

# Wrabness Parish Council

## Minutes of the meeting held on Wednesday 7th February 2018

### In Wrabness Village Hall at 7.30 pm

**Present:** Mr H Jones, (Chairman), Ms R Thornton, Mr M Cole, Mr F McGowan, and Mrs J. Cole.

**In attendance:** Mrs C Greenwood (Parish Clerk)

**2557: Apologies for absence:** Mr R Colley (Vice Chairman), Mr T Harvey

**2558: Declarations of interest:** - None

**2559: Public Forum:** Mr H Jones opened and closed the public forum as there were no members of the public present.

**2560: Minutes of the meeting held on 3<sup>rd</sup> January 2018:** The minutes were agreed as a true record and signed.

**2561: Matters Arising and Actions:**

i: Recycling (2545):

Some residents have shown an interest in a bottle bank in Wrabness. The Parish Clerk contacted Greater Anglia about Wrabness Station as a possible location. The Parish Council is waiting for a response from Greater Anglia.

**Action: Parish Clerk**

ii: Wrabness Playing Field update (2545): The Parish Council have received the section 106 money, £2837.07 for the replacement boundary fence.

iii: Wrabness Litter Pick 2018 (2547): This year's Litter Pick would be held on Saturday 10th March at commencing at 10.30, meeting at the Village Hall. Soup and rolls /lunch will be provided afterwards. Volunteers are asked to contact Parish Clerk.

iv: Wrabness Environmental Award (2548): The Award will be presented to Cas Jones at the Parish Annual Assembly on 14<sup>th</sup> March.

**2562: Station Masters Garden, Metal sculpture for wildlife (2546):** As discussed at the last Parish Council meeting, the size of the sculpture, location, fixture was agreed. Waiting for confirmation of a date.

**2563: Traffic Wheatsheaf Lane:** As reported at the last meeting, residents had raised concerns regarding HGV's attempting to pass each other and damaging verges and property. This was reported to Tendring District Council. TDC investigated and as the depot is within their quota allowance for vehicle movement TDC are not able to do anything.

Photos have been handed into the Parish Council with evidence of HGV's mounting pavements, corner of B1352 and Wheatsheaf Lane. Photo's to be sent to Councillor Zoe Fairley.

**Action: Parish Clerk**

**2564: Wrabness Playing Field Annual Management Fee:** The Playing Field is maintained by WPFA under the terms of a Service Level Agreement. WPFA submitted information about expenditure incurred during 2017. It had been budgeted to increase the Parish Council management fee to £950.00. The W.P.F.A expenses this year have been higher due to extra one-off jobs and increase in insurance. It was agreed to increase the Management fee to £1100.00. All agreed.

**2565: Transparency Fund for small authorities:** The Transparency Fund is open to smaller councils (income/expenditure under £25,000). Parish Council's can submit an application for software, IT equipment and website training for the Parish Clerk. It was agreed to submit an application for website training for the Parish Clerk. All agreed.

**Action: Parish Clerk**

**2566 ANY OTHER URGENT BUSINESS.**

**i: Bank Account for Wrabness Newsletter:** Problems in getting another signatory on the newsletter account, will investigate closing the account and transfer the account to the Parish Council. Over view is this may not be possible, Parish Clerk to check with EALC.

**Action: Parish Clerk**

**2567: Reports.**

Highways: Nothing to report

Neighbourhood Watch: Nothing to report

Footpaths: i: Insulation doors/panels dumped along Stone Lane Footpath. Contact Mr S Garnham:

ii: Footpath sign at the top of Stone Lane not visible, Mr M Cole to check it out.

Parish Plan: Nothing to report.

Village Hall: Nothing to report

Station Garden: See item's 2562

TALC/EACL: Nothing to report.

Public Health: Nothing to report.

Foreshore Liaison: Nothing to report.

Public Transport: Nothing to report.

Wrabness Playing Field: See Item: 2561.

Kiosk: Nothing to report

**2568: Accounts and money received;**

RECEIVED	AMOUNT
TDC, 106 Money for W.P.F.A new fence	£2837.07

DISBURSEMENTS	AMOUNT	CQ
Wrabness Village Hall Hire 7 <sup>th</sup> February	£15.00	1021
TDALC affiliation fee	£5.00	1022
W.P.F. Annual Management Fee	£1100.00	1023

**2569: Confirmation of Account Balances:**

The Parish Clerk reported balances as follows:

Current Account: - 17/1/18: £3141.43

Deposit Account – 9/1/18: £6553.84

The meeting closed at 20.23

The next Council meeting will be on Wednesday, March 14<sup>th</sup> 2018 in the Village Hall at 7.30pm with the Annual Assembly.

Carol Greenwood: Wrabness Parish Clerk

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