

**Minutes of the Wakes Colne Parish Council Meeting held on  
Wednesday 8<sup>th</sup> May 2018 at 7.34pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. S. Scrase  
 Present: Cllrs: Cllr. M. Bowden, Cllr. K. Brown, Cllr. M. Taylor  
 Clerk: Mrs D. Jacob  
 One member of the public.

	PRESENTER	SUBJECT
19/100	ALL MEMBERS	<b>Welcome and Apologies for Absence.</b> Chairman welcomed everyone, no apologies received.
19/101	ALL MEMBERS	<b>Declaration of Interests.</b> None.
19/102	ALL MEMBERS	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> None.
19/103	ALL MEMBERS	<b>Ward and County Councillors to address the members if present.</b> None present, report sent by Cllr Chillingworth as follows: - 'The main news item this month is the result of the Borough Election that took place last Thursday; unlike many other Councils our election has made little difference to the make-up of the Council. The Conservatives lost 2 seats and now have 23, Lib Dems gained one and have 15. Labour are unchanged on 9, with the Highwoods Independents on 3. The Green Party gained their first seat in Colchester, having defeated the Leader of the Conservatives, Darius Laws, in Castle Ward. The Administration is likely to remain in the hands of the 3-party coalition of Lib Dems, Labour and Independents. The changes will make life a little easier this year for the Administration, having a possible majority of 5, if the Green member votes with them, unlike the knife edge situation last year when there was a split 26/25. The Conservatives now have a new Leader, Robert Davidson, who was a former leader of their Group and leader of the Council when the Conservative were last in control in 207/8. The Labour Group also have a new Leader, Tina Bourne who replaces Tim Young.'
19/104	ALL MEMBERS	To confirm the Minutes of the Parish Council meeting held on 3 <sup>rd</sup> April 2019. Proposed by Cllr. M. Taylor, seconded by Cllr. K. Brown, all in favour, resolution passed.
19/105	ALL MEMBERS	<b>Accounts 2018/19.</b> <b>Item 1</b> – Internal Auditor’s Report, received and noted. <b>Item 2</b> – Clerk confirmed VAT reclaimed for 2018/2019. <b>Item 3</b> – Approval of Governance Statements for 2018/2019 prior to submission to the Audit Commission. Chairman and Clerk signed. <b>Item 4</b> - Approval of Accounting Statements for 2018/2019 prior to submission to the Audit Commission. Chairman and Clerk signed. <b>Item 5</b> –Year End Bank Reconciliation for 2018/2019 prior to submission to the Audit Commission. Chairman and Clerk signed. <b>Item 6</b> – To confirm the notice of public rights and publications of annual governance and accountability return has been displayed. <b>Item 7</b> - To sign off the accounts for 2018/2019, Chairman and Clerk signed. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed.
19/106	ALL MEMBERS	<b>Planning Matters.</b> <b>Ref: 191070</b> Wakes Hall Business Centre, Colchester Road, Wakes Colne CO6 2DY Erect new business units (Class B1, B2 and B8) and associated parking Objection Comments made as follows: Objection Comments made as follows: Increase in traffic and impact on the environment. Highways access design statement needs to be looked into in more depth, before granting permission. Need to look at the impact on the A1124 as a whole, especially between Earls Colne and Aldham, not just a small area from Boley Road to Lane Road. The impact on traffic, additional access onto the busy A1124, which is a fast stretch of road, extra lorries

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 Signed.....  
 Chairman of the Parish Council

Date: 5<sup>th</sup> June 2018

		<p>making deliveries etc. Design statement is limited. The roof should be of non-reflective material to enable the units to blend in with the rural surroundings. Overdevelopment within a rural area. The bus stop on the opposite side of the road, is just a stop sign, no shelter or hardstanding for bus users to stand and wait. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p>																																																												
19/107	ALL MEMBERS	<p><b>Training.</b> To consider training for newly elected Chairman and Councillors. The Chairman will look at the EALC calendar and confirm dates he is available to attend. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour resolution passed.</p>																																																												
19/108	ALL MEMBERS	<p><b>Highways.</b> Station Road – Update. No acknowledgement yet received regarding the letter sent on 6<sup>th</sup> March, requesting site and round table meetings, and several e-mails to Cllr Kevin Bentley Deputy Leader, Essex County Council and Cabinet Member for Highways and Infrastructure. However, it was noted that thousands of pounds have recently been spent on roads in Colchester. The Council is feeling increasingly frustrated and ignored in its attempt to improve public safety.. Letter to be sent to Cllr David Finch, Head of Essex County Council, and also Cllr Mark Cory, Portfolio Holder for Strategy and Leader of the Council at CBC, drawing their attention to the increasingly dangerous situation and our perceived marginalisation despite long-term active attempts for traffic calming and requesting their active support. To write to Cllr Chillingworth to request him to be more proactive in his support and to invite him to attend the June Parish Council meeting with an update. A site meeting in Station Road, followed by a round the table meeting to discuss with all the relevant authorities on how to move forward with this traffic calming project, is required.</p>																																																												
19/109	ALL MEMBERS	<p><b>Financial Matters.</b></p> <p>1) Financial Statement for April (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th><u>CHEQUES TO APPEAR IN 2019/20 FIGURES AS BUDGETED</u></th> <th><b>CHEQUE</b></th> <th><b>TOTAL</b></th> </tr> </thead> <tbody> <tr> <td>EE (For April)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>EALC &amp; NALC (Membership Fee) Inv. No. 10778</td> <td>101106</td> <td>162.28</td> </tr> <tr> <td>Came &amp; Company Insurance</td> <td>101107</td> <td>338.40</td> </tr> <tr> <td>JPB Landscapes Inv. No.627</td> <td>101108</td> <td>115.20</td> </tr> <tr> <td>Mr S. Scrase (Reimbursement for gift award scheme)</td> <td>101109</td> <td>14.00</td> </tr> <tr> <td>Chappel Parish Council (Minute No. 18/206 Item 1)</td> <td>101110</td> <td>375.00</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Minute No. 18/206 Item 2)</td> <td>101111</td> <td>200.00</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Reporter (Minute No. 18/206 Item 3)</td> <td>101112</td> <td>200.00</td> </tr> <tr> <td>SLCC (Membership Fee)</td> <td>101113</td> <td>106.00</td> </tr> <tr> <td>Information Commissioner (Data Protection)</td> <td>101114</td> <td>40.00</td> </tr> <tr> <td>D. Jacob (Salary for April)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>Essex Pension Fund (For April)</td> <td>SO</td> <td>106.77</td> </tr> <tr> <td>D. Jacob (Expenses for April)</td> <td>101115</td> <td>61.14</td> </tr> <tr> <td>CALC (Colchester Association of Local Councils Membership)</td> <td>101116</td> <td>35.00</td> </tr> <tr> <td>Difference for April Salary to D. Jacob</td> <td>101117</td> <td>42.84</td> </tr> <tr> <td>HM Revenue &amp; Customs (For April)</td> <td>101118</td> <td>5.00</td> </tr> <tr> <td>Difference for Essex Pension Fund (For April)</td> <td>101119</td> <td>37.21</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall Inv. 0319</td> <td>101120</td> <td>28.00</td> </tr> <tr> <td>J.C. Reddington (Internal Auditor)</td> <td>101121</td> <td>50.00</td> </tr> </tbody> </table> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Taylor, all in favour, resolution passed. It was noted that if the Information Commissioner (Data Protection) fee, which is paid annually, was paid by direct debt a £5.00 saving could be made. (This item to be on the June agenda).</p> <p>2) <b>Monthly Budget Statement</b> - received and noted.</p>	<u>CHEQUES TO APPEAR IN 2019/20 FIGURES AS BUDGETED</u>	<b>CHEQUE</b>	<b>TOTAL</b>	EE (For April)	DD	13.27	EALC & NALC (Membership Fee) Inv. No. 10778	101106	162.28	Came & Company Insurance	101107	338.40	JPB Landscapes Inv. No.627	101108	115.20	Mr S. Scrase (Reimbursement for gift award scheme)	101109	14.00	Chappel Parish Council (Minute No. 18/206 Item 1)	101110	375.00	Chappel & Wakes Colne Village Hall (Minute No. 18/206 Item 2)	101111	200.00	Chappel & Wakes Colne Village Reporter (Minute No. 18/206 Item 3)	101112	200.00	SLCC (Membership Fee)	101113	106.00	Information Commissioner (Data Protection)	101114	40.00	D. Jacob (Salary for April)	SO	460.00	Essex Pension Fund (For April)	SO	106.77	D. Jacob (Expenses for April)	101115	61.14	CALC (Colchester Association of Local Councils Membership)	101116	35.00	Difference for April Salary to D. Jacob	101117	42.84	HM Revenue & Customs (For April)	101118	5.00	Difference for Essex Pension Fund (For April)	101119	37.21	Chappel & Wakes Colne Village Hall Inv. 0319	101120	28.00	J.C. Reddington (Internal Auditor)	101121	50.00
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19/110	ALL MEMBERS	<p><b>Vacancies on Wakes Colne Parish Council.</b> To confirm that a notice has been published. We currently have three vacancies on Wakes Colne Parish Council. If anyone is interested in joining Wakes Colne Parish Council, please contact the Clerk for an application form.</p>																																																												
19/111	ALL MEMBERS	<p><b>Clerk's Report.</b> Received and noted.</p>																																																												

19/112	ALL MEMBERS	<b>Date of Next Meeting.</b> Annual Parish Assembly Tuesday 21 <sup>st</sup> May 2019 (7.30pm) Parish Council Meeting Wednesday 5 <sup>th</sup> June 2019 (7.15pm) Meeting Closed at 8.34pm.
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Signed.....  
Chairman of the Parish Council

Date: 5<sup>th</sup> June 2018