

WORMINGFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 14TH FEBRUARY 2019

IN WORMINGFORD VILLAGE HALL, AT 7.00 P.M.

In the Chair: Cllr. Bentley
Present: Cllrs Boyce, Evans, Grimsey
Clerk: Mrs. Cook
Also Present: Two members of the public

19/021	<p><u>WELCOME, APOLOGIES FOR ABSENCE</u></p> <p>Cllr Bentley welcomed everyone to the meeting. Cllr Fenn sent his apologies due to family commitment and Cllr Hearne sent his apologies due to work commitments. Cllr Chapman also sent his apologies.</p>
19/022	<p><u>DECLARATION OF INTERESTS</u></p> <p>No declarations were made.</p>
19/023	<p><u>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</u></p> <p>No members of the public wished to speak.</p>
19/024	<p><u>WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT</u></p> <p>Cllr Chapman was not present.</p>
19/025	<p><u>CONFIRMATION OF MINUTES</u></p> <p>19009 RESOLVED that the minutes of the meeting held on Thursday 10th January 2019 were a true record of the meeting and were signed by the Chairman.</p>
19/026	<p><u>PLANNING APPLICATIONS</u></p> <p>1) PLANNING APPLICATION: 190059/190060. THE COACH HOUSE, PACKARDS LANE, WORMINGFORD, CO6 3AH. TWO STOREY FRONT EXTENSION, REPLACEMENT DOOR, NEW STOVE AND ASSOCIATED FLUE TO LOUNGE, SECOND NEW STOVE AND ASSOCIATED FLUE TO LOUNGE/FORMAL DINING AND INTERNAL ALTERATIONS TO MODERN PART OF DWELLING.</p> <p>19010 RESOLVED that the Parish Council does not wish to make any comments on this application.</p> <p>2) PLANNING APPLICATION: 190260. THYME HOUSE, 1 LONDON LAND COTTAGES, CHURCH ROAD, WORMINGFORD, COLCHESTER, CO6 3AE. GROUND FLOOR REAR EXTENSION TO FORM A NEW CONSERVATORY AND KITCHEN. RESUBMISSION OF 182483.</p> <p>19011 RESOLVED that the Parish Council does not wish to make any comments on this application.</p>
19/027	<p><u>PLANNING APPLICATION UPDATE</u></p> <p>1) PLANNING APPLICATION: 182902. GREGORY AND CARD, UNITS 5 & 6 FORDHAM ROAD, WORMINGFORD, CO6 3NS.</p> <p>The Clerk confirmed that this application had been granted conditional approval.</p>

