

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 2<sup>nd</sup> September 2015 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. S. Hounslow  
 Present: Cllrs: Cllr. K Brown, Cllr. S. Scrase, Cllr. Bowden, Cllr.M.Taylor  
 Clerk: Mrs D. Jacob  
 Also Present: 4 Members of Public and One District Councillor

ITEM	PRESENTER	SUBJECT
15/162	CHAIRMAN	<b>APOLOGIES FOR ABSENCE.</b> Apologies received and accepted from Cllr. H. Cresswell and Cllr A. Hannington
15/163	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> Declaration of Interest received from Cllr. S. Scrase regarding item 15/180.
15/164	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> A member of the public spoke on planning and large development in the surrounding areas. A member of the public read a prepared statement on behalf of the Bures Road Footpath Scheme Ltd.
15/165	ALL MEMBERS	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b> District Councillor Peter Chillingworth, reported on:- 1/ Orchard Place now applied for Electric, etc. 2/ Polling District review in September. 3/ New John Lloyd Tennis Centre, near the football stadium in Colchester, planning proposal for Lake for water sports also multi use games area (small charge to use these new facilities).
15/166	ALL MEMBERS	<b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1<sup>ST</sup> JULY 2015.</b> Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown , all in favour, resolution passed.
15/167	ALL MEMBERS	<b>LITTER PICK &amp; SPRING BULB PLANTING</b> Deferred until October.
15/168	ALL MEMBERS	<b>NOTICE BOARD LOCK</b> Clerk to send an invoice to Chappel Parish Council (£48.43), regarding shared cost of replacement Lock. Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour, resolution passed.
15/169	ALL MEMBERS	<b>VILLAGE SIGN</b> Clerk to contact Chappel Parish Council regarding obtaining maintenance quotations. Deferred until October.
15/170	CLLR.S.SCRASE	<b>A SCHEME, TO AWARD PARISHIONERS FOR THEIR OUTSTANDING CONTRIBUTION TO VILLAGE LIFE.</b> To be called "Freedom of Wakes Colne Village". To consider the rules in setting this up. Deferred Until October.
15/171	ALL MEMBERS	<b>TRAILS IN ESSEX AROUND WORLD WAR TWO DEFENCE SITES</b> Clerk to send letter of support, also suggested that Viaduct could maybe floodlit subject to restrictions, and to advertise the trail on our website. Proposed by Cllr. S.Scrase, seconded by Cllr.M.Taylor, all in favour, resolution passed.
15/172	ALL MEMBERS	<b>HALL HIRE</b> Hall Hire Agreement signed by the chairman - (Increase in Hire Charges for small committee room noted) Proposed by Cllr. S.Scrase, seconded by Cllr. K. Brown, all in favour, resolution passed.
15/173	ALL MEMBERS	<b>PARISH EXISTING FOOTPATHS WORKING GROUP</b> Footpath working group to meet and install 9 steps along footpath 11. Risk assessments to be carried out. Bures Road entrance point on list for Essex County Council.
15/174	ALL MEMBERS	<b>LOCAL WARD GRANTS</b> Administration at Colchester have allocated £2,000.00 per ward to be spent on projects, this will be divided between Parishes (£400.00). Deferred until October.
15/175	ALL MEMBERS	<b>PLANNING MATTERS</b> None

