

**Minutes of the Wakes Colne Parish Council Meeting held on
Wednesday 4th September at 7.15pm in Chappel & Wakes Colne Village Hall**

In the Chair: Cllr. K. Brown
 Present: Cllrs: Cllr. M. Bowden, Cllr. M. Taylor
 Clerk: Mrs D. Jacob
 No members of the public.

| | PRESENTER | SUBJECT |
|--------|-------------|--|
| 19/149 | All Members | Welcome & Apologies for Absence. Apologies for absence received and accepted from Cllr. S. Scrase, Cllr. P. Chillingworth and Cllr. A. Brown due to work commitments. |
| 19/150 | All Members | Declaration of Interests. None. |
| 19/151 | All Members | Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. None present. |
| 19/152 | All Members | Ward and County Councillors to address the members if present. Not present. |
| 19/153 | All Members | Minutes. To confirm the minutes of the Parish Council meeting held on 3 rd July 2019. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden. Cllr. M. Taylor abstained as she was not present at the meeting on 3 rd July. Resolution passed. |
| 19/154 | All Members | Planning Matters. Ref: 192123 Lane Farm, Lane Road, Wakes Colne CO6 2BP New greenhouse No objection. Proposed by Cllr. M. Bowden, seconded by Cllr. K. Brown, all in favour, resolution passed. TO CONSIDER ANY APPLICATIONS RECEIVED |
| 19/155 | All Members | Parish Public Footpaths Working Group. Footpath 5 has been reported for vegetation to be cut back. Footpath working group to walk the footpaths. A list from EEC has been issued and it was proposed that Wakes Colne Parish Council would only monitor and carry out minor works to the footpaths, due to lack of Councillors. A complaint had been received from a member of the public and a reply sent on how to report footpath issues using the ECC website. |
| 19/156 | All Members | VE DAY 75th Anniversary 2020. To consider an event to mark the 75th Anniversary of VE Day on 8th May 2020. The weekend of 8th–10th May 2020 will be an international celebration of peace. Clerk to contact Chappel Parish Council, the Village Hall Management Committee, the Primary School, the Church and the EARM to see if something could be arranged together. Awaiting information - this item to be on the next agenda. |
| 19/157 | All Members | Highways. Item 1. Station Road – interim report received from Cllr Kevin Bentley; Cllr M. Taylor to draft a reply. Item 2. VAS sign in Station Road – It was agreed by Wakes Colne Parish Council that the VAS sign should be set at 30mph, contractor scheduled to come out on 11 th September. |
| 19/158 | All Members | Locality Budget. Quotes obtained to paint the Bus shelter near the Post Office and to paint the telephone book exchanges. Clerk to apply for £755.00 from the Locality Budget 2020, this work to commence, hopefully, before the bad weather. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed. |
| 19/159 | All Members | Projects the Council wants to initiate during 2019/2020. Wakes Colne Community Together Scheme was agreed. Advice from the EALC had been received and noted. Agreed to arrange a meeting with United in Kind to work on how Wakes Colne Parish Council can take this scheme forward. Clerk also to see if any grants would be available for this. This item to be on the next agenda. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed. |