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	<p>2) PLANNING APPLICATION: ESS/09/18/COL. COLCHESTER SKIP HIRE, LAND AT GREENACRES, PACKARDS LANE, WORMINGFORD.</p> <p>The clerk confirmed that no decision has yet been made by Essex County Council. The next liaison meeting would be held on the 27th February.</p>																																																	
<p>19/028</p> <p>19012</p>	<p><u>FAIRFIELDS FARM</u></p> <p>An email had been received from Colchester Borough Council confirming that the new odour control system is going through the final checks before being assessed by Environmental Protection. Cllrs asked the Clerk to relay this information to concerned residents.</p> <p>RESOLVED that the Clerk write to Environmental Protection Officer to request a copy of the report.</p>																																																	
<p>19/029</p>	<p><u>REC TRUST</u></p> <p>The Rec Trust confirmed that play area inspections took place and a log was kept. A coffee morning would be held on the 9th March.</p> <p>Councillor Bentley confirmed that a copy of the deeds had been requested from Sparlings Solicitors.</p>																																																	
<p>19/030</p>	<p><u>BUS SHELTER</u></p> <p>The Clerk confirmed that an email had been received from the Local Highway Panel confirming that a new bus shelter (Countesthorpe) would be funded but no date had yet been set for installation. The Clerk also confirmed that Essex County Council would look at other measures if the glass was vandalised.</p>																																																	
<p>19/031</p> <p>19013</p> <p>19014</p>	<p><u>FINANCIAL MATTERS</u></p> <p>1) FINANCIAL STATEMENT.</p> <p>The three invoices including the Standing Orders for the Clerks Salary & Pension were checked by all Councillors present.</p> <table border="1" data-bbox="215 1196 1145 1440"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Invoice</th> <th>Chq Number</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td align="right">£</td> <td></td> <td align="right">£</td> </tr> <tr> <td>Employee</td> <td>Salary</td> <td>PAYE</td> <td>SO</td> <td align="right">292.01</td> <td align="right">£ -</td> <td align="right">292.01</td> </tr> <tr> <td>Essex Pension Fund</td> <td>Pension</td> <td>N/A</td> <td>SO</td> <td align="right">81.88</td> <td align="right">£ -</td> <td align="right">81.88</td> </tr> <tr> <td>Employee</td> <td>Expenses</td> <td>N/A</td> <td>101353</td> <td align="right">72.67</td> <td align="right">9.16</td> <td align="right">81.83</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td align="right">£</td> <td></td> <td align="right">£</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td align="right">446.56</td> <td align="right">9.16</td> <td align="right">455.72</td> </tr> </tbody> </table> <p>RESOLVED that after further consideration three payments detailed on the schedule be authorised for payment.</p> <p>2) MONTHLY BUDGET INFORMATION</p> <p>The Clerk had circulated budget proposals prior to the meeting.</p> <p>3) SALARY SCALES</p> <p>RESOLVED that after further consideration the Clerk's Salary for 2019/20 be set in line with NALC's recommendation.</p>	Payee	Description	Invoice	Chq Number	Net	VAT	Gross					£		£	Employee	Salary	PAYE	SO	292.01	£ -	292.01	Essex Pension Fund	Pension	N/A	SO	81.88	£ -	81.88	Employee	Expenses	N/A	101353	72.67	9.16	81.83					£		£					446.56	9.16	455.72
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<p>19/032</p>	<p><u>CHAIRMAN & CLERK'S REPORT</u></p> <p>Cllr Bentley confirmed that the kissing gate at the top of lodge hill has permission to be replaced by Essex County Council and Stour Valley funding. Paperwork needs to be completed by the land owner and a query is currently outstanding on the forms that need to be completed.</p>																																																	

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	Parking outside the church has been raised with North Essex Parking Partnership, the Clerk agreed to chase this up.
19/033	<p><u>CORRESPONDENCE RECEIVED</u></p> <p>The Clerk had circulated correspondence via email throughout the month.</p>
19/034	<p><u>ITEMS OF CONSIDERATION FOR FUTURE AGENDAS</u></p> <p>Bus Shelter Emergency Plan Colchester Skip Hire liaison meeting</p>
19/035	<p>IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960 THE PARISH COUNCIL MAY EXCLUDE THE PUBLIC FROM A MEETING WHENEVER PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS, AND WHERE SUCH A RESOLUTION IS PASSED, THIS ACT SHALL NOT REQUIRE THE MEETING TO BE OPEN TO THE PUBLIC DURING PROCEEDINGS TO WHICH THE RESOLUTION APPLIES.</p> <p>RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC:</p> <p>THAT THE PUBLIC BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF AGENDA ITEM 19/0236.</p> <p>RESOLVED to not close the meeting to the Public during the consideration of Agenda item 19/036.</p>
<i>19015</i>	
19/036	<p><u>HUMAN RESOURCES & PERSONNEL</u></p> <p>Cllr Bentley thanked everyone for attending and the meeting closed at 7.25pm.</p> <p>The date of the next meeting would be Thursday 14th March 2018, 7.00pm, followed by the Annual Parish Assembly Meeting.</p> <p>Signed:.....</p> <p>Chairperson of the Parish Council Date: 14th March 2019</p>

MRS HELEN COOK
CLERK TO WORMINGFORD PARISH COUNCIL, E-MAIL: wormingford@outlook.com