

**Woodham Mortimer with Hazeleigh Parish Council**  
**Essex**  
**Statement of Accounts year ended 31 March 2019**

	2017/2018	2018/19
	£	£
<b>RECEIPTS</b>		
Precept	3852.00	3852.00
Other receipts		
Interest	3.80	10.24
VAT recovered	94.43	69.00
Transparency Fund grants	216.52	-
EALC course bursary award	-	33.75
	<u>314.75</u>	<u>112.99</u>
Total receipts	<u>4166.75</u>	<u>3964.99</u>
 <b>PAYMENTS</b>		
Stationery (print & associated)	96.36	85.02
Bank charges	72.00	72.23
Debit Card charges	36.00	36.00
Internal Audit	160.00	160.00
External Audit	-	200.00
Councilor/Clerk training	90.00	-
Insurance	317.02	319.15
Street lighting electricity	46.14	204.66
Street lighting maintenance	138.00	138.00
Street lighting repairs	-	135.35
NALC/EALC affiliation fees	178.95	178.14
DHGPC affiliation fees	15.00	15.00
Village Hall hire	121.00	121.00
IT services (email/website)	105.00	25.00
Chairmans allowance	17.00	17.00
s137 monies (speed aware notices)	0.00	95.61
ICO subscription fee	-	35.00
	<u>1392.47</u>	<u>1837.16</u>
VAT paid	69.00	144.93
	<u>1461.47</u>	<u>1982.09</u>
 Staff costs		
Clerks salary	2455.24	2472.24
Clerks allowances	208.00	208.00
	<u>2663.24</u>	<u>2680.24</u>
 Total payments	<u>4124.71</u>	<u>4662.33</u>
 <b>CASH FLOW</b>		
Balance brought forward	2232.19	2274.23
Add		
Receipts	4166.75	3964.99
Less		
Payments	-4124.71	-4662.33
Balance carried forward	2274.23	1576.89

**Woodham Mortimer with Hazeleigh Parish Council**  
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**Annual return Explanations year ended 31 March 2019**

Year on Year variances

<b>Staff salary</b>		17.00
<b>Other payments</b>	Increase of <b>£520.62</b> due to the following	
	Bank charges	0.23
	External audit fees	200.00
	Councillor/Clerk training	-90.00
	Insurance premium	2.13
	Annual street lighting repairs/replacement parts	135.35
	Non-metered electricity costs	158.52
	National/Regional Association affiliation fees	-0.81
	Website/email costs	-80.00
	Subscription to ICO	35.00
	Stationery	-11.34
	s137 monies	95.61
	VAT	75.93
		<b><u>520.62</u></b>

**Woodham Mortimer with Hazeleigh Parish Council**  
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**Annual return variance year ended 31 March 2019**

	2017/2018 £	2018/19 £	Variance		Explanation
			£	%	
<b>Box 2</b> - Precept	3852	3852	0	0.00	
<b>Box 3</b> - Other receipts	315	113	-202	-64.13	Differences of: -216.52 Transparency Code claim (not available for 2018-19) -25.43 VAT return +6.44 Bank account interest +33.75 EALC course bursary award
<b>Box 4</b> - Staff costs	2455	2680	225	9.17	2017-18 home working allowance costs were included in other payments. Now included in staff costs
<b>Box 5</b> - Loan interest/capital repayments	0	0	0	-	
<b>Box 6</b> - Other payments	1669	1982	313	18.73	Differences of: -90.00 Training -0.81 Affiliation fees -80.00 email only (domain registration is 24 months) -11.34 Stationery -208 Clerk home working allowance now included in staff costs +0.23 Bank charges +200.00 Unexpected external audit fee +2.13 insurance premium +135.35 Street lighting repairs (none required in 2017/18) +158.52 Change of payment terms for non metred electricity +35.00 ICO fee (none raised previously) +95.61 s137 monies for speed enforcement +75.63 increased VAT charges
<b>Box 9</b> - Fixed assets and long term assets	15255	15255	0	0.00	
<b>Box 10</b> - Borrowings	0	0	0	-	
<b>Explanation for 'high' reserves</b>	C/F figure should not be more than twice box 2				

**Woodham Mortimer with Hazeleigh Parish Council**  
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**Bank Reconciliation financial year ended 31 March 2019**

Prepared by Andrew Ritchings - Clerk and RFO (16 April 2019)

Balance per Bank Statements as at 31 March 2019	£		£
Unity Trust Bank T1 Current Account	658.77		
Unity Trust Bank Tailored Deposit Account	918.12		
			1,576.89
Less any un-presented cheques at 31 March 2019	0		
Add any un-banked cash at 31 March 2019	0		
			-
Net Balances as at 31 March 2019			<u>1,576.89</u>

**The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:**

**CASH BOOK:**

Opening Balance at 01 April 2018		2,274.23
Add: Receipts in the year		3,964.99
Less: Payments in the year		(4,662.33)
Closing balance per cash book as at 31 March 2018		<u><u>1,576.89</u></u>