| 19/160 | All Members | <p>Website. It was noted and agreed that money will need to be put in the budget to cover this item. Clerk to obtain quotes, to be on the next agenda. Proposed by Cllr. M. Bowden, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 19/161 | All Members | <p>Special Constables. The Parish Council has been approached by a neighbouring Council to see if costs could be shared. The long-term costs would be considerable. Also, the neighbouring Parish comes under Braintree District Council and Wakes Colne Parish Council comes under Colchester Borough – so this scheme would not be available to us.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/162 | All Members | <p>Parish Calendar 2020/2021. Dates confirmed for 2020/2021 Parish Council meetings. Proposed by Cllr. K. Brown, seconded by Cllr. M. Bowden, all in favour, resolution passed.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/163 | All Members | <p>Financial Regulations. Financial Regulations readopted as per advised by EALC/NALC. Proposed by Cllr. K. Brown, seconded by Cllr. M. Taylor, all in favour, resolution passed.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/164 | All Members | <p>Financial Matters.</p> <p>1) Financial Statement for July/August (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="496 696 1394 1308"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>EE (For calls made in August (Invoice No. V016256251947)</td> <td>DD</td> <td>13.27</td> </tr> <tr> <td>Colchester Borough Council Inv.20166699</td> <td>101139</td> <td>19.91</td> </tr> <tr> <td>The Royal British Legion (Minute ref 19/144)</td> <td>101140</td> <td>50.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary adjustment for July)</td> <td>101141</td> <td>2.84</td> </tr> <tr> <td>HM Revenue & Customs for (July)</td> <td>101142</td> <td>5.00</td> </tr> <tr> <td>D. Jacob (Expenses for July/August)</td> <td>101143</td> <td>58.71</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (Adjustment for July)</td> <td>101144</td> <td>4.31</td> </tr> <tr> <td>Adjustment for D. Jacob Salary for July. (Standing order request not changed by the bank for July)</td> <td>101145</td> <td>40.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund for July. (Standing order request not changed by the bank for July)</td> <td>101146</td> <td>33.23</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>Adjustment for D. Jacob (Salary adjustment for August)</td> <td>101147</td> <td>2.64</td> </tr> <tr> <td>HM Revenue & Customs for (August)</td> <td>101148</td> <td>5.20</td> </tr> <tr> <td>Essex Pension Fund (For August)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Adjustment for Essex Pension Fund (For August)</td> <td>101149</td> <td>4.31</td> </tr> <tr> <td>Colchester Borough Council Inv. No. 005079</td> <td>101150</td> <td>62.41</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT. Received and noted.</p> <p>Proposed by Cllr. K. Brown, Cllr. M. Taylor, all in favour, resolution passed.</p> | | CHEQUE No. | TOTAL | EE (For calls made in August (Invoice No. V016256251947) | DD | 13.27 | Colchester Borough Council Inv.20166699 | 101139 | 19.91 | The Royal British Legion (Minute ref 19/144) | 101140 | 50.00 | Adjustment for D. Jacob (Salary adjustment for July) | 101141 | 2.84 | HM Revenue & Customs for (July) | 101142 | 5.00 | D. Jacob (Expenses for July/August) | 101143 | 58.71 | Adjustment for Essex Pension Fund (Adjustment for July) | 101144 | 4.31 | Adjustment for D. Jacob Salary for July. (Standing order request not changed by the bank for July) | 101145 | 40.00 | Adjustment for Essex Pension Fund for July. (Standing order request not changed by the bank for July) | 101146 | 33.23 | D. Jacob (Salary for August) | SO | 500.00 | Adjustment for D. Jacob (Salary adjustment for August) | 101147 | 2.64 | HM Revenue & Customs for (August) | 101148 | 5.20 | Essex Pension Fund (For August) | SO | 140.00 | Adjustment for Essex Pension Fund (For August) | 101149 | 4.31 | Colchester Borough Council Inv. No. 005079 | 101150 | 62.41 |
| | CHEQUE No. | TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| EE (For calls made in August (Invoice No. V016256251947) | DD | 13.27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Colchester Borough Council Inv.20166699 | 101139 | 19.91 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The Royal British Legion (Minute ref 19/144) | 101140 | 50.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adjustment for D. Jacob (Salary adjustment for July) | 101141 | 2.84 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HM Revenue & Customs for (July) | 101142 | 5.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Expenses for July/August) | 101143 | 58.71 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adjustment for Essex Pension Fund (Adjustment for July) | 101144 | 4.31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Adjustment for D. Jacob (Salary adjustment for August) | 101147 | 2.64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HM Revenue & Customs for (August) | 101148 | 5.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Essex Pension Fund (For August) | SO | 140.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adjustment for Essex Pension Fund (For August) | 101149 | 4.31 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Colchester Borough Council Inv. No. 005079 | 101150 | 62.41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/165 | All Members | <p>Clerk's Report. Received and noted.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19/166 | All Members | <p>Date of Next Meeting. Parish Council meeting 2nd October 2019. Meeting Closed at 9.05pm.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |