

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 1st July 2015 at 7.15pm in the Small Room of Wakes Colne Village Hall**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. K Brown, Cllr. S. Scrase, Cllr. Bowden, Cllr.A.Hannington, Cllr.M.Taylor
 Clerk: Mrs D. Jacob
 Also Present: 3 Members of Public

ITEM	PRESENTER	SUBJECT
15/145	CHAIRMAN	APOLOGIES FOR ABSENCE. Apologies received and accepted from Cllr. H. Cresswell and Cllr. A. Hannington.
15/146	CHAIRMAN	DECLARATION OF INTERESTS. Declaration of Interest received from Cllr. M. Bowden regarding item 15/150.
15/147	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. A member of the public spoke on behalf of parishioner's concerns regarding item 15/150 on the agenda. A member of the public spoke regarding the pot hole in Lower Green, and also the proposed footpath along Bures Road.
15/148	ALL MEMBERS	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. District Councillor Anne Brown, discussed 1/ traffic calming in Station Road. 2/ pot hole in Lower Green, clerk to resend details. 3/ collapsed verge near Hump back bridge along Bures road, clerk to resend details.
15/149	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3RD JUNE 2015. Proposed by Cllr. K.Brown, seconded by Cllr. S. Scrase , all in favour, resolution passed.
15/150	ALL MEMBERS	To discuss and consider - The newly purchased field in Parkhurst Green Lane, Wakes Colne by Penny Meadow Ltd of Marks Tey. To send a letter to Colchester Borough Council Planning department to enquire as to what criteria needs to be met, and to investigate future use of this land. Proposed by Cllr. M. Taylor, seconded by Cllr. S. Scrase, all in favour, resolution passed.
15/151	CLLR.M.TAYLOR CLLR K. BROWN	PARISH EXISTING FOOTPATHS WORKING GROUP Cllr.M.Taylor has updated the footpath list, itemising areas in need of attention. Footpath 11 work due to commence. To arrange a date with volunteers to commence work. To be on the agenda for September.
15/152	ALL MEMBERS	LITTER PICK IN SEPTEMBER 2015 To be deferred until September.
15/153	CLLR.M.TAYLOR CLLR.K. BROWBN	TRANSPARENCY CODE FOR SMALLER AUTHORITIES To confirm documents for the publication on the website. DETAILS ARE SET OUT IN NALC LEGAL BRIEFING L05-14. IN SUMMARY, FROM 1ST JULY 2015 THE FOLLOWING INFORMATION SHOULD BE PUBLISHED ON A PUBLICLY ACCESSIBLE FREE OF CHARGE WEBSITE: <input checked="" type="checkbox"/> DETAILS OF ALL ITEMS OF EXPENDITURE ABOVE £100 <input checked="" type="checkbox"/> END OF YEAR ACCOUNTS <input checked="" type="checkbox"/> ANNUAL GOVERNANCE STATEMENT <input checked="" type="checkbox"/> INTERNAL AUDIT REPORT <input checked="" type="checkbox"/> LIST OF COUNCILLOR OR MEMBER RESPONSIBILITIES <input checked="" type="checkbox"/> DETAILS OF PUBLIC LAND AND BUILDING ASSETS <input checked="" type="checkbox"/> AGENDAS AND ASSOCIATED PAPERS FOR COUNCIL AND COMMITTEE MEETINGS <input checked="" type="checkbox"/> DRAFT MINUTES OF MEETINGS NO LATER THAN ONE MONTH AFTER TAKING PLACE Documents for publication on the website are the Asset Register and details of all items of expenditure above £100.00, other items are already published. Proposed by Cllr.M. Bowden, seconded by Cllr.M.Taylor, all in favour, resolution passed
15/154	ALL MEMBERS	NOTICE BOARD LOCK To confirm that a new lock had to be installed on the notice board near the post office. Clerk to contact Chappel Parish Council to confirm ownership and use. As further information is required this item to be deferred until September.

