

**Minutes of the monthly Wakes Colne Parish Council Meeting held on  
Wednesday October 2<sup>nd</sup> 2013 at 7.30pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow  
 Present: Cllrs: Cllr. M. Taylor, Cllr. M. Bowden, Cllr. S. Scrase, Cllr. H. Cresswell, Cllr. A. Hannington  
 Clerk: Mrs D. Jacob  
 Also Present: Three members of the public

ITEM	PRESENTER	SUBJECT
13/174	CHAIRMAN	<b>WELCOME AND APOLOGIES FOR ABSENCE.</b> Chairman welcomed everyone. Apologies of absence accepted from Cllr. K. Brown.
13/175	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> Non-Pecuniary Interests received from Cllr. M. Bowden reference to item 13/190.
13/176	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> A member for the public suggested planting poppy seeds, to commemorate the 100 <sup>th</sup> Anniversary of WWI on the land on the corner of The Street, near the flower butts. The Chairman informed the land did not belong to the Parish Council. A member of the public commented on item 13/190, ref 1311768 Sturgeons Farm, Middle Green to amend the wording on planning condition.
13/177	CHAIRMAN	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b> Cllr P. Chillingworth sent his apologies.
13/178	CHAIRMAN	<b>TO CONFIRM THE MINUTES OF THE ANNUAL MEETING AND THE PARISH COUNCIL MEETING HELD ON 1<sup>ST</sup> MAY</b> Proposed by Cllr. M. Bowden, seconded by Cllr A. Hannington all in favour, that the minutes from the Parish Council meeting held on 4 <sup>th</sup> September 2013 be approved, as a correct record and were signed by the Chairman, resolution passed.
13/179	CLERK	<b>CLERKS REPORT</b> Ref No: F/COL/06/0945 Hemps Green Barn The enforcement team at Colchester Borough Council have been contacted and they will investigate CBC ref CAH/281291.as Item 13/163 on our September Agenda. The Salt bags have been delivered and distributed. Thanks expressed to Cllr M. Bowden for the organisation. We have received the accounts for 2013 back from the external auditor, and the annual return is available for inspection. We have received the second half of the precept, and grant from Colchester Borough Council. <b>Highways – reported the following:</b> <b>2236214</b> - Pothole Left Hand side Up Station Road near A1124 Junction <b>2236217</b> - Pothole Left hand side Approaching hump back bridge from Bures A job has been raised for both the above issues and the necessary remedial works are currently being programmed into the schedule of works. With regard to Bures Road, repair works to various potholes along the road have been started. <b>2242835</b> - Cleaning Wakes Colne Sign. Reported over hanging trees etc covering the 40mph sign on A1124 from White Colne to Wakes Colne. Cutting verge left and right hand side along A1124- On-going. <b>2242836</b> - Pavement opposite Virley Cottage Main A1124- Completed. <b>2251140</b> - Description: Large hole outside Wakes Colne Post Office on A1124 Following an inspection, this issue was determined by the inspector not to be hazardous or a safety concern and therefore does not meet our criteria for immediate repair. Please be assured this will continue to be monitored for any deterioration during routine inspections. <b>2251139</b> - On the grass verge Location: Road sign damaged by accident, laying down Just past the Village Hall on the left hand side of the Main A1124 - This is on the list of signs to be removed and replaced. <b>Re: Vernons Road/Crepping Hall Road</b> Reply from Highways - Confirm that with regard to the drainage, the majority of the ditches that needed to be cleared at this location have been. There are still some outstanding jetting works at the bottom of the hill which require co-ordination with one other landowner who will be clearing their ditch at the same time as the jetting. We are in direct contact to arrange this. However, as traffic management is required this will now be done by the end of October 2013. This location is due for a routine inspection during October which will ensure the road is assessed as a whole and any defects raised will be addressed accordingly.
13/180	ALL MEMBERS	<b>ROYAL BRITISH LEGION</b> Proposed by Cllr. M. Bowden, seconded by Cllr. H. Cresswell, all in favour to recycle the poppy wreath from last year and to make a donation of £15.00 rather than to purchase a new one. Resolution passed.
13/181	ALL MEMBERS	<b>100<sup>TH</sup> ANNIVERSARY OF WW1</b> Research this further and bring back on the agenda for November.
13/182	ALL MEMBERS	<b>TRAINING</b> Clerk to attend Law and Procedures Course at EALC on 23 <sup>rd</sup> October Proposed by Cllr. S. Hounslow, seconded by Cllr. H. Cresswell all in favour, resolution passed.

