

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 1st October 2014 at 7.15pm in Wakes Colne Village Hall.**

In the Chair: Cllr. S.Hounslow
 Present: Cllrs: Cllr. H. Cresswell, Cllr. K Brown, Cllr. S. Scrase, Cllr. M.Bowden, Cllr.M.Taylor, Cllr. A. Hannington
 Clerk: Mrs D. Jacob
 Also Present: One member of the public

ITEM	PRESENTER	SUBJECT
14/153	CHAIRMAN	NO APOLOGIES FOR ABSENCE.
14/154	CHAIRMAN	DECLARATION OF INTERESTS. Received from Cllr. M.Bowden regarding item number 14/166 on the Agenda.
14/155	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. A member of the public informed council members that in the 2014 National curriculum for Primary Schools no History would be taught prior to 1066. In Lane Road a willow tree is overhanging the road, clerk to contact someone to arrange for it to be cut back.
14/156	PETER DARLINGTON	Community Agents Service This service was started five years ago, aimed at the over fifties. It is fully funded and has helped over 5,000 people. This is a free and confidential service, which can help pensioners with day to day issues, eg heating, utility services, form completion. A meeting is held on the first Friday each month, at the Pump House Surgery in Earls Colne. It can also provide a community bus if required.
14/157	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. Apologies received from Ward Councillor Peter Chillingworth.
14/158	ALL MEMBERS	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3RD SEPTEMBER 2014. Minutes for 3 rd September approved and signed. Proposed by Cllr. M. Bowden, seconded by Cllr. K.Brown all in favour. Resolution passed
14/159	CLLR. S. SCRASE	STANDING ORDERS Cllr S. Scrase signed amended standing Orders, proposed by Cllr. M.Bowden, seconded by Cllr. H. Cresswell, all in favour. Resolution passed.
14/160	CLERK	CLERKS REPORT Received and noted.
14/161	CLLR. M.TAYLOR & CLLR K. BROWN	PARISH EXISTING FOOTPATHS WORKING GROUP Cllr.M.Taylor reported that the working party had been in touch the Peter Lane from the Flitch Way volunteers and Footpath 13 opposite Station Cottages Needs 12 steps (each about 1.5m) and a handrail. Estimated half a day's work. Materials: steps: 12 risers, 24 pegs; handrails 5 x4.5in sq uprights and 5 x 6ft wooden rails. Some vegetation clearance work required this can be added to the work for students from University of Essex on 16 October. Footpath 11 opposite Myrtle Villa This job is in three sections. Estimated one day, maybe more. 1. From road into field. Check with JB distance from road at which work can be undertaken. 4 steps Materials: 4 risers, 8 pegs. 2. From field down to bridge. 3 steps. Materials: 3 risers, 6 pegs. 3. From bridge up to railway line. 6 steps and handrail. Materials: 6 risers, 12 pegs, 3 uprights, 3 wooden handrails.
14/162	ALL MEMBERS	WW1 Commemoration A grant of £250.00 was awarded to fund a trip organised by Chappel Primary School to commemorate WW1. Proposed by Cllr. M.Taylor, seconded by Cllr. S.Scrase, all in favour. Resolution passed.
14/163	ALL MEMBERS	ROYAL BRITISH LEGION A grant of £25.00 was awarded to the Royal British Legion for Remembrance Day. Proposed by Cllr. S.Hounslow, seconded by Cllr.K.Brown, all in favour. Resolution passed.
14/164	CLLR. S.SCRASE	THE TELEPHONE BOOK EXCHANGE The book exchange is progressing, and will hopefully be fitted out within the next few weeks. Aa generous donation of books has been received from the Village Hall and parishioners. Cllr. S.Scrase to place an article in the Village Reporter outlining how the exchange will work.

1 **Signed:**.....
Chairperson of the Parish Council

Date:.....

14/165	ALL MEMBERS	<p>TRAINING</p> <p>Council members agreed the Clerk should attend an Election Day Course to be held at the EALC on 13th November. Cost to be shared with another Parish Council. Proposed by Cllr. M.Bowden, seconded by Cllr. K. Brown, all in favour. Resolution passed.</p>																								
14/166	ALL MEMBERS	<p>PLANNING MATTERS</p> <p>REF: 145729</p> <p>Wakes Colne House, Colchester Road, Wakes Colne Colchester CO6 2BZ</p> <p>Retrospective application for tennis Court</p> <p>No Objection – Comment to be made regarding future possible floodlighting, as this is near the road.</p> <p>REF: 145912</p> <p>Virley Cottage, Colchester Road, Wakes Colne Colchester CO6 2BY</p> <p>Side and rear extension, part two storey part single storey. Existing single storey outbuilding to be demolished.</p> <p>No Objection</p> <p>Proposed by Cllr. Scrase, seconded by Cllr. A. Hannington, all in favour. Resolution passed.</p>																								
14/167	CLERK	<p>FINANCIAL MATTERS:</p> <p>1) FINANCIAL STATEMENT FOR SEPTEMBER 2014. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for September)</td> <td>DD</td> <td>12.52</td> </tr> <tr> <td>PKF LITTLEJOHN INV SB20140749</td> <td>CHQ 100834</td> <td>120.00</td> </tr> <tr> <td>RICHARD EDWARDS GROUP LLP INV 24690</td> <td>CHQ 100835</td> <td>42.84</td> </tr> <tr> <td>DIANE JACOB (Salary for September)</td> <td>CHQ 100836</td> <td>381.06</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR SEPTEMBER)</td> <td>CHQ 100837</td> <td>86.87</td> </tr> <tr> <td>MOW & MEND INV.00277 (LAST GRASS CUT FOR 2014)</td> <td>CHQ 100838</td> <td>39.00</td> </tr> <tr> <td>DIANE JACOB (Expenses September)</td> <td>CHQ 100839</td> <td>11.83</td> </tr> </tbody> </table> <p>MONTHLY BUDGET STATEMENT.</p> <p>PROPOSED BY CLLR. BOWDEN, SECONDED BY CLLR. M. TAYLOR, ALL IN FAVOUR – RESOLUTION PASSED</p>		CHEQUE NO.	TOTAL	T-MOBILE (for September)	DD	12.52	PKF LITTLEJOHN INV SB20140749	CHQ 100834	120.00	RICHARD EDWARDS GROUP LLP INV 24690	CHQ 100835	42.84	DIANE JACOB (Salary for September)	CHQ 100836	381.06	ESSEX PENSION FUND (FOR SEPTEMBER)	CHQ 100837	86.87	MOW & MEND INV.00277 (LAST GRASS CUT FOR 2014)	CHQ 100838	39.00	DIANE JACOB (Expenses September)	CHQ 100839	11.83
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14/168	ALL MEMBERS	<p>FINANCE/ACCOUNTS</p> <p>Item 1. The annual return for financial year ended 31 March 2014 to be displayed on our website. Proposed by Cllr. M.Bowden, Seconded by Cllr. M.Taylor, all in favour.</p> <p>Item 2. The internal auditors report for 31 March 2014 to be displayed on our website. Proposed by Cllr. M.Bowden, Seconded by Cllr. M.Taylor, all in favour.</p> <p>Item 3. The budget/precept information for 2014 to be displayed on our website. Proposed by Cllr. M.Bowden, Seconded by Cllr. K.Brown, all in favour Resolution passed.</p>																								
14/169	CLERK/ALL MEMBERS	<p>PRECEPT 2015</p> <p>After careful discussion, it was agreed No additional headings required in the Precept for 2015.</p>																								
14/170	ALL MEMBERS	<p>TO EXCLUDE THE PRESS AND PUBLIC</p> <p>Public Bodies (Admission to Meetings) Act 1960</p> <p>‘That the public be excluded from the meeting during consideration of Agenda Item 14/171 and 14/172 on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p> <p>Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour.</p>																								
14/171	ALL MEMBERS	<p>PROPOSED PUBLIC FOOTPATH</p> <p>The Chairman read out a letter dated 28th September received from the EARM, this was discussed and a reply letter should be sent back to the EARM, as soon as possible. Proposed by Cllr. M. Bowden, seconded by Cllr.A.Hannington, all in favour.</p>																								
14/172	ALL MEMBERS	<p>SOLICITORS</p> <p>1) Wakes Colne Parish Council to appoint a Solicitor, to act on their behalf.</p> <p>2) Wakes Colne Parish Council to instruct the new appointed Solicitor to contact the Solicitor of the EARM regarding the purchase of a strip of land.</p> <p>Deferred until November meeting, Clerk to get new up-to-date quotations. As further discussion and consideration needs to take place, this item to be on the Agenda for November.</p>																								
14/173	ALL MEMBERS	<p>DATE OF NEXT MEETING</p> <p>5TH NOVEMBER 2014</p> <p>Meeting Closed at 9.25pm.</p>																								