1 Signed:.....
 Chairperson of the Parish Council

Date: 2nd September 2015

15/155	ALL MEMBERS	<p>PLANNING MATTERS REF: 151223 LOVENEYS FARM COTTAGE, MIDDLE GREEN, WAKES COLNE COLCHESTER CO6 2BJ TWO STOREY SIDE EXTENSION No Objection Proposed by Cllr. S.Scrase, seconded by Cllr.K. Brown, all in favour</p> <p><u>Amendment to Planning Consultation (Reference No. 150972</u> Essex & Suffolk Gliding Club Woringford Airfield, Fordham Road, Woringford Colchester APPLICATION FOR THE ADDITIONAL USE OF ONE TOURING MOTOR GLIDER(TMG). ALL OTHER EXISTING USES TO REMAIN THE SAME. Objection WCPC wishes to support parishioners' serious concerns about airborne noise from motorised gliders over a large area and the increased number of days that motorised gliders can be used by opposing this proposal. Proposed by Cllr.S.Scrase, seconded by Cllr. M. Taylor, all in favour.</p> <p>Resolution passed, the Clerk to send comments to Colchester Borough Council, Planning Department.</p>																																	
15/156	ALL MEMBERS	<p>ANNUAL REPORT FOR 2014/2015 After consideration of proof, it was agreed to go ahead and have the Annual report for 2014/2015 printed at a cost of up to £50.00 for a quantity of 200. Proposed by Cllr. M. Bowden, seconded by Cllr. S.Scrase, all in favour, resolution passed.</p>																																	
15/157	ALL MEMBERS	<p>LOCAL WARD GRANTS Administration at Colchester have allocated £2,000.00 per ward to be spent on projects, this will be divided between Parishes (£400.00). To come back in September with ideas. This item to be deferred until September</p>																																	
15/158	CLLR.S.SCRASE	<p>A SCHEME, TO AWARD PARISHIONERS FOR THEIR OUTSTANDING CONTRIBUTION TO VILLAGE LIFE. To be called "Freedom of Wakes Colne Village". Nominations to be invited from parishioners, council members and village organisations. To consider the rules in setting this up. Framed Certificate in recognition of services. Agreed to support this idea. Proposed by Cllr.M.Bowden, seconded by Cllr. M. Taylor, all in favour This item to be on the September agenda.</p>																																	
15/159	CLERK	<p>CLERKS REPORT Received and noted.</p>																																	
15/160	CLERK	<p>FINANCIAL MATTERS: 1) FINANCIAL STATEMENT FOR JUNE/JULY 2015. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1" data-bbox="357 1245 1227 1653"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for June)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL INV. 0922</td> <td>CHQ 100896</td> <td>15.00</td> </tr> <tr> <td>ESSEX PENSION FUND (for June)</td> <td>CHQ 100897</td> <td>94.93</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JUNE)</td> <td>CHQ 100898</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JUNE)</td> <td>CHQ 100899</td> <td>14.04</td> </tr> <tr> <td>MOW & MEND INV. 0316</td> <td>CHQ 100900</td> <td>44.00</td> </tr> <tr> <td>MOW & MEND INV. 0317</td> <td>CHQ 100901</td> <td>96.87</td> </tr> <tr> <td colspan="3">FOR CONSIDERATION – AS THERE WILL BE NO MEETING IN AUGUST FOR THESE TO BE SIGNED</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JULY)</td> <td>CHQ 100902</td> <td>404.12</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR JULY)</td> <td>CHQ 100903</td> <td>94.93</td> </tr> </tbody> </table> <p>CLERK EXPLAINED THAT ANOTHER INVOICE HAD BEEN RECEIVED AFTER THE AGENDA HAD BEEN PUBLISHED. TO CONSIDER PAYMENT. Essex County Council for Legal Fees Cheque No. 100904 £768.00 It was agreed that payment should be made. Item to be listed on the next Agenda. Proposed by Cllr. M. Bowden, seconded by Cllr. K.Brown, all in favour.</p> <p>MONTHLY BUDGET STATEMENT. Proposed by Cllr. M.Taylor, Seconded by Cllr. M. Bowden, all in favour, resolution passed</p>		CHEQUE No.	TOTAL	T-MOBILE (for June)	DD	12.56	CHAPPEL & WAKES COLNE VILLAGE HALL INV. 0922	CHQ 100896	15.00	ESSEX PENSION FUND (for June)	CHQ 100897	94.93	DIANE JACOB (SALARY FOR JUNE)	CHQ 100898	404.12	DIANE JACOB (EXPENSES FOR JUNE)	CHQ 100899	14.04	MOW & MEND INV. 0316	CHQ 100900	44.00	MOW & MEND INV. 0317	CHQ 100901	96.87	FOR CONSIDERATION – AS THERE WILL BE NO MEETING IN AUGUST FOR THESE TO BE SIGNED			DIANE JACOB (SALARY FOR JULY)	CHQ 100902	404.12	ESSEX PENSION FUND (FOR JULY)	CHQ 100903	94.93
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15/161	ALL MEMBERS	<p>DATE OF NEXT MEETING 2nd September 2015 Meeting Closed at 8.46pm</p>																																	