very few cold days so it is possible that the stocks that were distributed could be available for next winter. Annually we review and renew contracts ie: grass cutting, liability insurance and other advisory contracts.

Ward Councillor Peter Chillingworth and Borough Councillor Anne Brown attend meetings as much as their schedules allow, and are able to update the Parish Council on information and events.

Wakes Colne Parish Council receive requests from organisations within the parish requiring donations. Donations have been awarded to Chappel Parish Council towards the upkeep of the play park, a facility enjoyed by both parishes, Wakes Colne Church for upkeep of the churchyard and to the Village Hall for funds towards purchasing fireproof curtains and unexpectedly, extra funds to go towards removing fallen trees and assessment of remaining trees on the Village Hall property.

The past year has seen Councillors continue with projects and responsibilities.

Ongoing projects are much the same as last year. The projects require updating, attendance of working party meetings, lots of planning with much personal time spent by Councillors, which is done willingly and enthusiastically.

Broadband : working party - Stephen Scrase, Allan Hannington and Kathy Brown.

A red “Make the Connection” postcard sized flyer about superfast broadband, was distributed to residents last year, by filling in the attached postcard and posting it freepost, (To ECC) we were invited to register our need for superfast broadband with ECC . The response from this parish was disappointing with very few residents replying.

Public Footpaths : working party Monica Taylor, Maggie Bowden, Stephen Scrase Kathy Brown, outside volunteers David and Shirley Green.

All of the working party had walked designated footpaths, and provided where appropriate, a list of reported obstructions encountered, and repairs required, to the working party meeting. The results of these surveys has been passed to the Public Rights of Way Inspector, Highways at Essex County.

A date was set in February for a working party to start to tackle some small jobs on the footpaths, only to be advised by ECC that a Health & Safety Risk Assessment had to be completed. Consequently work was delayed and a new date has been set for May. (Many thanks to Kathy Brown for providing this Risk Assessment).

The LHP Local Highways Panel Making Station Road Safer Working party: Monica Taylor, Allan Hannington, Stella Hounslow with 1 members of the public Aaron Dixey.

The speed of this project has come to what could be described as a crawl. Although we were advised late last year that £9000 had been signed off for a Feasibility Assessment, for Station Road, we later received a timetable from the LHP which stated the Feasibility Assessment was set to now take place in 2014/15. At the Parish Council Meeting in May, Cllr Anne Brown attended and we took the opportunity to query this with her, she has assured us that she would look into the reasons for the delay. The recent email from the LHP states [“I am expecting the next programme update in a couple of weeks prior to the next LHP. I will update once I get the details”](#) (this offers no more formation than that).

Footpath adjacent to Bures Road (from Station Approach to Spring Gardens Road) Working party: Allan Hannington , Monica Taylor and Stella Hounslow.

Whilst this project had undergone the first stage of an assessment by the Public Rights of Way Inspector (PROW) from Highways at Essex County Council, we have recently been informed by the EARM (East Anglian Railway Museum) of a realignment of part of the proposed footpath. This project is now back at the stage of another assessment by PROW Officers.

Other responsibilities by Cllrs are:

Funding Streams Working party: Monica Taylor, Maggie Bowden and Hilda Cresswell.

Emergency Plan: This was constructed and completed by Kathy Brown

Personnel Committee Maggie Bowden, Allan Hannington and Stella Hounslow

Planning and Liaison Allan Hannington

Housing Needs Kathy Brown and Maggie Bowden

Village Hall Representative Hilda Cresswell

Millennium Green Representative Monica Taylor

The Parish Council owe special thanks to our volunteers in these ongoing projects. Finally I would like to thank Councillors for support and commitment and many hours spent in undertaking these many projects which have required expertise and much energy and for giving generously so much of their time.

Stella Hounslow Chair Wakes Colne Parish Council