1 **Signed:**.....  
**Chairperson of the Parish Council**

**Date:**.....

13/183	CLERK/ ALL MEMBERS	<b>PRECEPT 2014</b> Clerk presented a spread sheet of figures, past, present and future expenditure Council members to consider this and make a decision at the next meeting. To place on the agenda for November.																											
13/184	ALL MEMBERS	<b>NEIGHBOURHOOD PLAN</b> Further research required to be placed on the agenda for November.																											
13/185	ALL MEMBERS	<b>EARM Liaison Group</b> A meeting to be set up between Wakes Colne Parish Council, Chappel Parish Council and the EARM to decide on an agreed mandate, regarding planning matters, between all parties. To be placed on the November agenda.																											
13/186	ALL MEMBERS	<b>NEIGHBOURHOOD WATCH</b> Proposed by Cllr. M. Bowden, seconded by Cllr. S. Hounslow, all in favour that a public meeting should be called, supported by Chappel Parish Council. To try to gain the support of residents and to see if the residents would like to run and see the scheme reinstated in the Village. Clerk to contact Essex Police regarding dates for them to attend, give a presentation and hand-out leaflets etc.																											
13/187	CLLR. S. SCRASE	<b>BROADBAND</b> David Wilde (Chief Information Officer from Essex County Council) will soon be issuing a press release, the need for Broadband is high, initial plans will be issued to Wakes Colne, business will be first then residential. The red cards sent back have increased our position on the league table. They hope to cover the whole county by July 2016. Chairmen thanked Cllr.S. Scrase and Cllr A. Hannington for their work.																											
13/188	CLERK	<b>FINANCIAL MATTERS:</b> <b>FINANCIAL STATEMENT FOR OCTOBER Resolved.. PROPOSED BY CLLR. S. HOUNSLOW SECONDED BY CLLR. M. BOWDEN, ALL IN FAVOUR</b> - The following cheques were approved for payment <table border="1" data-bbox="512 725 1385 1039"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for September)</td> <td>DD</td> <td>12.32</td> </tr> <tr> <td>ESSEX PENSION FUND(for September)</td> <td>DD</td> <td>79.89</td> </tr> <tr> <td>MOW &amp; MEND (for August)</td> <td>100767</td> <td>55.00</td> </tr> <tr> <td>PKF LITTLEJOHN LLP (External auditors)</td> <td>100768</td> <td>120.00</td> </tr> <tr> <td>EALC (Law &amp; Procedures Course)</td> <td>100769</td> <td>67.00</td> </tr> <tr> <td>MOW &amp; MEND (for September)</td> <td>100770</td> <td>40.00</td> </tr> <tr> <td>DIANE JACOB (Salary for September)</td> <td>100771</td> <td>416.21</td> </tr> <tr> <td>DIANE JACOB (Expenses for September)</td> <td>100772</td> <td>38.83</td> </tr> </tbody> </table> <b>MONTHLY BUDGET STATEMENT.</b>		CHEQUE NO.	TOTAL	T-MOBILE (for September)	DD	12.32	ESSEX PENSION FUND(for September)	DD	79.89	MOW & MEND (for August)	100767	55.00	PKF LITTLEJOHN LLP (External auditors)	100768	120.00	EALC (Law & Procedures Course)	100769	67.00	MOW & MEND (for September)	100770	40.00	DIANE JACOB (Salary for September)	100771	416.21	DIANE JACOB (Expenses for September)	100772	38.83
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13/189	ALL MEMBERS	<b>GRANT FUNDING APPLICATIONS RECEIVED FOR CONSIDERATION (PAYMENT MADE IN THE NEXT FINANCIAL YEAR 2014/2015 PRECEPT).</b> Council members were unable to come to a decision regarding Wakes Colne Church – the churchyard is very un-kept, and overgrown. Proposed by Cllr. M. Bowden, seconded by Cllr. S Hounslow, for the Clerk to contact them to get a copy of their expenditure since April 2013. This item to be of the Agenda for November. Proposed by Cllr M. Taylor, seconded by Cllr M. Bowden all in favour to grant £250.00 to Chappel Parish Council for the maintenance of the playground.																											
13/190	ALL MEMBERS	<b>PLANNING MATTERS</b> <b>Cllr M. Bowden left the Room</b> <b>Ref: 131768 Land adjacent to Sturgeons Farm, Middle Green, Wakes Colne CO6 2BN</b> Removal/Variation of a Condition Variation of condition 2 attached to planning permission 110466- which states Outdoor menage and associated paddock land shall be used solely in connection with and for the private and personal permission to applicant and family members. Proposed by Cllr S. Hounslow, seconded by Cllr. S. Scrase, all in favour to send CBC a letter with recommendations to the wording of this planning condition. Cllr M. Bowden returned to the room. <b>REF: 131833 Land At Timberlands Farm, Spring Gardens Road, Chappel Colchester</b> Retention of decking to mobile unit – Proposed by Cllr.M.Bowden, seconded by Cllr. M. Taylor all in favour to send Objection to the retention of decking, not sure even if the mobile home should be on site, Clerk to contact the Enforcement team at CBC. <b>Wood Cottage, Station/Bures Road, Wakes Colne.</b> New Driveway, planning enforcement team currently dealing with this item. <b>Jupes Hill House [Patricks Farm]</b> – Building works. It was noted that materials have been spread over the site in order to carry out building works.																											
13/191	CLLR. M. TAYLOR	<b>FOOTPATH SURVEY GROUP</b> Working Group had a meeting on 7 <sup>th</sup> August and reviewed survey, decided what they could and could not do and to grade the areas in question. Working Group to reorganise another meeting to draw up a work proposal, for it to be presented to the council in January.																											
13/192	CLLR.A. HANNINGTON	<b>CALC</b> Cllr.A. Hannington reported the good news that hard copy paper plans will still be received by the Parish Council but will now be sent direct from the Developers/Surveyors.																											

<b>13/193</b>	<b>CLL.A. HANNINGTON</b>	<b>Essex Partnership for Flood Management event/initiative</b> Cllr. A. Hannington reported he attended a day course and new legislation will be introduced in April 2014 regarding Run off Water (rain water). When somebody makes a planning application they will also have to make a separate application to the flood management team
<b>13/194</b>	<b>ALL MEMBERS</b>	<b>TO EXCLUDE THE PRESS AND PUBLIC</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 13/195, on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2. Proposed by Cllr. S. Hounslow, seconded by Cllr. A. Hannington. all in favour, to suspend standing orders and To exclude the press and public.
<b>13/195</b>	<b>ALL MEMBERS</b>	<b>PUBLIC FOOTPATH EARM</b> Proposed by Cllr. M. Bowden, seconded by Cllr A. Hannington, one abstained to send EARM a letter to confirm the exact and precise parcel of land that they are willing to sell.
<b>13/196</b>	<b>INFORMATION</b>	<b>MEETING CLOSED AT 9.25PM</b> <b>NEXT MEETING WEDNESDAY 6<sup>TH</sup> NOVEMBER 2013</b>