

Wakes Colne Parish Council.

Personnel Committee Minutes of the meeting 7th February 2018

Meeting opened at 10.30am. Present: Cllr M. Bowden (Chair), Cllr A. Hannington, Cllr M. Taylor.

18/019 Chairman's welcome. No apologies for absence.

18/020 Declaration of interests. None.

18/021 Exclusion of press and public. None present.

18/022 Clerk's appraisal.

18/023 Clerk's contract of employment.

1. Award clerk incremental point 23 from April 2018. Proposed by Cllr Bowden, seconded Cllr Taylor. Passed unanimously.

2. National salary award due in May 2018. It was noted that this was in the budget. Employer's pension contribution to go up from April 2018. This is also in the budget.

3. Office rent. Proposal to pay this monthly and add to payslip as sundry, rather than annually as at present. Proposed Cllr Bowden, seconded Cllr Hannington. Passed unanimously.

4. Information. The clerk's mobile phone contract has increased by 4.1%. £15 per month to £15.61.

18/024 The meeting closed at 11.45. Next meeting Feb 2019

Signed..... 7th March 2018