

**Minutes of the monthly Wakes Colne Parish Council Meeting held on
Wednesday 2nd July 2014 at 7.15pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S.Hounslow
 Present: Cllrs: Cllr. S. Scrase, Cllr. H. Cresswell, Cllr. K. Brown, Cllr. M. Bowden, Cllr.M.Taylor, Cllr. A. Hannington
 Clerk: Mrs D. Jacob
 Also Present: One member of the public

ITEM	PRESENTER	SUBJECT
14/109	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE. Chairman welcomed everyone. No Apologies.
14/110	CHAIRMAN	DECLARATION OF INTERESTS. Non-Pecuniary item 14/119 item 2 received from Cllr. K. Brown Non-Pecuniary item 14/119 item 1 received from Cllr. S. Hounslow Non-Pecuniary item 14/119 item 1 received from Cllr. M. Taylor
14/111	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. A member of the public discussed item 14/117 regarding fire exits in the village hall, and item 14/120 a parishioner has a item for the display regarding WW1 commemoration, the Royal British legion have donated a wreath and a plaque.
14/112	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. None present
14/113	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2ND JULY 2014 Minutes approved, and signed. Proposed by Cllr.S. Scrase, seconded by Cllr. H. Cresswell all in favour.
14/114	CLERK	CLERKS REPORT Received and noted.
14/115	CLLR.M.TAYLOR	LITTER PICK Cllr Taylor expressed thanks to everyone involved, suggested it would be easier to have two litter picks a year (March/September).
14/116	CLLR. M. TAYLOR	PARISH FOOTPATH WORKING GROUP Cllr Taylor expressed thanks to everyone for carrying out the maintenance work on the footpaths, three footpaths need further advice. Cllr Taylor to contact and arrange a meeting with Public Rights of Way Officer, Clerk to contact Essex University regarding Volunteers V-Team and provisionally book them for the last week of September.
14/117	ALL MEMBERS	HEALTH & SAFETY - Clerk circulated Village Hall layout plan, members noted particular attention to fire exits etc.
14/118	ALL MEMBERS	HOUSING SURVEY NEEDS – No interest received from article placed in the Village Reporter –No survey required therefore, no further Action to be taken. Chairman thanked Cllr. K. Brown and Cllr. Bowden for their research and involvement with this item.
14/119	ALL MEMBERS	PLANNING MATTERS - CLLR K. BROWN LEFT THE ROOM FOR ITEM 2. ITEM 1. REF: 145007 Albecq, Station Road, Wakes Colne Colchester CO6 2DS GROUND FLOOR UTILITY ROOM TO SIDE AND CONSERVATORY TO REAR. RECONFIGURE DRIVEWAY TO FRONT AND SIDE OF HOUSE NO COMMENT –Proposed by Cllr. M. Bowden, seconded by Cllr. S. Scrase, all in favour ITEM 2. REF: - 145142 Wakes Green House, Lower Green, Wakes Colne Colchester CO6 2AZ Certificate of Lawful Use – Proposed NO COMMENT –Proposed by Cllr. S. Scrase, seconded by Cllr. M. Bowden, all in favour Item 3 Ref 145170 (New received 27/6/2014) after agenda published Lane Farm, Lane Road, Colchester CO6 2BP Re-ordering Dining Room, including open up fireplace, expose beams and new staircase NO COMMENT –Proposed by Cllr.H. Cresswell, seconded by Cllr. S. Scrase, all in favour Item 4 Ref 144610 Pump Hall, Middle Green, Wakes Colne Colchester CO6 2BJ The proposal is to re-order part of the interior of the existing modern extension so as to convert the current shower room/wc and small "snug" living room into a larger living room for family use. Consequently it is proposed to build a small washroom/w NO COMMENT –Proposed by Cllr.M. Bowden, seconded by Cllr. K. Brown, all in favour

1 Signed:.....
 Chairperson of the Parish Council

Date:.....