1 Signed:.....  
 Chairperson of the Parish Council

Date: 7<sup>th</sup> October 2015

15/176	CLERK	<p><b>FINANCIAL MATTERS:</b></p> <p>1) <b>FINANCIAL STATEMENT FOR JULY/AUGUST 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1" data-bbox="501 188 1370 658"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>ESSEX COUNTY COUNCIL INV. 1006050623(Legal Services)</td> <td>CHQ 100904</td> <td>768.00</td> </tr> <tr> <td>RICHARD EDWARDS GROUP LLP</td> <td>CHQ 100905</td> <td>54.00</td> </tr> <tr> <td>MOW &amp; MEND INV 0323 &amp; 0329</td> <td>CHQ 100906</td> <td>88.00</td> </tr> <tr> <td>A &amp; J LIGHTING INV 28438</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>A &amp; J LIGHTING INV. 28456</td> <td>DD</td> <td>43.20</td> </tr> <tr> <td>T-MOBILE (FOR JULY)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>T-MOBILE (FOR AUGUST)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>PKF LITTLEJOHN LLP (EXTERNAL AUDITOR)</td> <td>CHQ 100907</td> <td>120.00</td> </tr> <tr> <td>BRAINTREE DISTRICT COUNCIL INV.Np. 6387443</td> <td>CHQ 100908</td> <td>50.00</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR AUGUST)</td> <td>CHQ 100909</td> <td>104.44</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR AUGUST)</td> <td>CHQ 100910</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JULY &amp; AUGUST)</td> <td>CHQ 100911</td> <td>26.82</td> </tr> <tr> <td>CLLR. S. HOUNSLOW (EXPENSES)</td> <td>CHQ 100912</td> <td>16.50</td> </tr> </tbody> </table> <p>2) <b>MONTHLY BUDGET STATEMENT.</b></p> <p>Proposed by Cllr. M. Bowden, Seconded by Cllr. K. Brown, all in favour, resolution passed</p>		CHEQUE No.	TOTAL	ESSEX COUNTY COUNCIL INV. 1006050623(Legal Services)	CHQ 100904	768.00	RICHARD EDWARDS GROUP LLP	CHQ 100905	54.00	MOW & MEND INV 0323 & 0329	CHQ 100906	88.00	A & J LIGHTING INV 28438	DD	55.66	A & J LIGHTING INV. 28456	DD	43.20	T-MOBILE (FOR JULY)	DD	12.56	T-MOBILE (FOR AUGUST)	DD	12.56	PKF LITTLEJOHN LLP (EXTERNAL AUDITOR)	CHQ 100907	120.00	BRAINTREE DISTRICT COUNCIL INV.Np. 6387443	CHQ 100908	50.00	ESSEX PENSION FUND (FOR AUGUST)	CHQ 100909	104.44	DIANE JACOB (SALARY FOR AUGUST)	CHQ 100910	404.12	DIANE JACOB (EXPENSES FOR JULY & AUGUST)	CHQ 100911	26.82	CLLR. S. HOUNSLOW (EXPENSES)	CHQ 100912	16.50
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15/177	ALL MEMBERS	<p><b>QUALITY STANDARD</b></p> <p><b>Item 1.</b> Council to consider the Health &amp; Safety Policy Statement  <b>Item 2.</b> Council to consider the Community Engagement Policy  <b>Item 3.</b> Elections &amp; Becoming a Parish Councillor information only  <b>Item 4.</b> Formal Appraisal Process information only          (Item 1,2 and 3 to be published on our website)          Deferred until October.</p>																																										
15/178	CLERK	<p><b>CLERKS REPORT</b></p> <p>Received and noted.</p>																																										
15/179	ALL MEMBERS	<p><b>TO EXCLUDE THE PRESS AND PUBLIC</b></p> <p>Public Bodies (Admission to Meetings) Act 1960          ‘That the public be excluded from the meeting during consideration of Agenda Item 15/180 on the ground that publicity would be prejudicial to the public interest by reason nature of the business subject to the public bodies admission to meetings of the confidential Act 1960 Section 1 Sub-section 2.          Proposed by Cllr. M. Bowden, seconded by Cllr.K.Brown, all in favour, resolution passed.</p>																																										
15/180	ALL MEMBERS	<p><b>PROPOSED PUBLIC FOOTPATH</b></p> <p>The Bures Road Footpath Scheme Ltd was discussed.          To send an e-mail to the Bures Road Footpath Scheme Ltd, wishing them success, and to enquire if they would welcome an official from wakes Colne Parish Council.          Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, one abstained, one against, motion carried.</p>																																										
15/181	ALL MEMBERS	<p><b>DATE OF NEXT MEETING</b>          7<sup>th</sup> October 2015          Meeting Closed at 8.35pm</p>																																										