

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 7th June 2017 at 7.15pm in Wakes Colne Village Hall**

In the Chair: Cllr. A. Hannington
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. P. Cope, Cllr. S. Scrase, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 Also Present: One member of the public.

	PRESENTER	SUBJECT
17/106	ALL MEMBERS	Welcome and Apologies for Absence. No apologies received.
17/107	ALL MEMBERS	Cllr. P. Cope - signed standing orders.
17/108	ALL MEMBERS	Declaration of Acceptance of Office. All members signed declaration of acceptance of office.
17/109	ALL MEMBERS	Declaration of Interests. None.
17/110	ALL MEMBERS	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. A member of the public asked if council members had any questions relating to agenda items 17/120 and 17/122, council members asked a few questions and confirmed that they had received all the relevant information in order to make decisions.
17/111	ALL MEMBERS	Ward and County Councillors to address the members if present. None present.
17/112	ALL MEMBERS	To CONFIRM THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 17TH MAY 2017. To CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17TH MAY 2017. To CONFIRM THE MINUTES OF THE ANNUAL PARISH ASSEMBLY HELD ON 22ND MAY 2017. Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour, resolution passed.
17/113	ALL MEMBERS	Councillor Training. Item 1. Chairman's Training Day 2 on 19 th June at a cost of £80.00. Item 2. Chairman's Training Day 3 on 12 th July at a cost of £80.00. The Chairman confirmed that he had enjoyed Chairman's Training Day 1 and would like to attend the remaining training available, as per above. Proposed Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
17/114	ALL MEMBERS	Annual Report 2016-2017. To consider printing (after minor revision) 200 copies at £60.00. Clerk to contact BDC. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour, resolution passed.
17/115	ALL MEMBERS	Salt Bag Partnership 2017/2018 The Parish Council would like to continue to take part in the scheme, but does not require any bags of salt for this year. Proposed Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
17/116	ALL MEMBERS	Planning Matters. None.
17/117	CLLR.M.TAYLOR	Lights along Station Approach, Chappel and Wakes Colne Station. An update was given by Cllr. M. Taylor. A meeting has been arranged with the Rail Engagement Manager, Transportation Planning & Development, from Essex County Council as further information is required. Item to be on the July Agenda.
17/118	CLLR.K.BROWN	Parish Public Footpaths Working Group. Report is in progress – to be on July agenda. Tyburn Hill LHP proposal was discussed. We have now received the validation report. Clerk to contact Highways to arrange a site meeting.
17/119	CLLR.M.TAYLOR	Station Road LHP Traffic Calming Proposal. Clerk to contact LHP to confirm if this item on their next agenda. Clerk to contact Cllr. P. Chillingworth to request him to arrange a meeting between representatives of Gt. Tey, Chappel, Wakes Colne and Mt Bures Parish Councils to see if joint action can be taken in respect of speeding and hazardous areas on the road through these areas from the A120 to A 131. Proposed by Cllr. M. Taylor, seconded by Cllr. M. Bowden, all in favour, resolution passed.

1 Signed.....
 Chairperson of the Parish Council

Date: 5th July 2017

17/120	ALL MEMBERS	<p>Hazard sign for Village Hall car park exit.</p> <p>It was agreed that a LHP proposal for hazard signs along the A1124 in both directions should be put forward on behalf of the Village Hall Management Committee as it is very dangerous when exiting from the Village Hall car park.</p>																														
17/121	ALL MEMBERS	<p>Financial Matters.</p> <p>1) Financial Statement for May (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>DIANE JACOB (Salary for May)</td> <td>SO</td> <td>438.41</td> </tr> <tr> <td>ESSEX PENSION FUND (for May)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>DIANE JACOB (Salary difference – as per minute number 17/067 it was agreed to award the Clerk 35 hours funded overtime, over the year 2016-2017 to be issued in May 2017 for work in connection with the Quality Council Award).</td> <td>101037</td> <td>334.87</td> </tr> <tr> <td>DIANE JACOB (Expenses for May)</td> <td>101039</td> <td>51.50</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL INV. NO. 1238 (Hall Hire)</td> <td>101040</td> <td>18.00</td> </tr> <tr> <td>A & J LIGHTING Invoice No. 30579</td> <td>101041</td> <td>798.00</td> </tr> <tr> <td>MOW & MEND Invoice No. 0444</td> <td>101042</td> <td>50.00</td> </tr> <tr> <td>EALC Invoice. No 8299 (Chairman's Day Training)</td> <td>101043</td> <td>80.00</td> </tr> <tr> <td>ESSEX PENSION FUND (Difference)</td> <td>101044</td> <td>84.57</td> </tr> </tbody> </table> <p>Cheque number 101038 VOID (made out in error).</p> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE No.	TOTAL	DIANE JACOB (Salary for May)	SO	438.41	ESSEX PENSION FUND (for May)	SO	106.77	DIANE JACOB (Salary difference – as per minute number 17/067 it was agreed to award the Clerk 35 hours funded overtime, over the year 2016-2017 to be issued in May 2017 for work in connection with the Quality Council Award).	101037	334.87	DIANE JACOB (Expenses for May)	101039	51.50	CHAPPEL & WAKES COLNE VILLAGE HALL INV. NO. 1238 (Hall Hire)	101040	18.00	A & J LIGHTING Invoice No. 30579	101041	798.00	MOW & MEND Invoice No. 0444	101042	50.00	EALC Invoice. No 8299 (Chairman's Day Training)	101043	80.00	ESSEX PENSION FUND (Difference)	101044	84.57
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17/122	ALL MEMBERS	<p>Village Hall Representative.</p> <p>Following discussion it was agreed that Wakes Colne Parish Council are unable to elect a representative to attend Village Hall Management Committee meetings, as councillors cannot act as trustees. The terms and conditions stipulated by the Charity Commission are that all members of the Village Hall Management Committee must be trustees.</p> <p>It was therefore proposed not to have a representative by Cllr. A. Hannington, seconded by Cllr. M. Bowden, 1 abstained, 5 in favour, resolution passed.</p> <p>In accordance with Standing Order 7(a) - this item to be revisited on July agenda.</p>																														
17/123	ALL MEMBERS	<p>Vacancy on Wakes Colne Parish Council.</p> <p>To confirm that a notice has been published. Wakes Colne Parish Council can use their co-option policy. If anyone is interested in joining Wakes Colne Parish Council, please contact the Clerk for an application form.</p>																														
17/124	CLERK	<p>Clerk's Report</p> <p>Received and noted</p>																														
17/125	ALL MEMBERS	<p>Date of Next Meeting.</p> <p>Parish Council Meeting Wednesday 5th July 2017 (7.15pm)</p> <p>Meeting Closed at 9.00pm</p>																														