14/120	CLLR.M. BOWDEN	WW1 Commemoration One Parishioner has a scanned item, and this will be merged with the Village Hall Exhibit.																																				
14/121	CLERK	<p>FINANCIAL MATTERS:</p> <p>1) FINANCIAL STATEMENT FOR JUNE/JULY 2014. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for June)</td> <td>DD</td> <td>17.48</td> </tr> <tr> <td>MOW & MEND INVOICE 000252 (GRASS CUTTING)</td> <td>CHQ 100819</td> <td>39.00</td> </tr> <tr> <td>MOW & MEND INVOICE 000253 (FOOTPATHS)</td> <td>CHQ 100820</td> <td>82.84</td> </tr> <tr> <td>DIANE JACOB (Salary for June)</td> <td>CHQ 100821</td> <td>367.36</td> </tr> <tr> <td>DIANE JACOB (Expenses June)</td> <td>CHQ 100822</td> <td>26.37</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR JUNE)</td> <td>CHQ 100823</td> <td>86.96</td> </tr> <tr> <td>MOW & MEND INVOICE NUMBERS 000257, 000258</td> <td>CHQ 100826</td> <td>57.99</td> </tr> <tr> <td>RICHARD EDWARDS GROUP LLP (PAYROLL) INV 24055</td> <td>CHQ 100827</td> <td>42.84</td> </tr> <tr> <td colspan="3">FOR CONSIDERATION - AS THERE WILL BE NO MEETING IN AUGUST FOR THESE TO BE SIGNED</td> </tr> <tr> <td>DIANE JACOB (Salary for July)</td> <td>CHQ 100824</td> <td>367.36</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR JULY)</td> <td>CHQ 100825</td> <td>83.82</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p> <p>PROPOSED BY CLLR. H. CRESSWELL, SECONDED BY CLLR. M. BOWDEN, ALL IN FAVOUR – RESOLUTION PASSED.</p>		CHEQUE No.	TOTAL	T-MOBILE (for June)	DD	17.48	MOW & MEND INVOICE 000252 (GRASS CUTTING)	CHQ 100819	39.00	MOW & MEND INVOICE 000253 (FOOTPATHS)	CHQ 100820	82.84	DIANE JACOB (Salary for June)	CHQ 100821	367.36	DIANE JACOB (Expenses June)	CHQ 100822	26.37	ESSEX PENSION FUND (FOR JUNE)	CHQ 100823	86.96	MOW & MEND INVOICE NUMBERS 000257, 000258	CHQ 100826	57.99	RICHARD EDWARDS GROUP LLP (PAYROLL) INV 24055	CHQ 100827	42.84	FOR CONSIDERATION - AS THERE WILL BE NO MEETING IN AUGUST FOR THESE TO BE SIGNED			DIANE JACOB (Salary for July)	CHQ 100824	367.36	ESSEX PENSION FUND (FOR JULY)	CHQ 100825	83.82
	CHEQUE No.	TOTAL																																				
T-MOBILE (for June)	DD	17.48																																				
MOW & MEND INVOICE 000252 (GRASS CUTTING)	CHQ 100819	39.00																																				
MOW & MEND INVOICE 000253 (FOOTPATHS)	CHQ 100820	82.84																																				
DIANE JACOB (Salary for June)	CHQ 100821	367.36																																				
DIANE JACOB (Expenses June)	CHQ 100822	26.37																																				
ESSEX PENSION FUND (FOR JUNE)	CHQ 100823	86.96																																				
MOW & MEND INVOICE NUMBERS 000257, 000258	CHQ 100826	57.99																																				
RICHARD EDWARDS GROUP LLP (PAYROLL) INV 24055	CHQ 100827	42.84																																				
FOR CONSIDERATION - AS THERE WILL BE NO MEETING IN AUGUST FOR THESE TO BE SIGNED																																						
DIANE JACOB (Salary for July)	CHQ 100824	367.36																																				
ESSEX PENSION FUND (FOR JULY)	CHQ 100825	83.82																																				
14/122	ALL MEMBER	To consider archiving files with the Chelmsford Records Office Chairman and Clerk to meet and review files held in the filing cabinet, Clerk to arrange taking them to Chelmsford, proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour																																				
14/123	ALL MEMBERS	TO EXCLUDE THE PRESS AND PUBLIC Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 14/124 and 14/125 on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr. K. Brown, seconded by Cllr. H. Cresswell , all in favour–resolution passed.																																				
14/124	ALL MEMBERS	PROPOSED PUBLIC FOOTPATH A MEETING TOOK PLACE ON WEDNESDAY 11TH JUNE BETWEEN MR IAN REED (EARM) AND MR LURIE PAGE AND JASON BOTELHO (PUBLIC RIGHTS OF WAYS OFFICERS) – PUBLIC RIGHTS OF WAY ARE WILLING TO ADOPT FOOTPATH ONCE THE PARISH COUNCIL HAS PURCHASED THE LAND. 1. To consider and decide if the Parish Council are / or not - going to purchase the strip of land that is on offer from the EARM. NO DECISION COULD BE MADE – FURTHER CLARIFICATION REQUIRED. To send a letter to EARM asking them to outline in more detail the offer available to the Parish Council. Proposed by Cllr.M. Taylor, seconded by Cllr. M. Bowden, all in favour																																				
14/125	ALL MEMBERS	Clerk's Annual Increment. Decision to award the Clerk the annual increment in accordance with Contract of Employment. Proposed by Cllr. M. Bowden, seconded by Cllr. S.Scrase, all in favour																																				
14/126	ALL MEMBERS	DATE OF NEXT MEETING 3RD SEPTEMBER 2014 Note – No meeting in August Meting Closed at 9.10pm																																				