

**Minutes of the Wakes Colne Parish Council Annual Meeting held on
Wednesday May 7th 2014 at 7.00pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow
 Present: Cllrs: Cllr. H. Cresswell, Cllr. M. Taylor, Cllr. A. Hannington, Cllr. S. Scrase, Cllr. K. Brown, Cllr.M. Bowden
 Clerk: Mrs D. Jacob
 Also Present: Two members of the public and Two District Councillors

ITEM	PRESENTER	SUBJECT
14/065	ALL MEMBERS	TO ELECT THE CHAIRMAN To elect Cllr. S. Hounslow as Chairman, proposed by Cllr. M. Taylor, Seconded by Cllr.K. Brown, all in favour, resolution passed.
14/066	CHAIRMAN	CHAIRMAN'S DECLARATION OF OFFICE – SIGNED BY CLLR.S. HOUNSLOW
14/067	ALL MEMBERS	TO ELECT THE VICE-CHAIRMAN To elect Cllr. A. Hannington as Vice-Chairman, proposed by Cllr. S. Hounslow, Seconded by Cllr. M. Taylor, all in favour, resolution passed.
14/068	VICE-CHAIRMAN	VICE –CHAIRMAN'S DECLARATION OF OFFICE – SIGNED BY CLLR. A. HANNINGTON
14/069	ALL MEMBERS	CHECK MEMBERS REGISTER OF INTEREST MEMBERS TO REVIEW THEIR DELCARATIONS AND UPDATE WHERE NECESSARY Register Checked and is up to date, proposed by Cllr. S. Hounslow, seconded by Cllr M. Bowden all in favour resolution passed.
14/070	ALL MEMBERS	TO REVIEW MEMBERSHIP AND AGREE RENEWAL OF THE FOLLOWING BODIES: ESSEX ASSOCIATION OF LOCAL COUNCILS NATIONAL ASSOCIATION OF LOCAL COUNCILS COLCHESTER ASSOCIATION OF LOCAL COUNCILS SOCIETY OF LOCAL COUNCIL CLERKS Clerk to find out the difference and benefits in belonging to the Essex Association of Local Councils and National Association of local Councils. Proposed by Cllr. M. Bowden, Seconded by Cllr. K. Brown, all in favour, resolution passed.
14/071	ALL MEMBERS	TO RE-ADOPT COUNCIL POLICIES A. STANDING ORDERS B. PUBLIC PARTICIPATION POLICY C. FINANCIAL REGULATIONS D. CODE OF CONDUCT & NOLAN PRINCIPLES E. CO-OPTION POLICY F. COMPLAINTS PROCEDURE G. GRANT FUNDING H. FREEDOM OF INFORMATION PUBLICATION SCHEME I. EMERGENCY PLAN J. STRATEGIC RISK REGISTER K. RISK ASSESSMENT FOR CLEARANCE OF FOOTPATHS L. EQUALITY AND DIVERSITY POLICY M. DIGNITY AT WORK/ BULLYING AND HARASSMENT POLICY Proposed by Cllr. S. Scrase, Seconded by Cllr. M Bowden, all in favour, resolution passed.
14/072	ALL MEMBERS	TO ELECT PERSONNEL COMMITTEE AND PERSONNEL COMMITTEE CHAIRMAN COMMITTEE, CLLR.S. HOUNSLOW, CLLR, A. HANNINGTON, CLLR. M. BOWDEN, CHAIRMAN CLL.M. BOWDEN TO ADOPT TERMS OF REFERENCE FOR PERSONNEL COMMITTEE – ADOPTED Proposed by Cllr. S. Hounslow, Seconded by Cllr. K. Brown, all in favour, resolution passed
14/073	ALL MEMBERS	REVIEW AND CONFIRM ARRANGEMENTS FOR INSURANCE COVER Discussion took to appoint Came & Co to cover the insurance requirements for one year at annual premium of £278.95 and that If Came & Co can compete for another year then maybe the council should consider next year taking out a 3 year binding contract with them. Proposed by Cllr. . Hannington, Seconded by Cllr. M. Taylor, all in favour, resolution passed.
14/074	ALL MEMBERS	ANNUAL MEETING CLOSED AT 7.18PM

1 Signed:.....
 Chairperson of the Parish Council

Date:.....