

Wrabness Parish Council

Minutes of the meeting held on Wednesday 15th March 2017 in Wrabness Village Hall at 7.30 pm

Welcome New Parish Councillor: Jane Cole.

Present: Mr H. Jones (Chairman), Mr R Colley (Vice Chairman), Mr. T Harvey, and, Ms. R Thornton, Mr. F McGowan, Mrs. J. Cole.

In attendance: Mrs. C Greenwood (Parish Clerk) and 2 members of the public.

2425: Welcome New Parish Councillor: Mrs Jane Cole was formally welcomed to the Parish Council.

2426: Apologies for absence: Mr .M. Cole.

2427: Declarations of interest: - – Item: 2430, Wrabness Playing Field Fencing – Mr. T Harvey
- Item: 2432, Wrabness Community Shop Grant request. Mr. H Jones, Mr. T Harvey.

2428: Public Forum: The meeting was opened and Mr. H Jones invited comments from those present.

The public forum was closed and the meeting opened.

2429: Minutes of the meeting held on 8th February 2017: The minutes were agreed as a true record and signed.

2430: Matters Arising and Actions:

2414: Increase in train noise – Parish Clerk gave an update: Email sent 13th March to Network Rail for an update, waiting for a reply, will continue with the complaint.

Residents are also encouraged to file a complaint with Network Rail if they have concerns about the increased train noise.

Action Parish: Clerk.

CONTACT DETAILS FOR NETWORK RAIL.

<http://www.networkrail.co.uk/asp/1030.aspx>

TELE: 03457 11 41 41

2415: Closure of Wrabness Level crossing – As discussed at October's Parish Council meeting, the Parish Council strongly object to the proposed closure of Wheatshaf Lane Station Road Pedestrian Rail Level crossing. A letter was received on 15th March from Network Rail to inform the Parish Council they will be submitting a Transport and Works Act Order to the Secretary of State for Transport In March 2017 in order to seek permission to close or change the use of 130 levels crossings around East Anglia. Network Rail has been in contact with landowners to redirect public footpaths. **Action: Parish Clerk.**

2415: Blackboy Inn Telephone Kiosk – Parish Clerk gave an update: The adoption agreement for the kiosk was emailed on the 20th October and a receipt for the agreement received 26th October. Was told the process could take 3 months. The Parish Clerk emailed end January asking for an update on the adoption, they have a backlog and to contact end February/March if the Parish hasn't heard anything. A further email was sent to BT payphones, waiting for an update. Parish Clerk also contacted Tendring District Council who originally sent out the email about the adoptions of Kiosks, they have given two further email addresses and a phone number for further updates. **Action: Parish Clerk.**

2415: Wrabness Playing Field Fencing – It was agreed at the January meeting the Parish Council would proceed with the best value quote, £6558.84. W.P.F.A have offered to contribute £2000.00 towards the project, the Parish Council have some additional funding available. Tendring District Council hold Section 106 funds for the Wrabness area amounting to £2,832.00. As agreed at the last meeting Mr R Colley has made an application comprising a report, maps, photos and 3 quotes to Tendring District Council, in order to release these funds for the Playing Field fencing project. TDC will make a decision following internal consultations including Leisure, Planning and Finance. If the Application is successful the funds will be released to Wrabness Parish Council. The application has been made but is still pending. **Action: Mr R Colley**

2415: Playing Field Equipment: Engineers visited the site on 21st February. The engineers are happy that there aren't any problems with the timber. The splits are natural shakes that happen in the wood and the lamination of the timber should prevent anything becoming a structural issue. Next inspection of the area, the splits will be checked again but no remedial action is required at this time. The chain links on the basket swing have now been adjusted and are even. **No further action required.**

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2401: Litter Pick 2017: Mr H Jones reported the litter pick was successful with approximately 20 attending. Soup and rolls were

provided for the keen volunteers afterward.

A thank you was given to Herman Ramsey for organising the soup and rolls.

2416: Wrabness Environmental Award 2017: Mr H Jones read out a thank you letter from Mrs Julia Prigg, thanking the Parish Council for the 2017 Wrabness Environmental Award.

2431: Parish Plan – Mr R Colley gave an update on the Parish Plan. All actions had been completed or on-going except for the creation of a village green and allotments, where there were no landowners adjacent to the village willing to offer sale or lease of land. This changed last year due to Outline Planning Permission being granted by Tendring District Council for 18 houses adjacent to the village hall, once the land is sold for building of the 18 houses, the landowner will gift 0.2 hectare to the village. As some unforeseen changes have occurred since the last village appraisal in 2008 it was suggested to run another village questionnaire in the autumn.

The questionnaire sent out 2008 had an 85% response.

All were agreed. **Action: Mr R Colley**

2432: Wrabness Community Shop Grant: The shop has requested a grant towards the cost of an Express EPOS Till system a replacement for the shop's aging till. The system provides normal functions as well as stock control, bar code and calculates VAT. The new till system would be easier and allow quicker monitoring of stock levels hence reducing waste.

Express EPOS Till system will cost £899.00 plus estimated £100.00 for installation and set up. It was proposed we grant the full £999.00. All were agreed.

2433: Review Reports: Carry forward.

2434: ANY OTHER URGENT BUSINESS.

- i. **Essex Wildlife Trust:** have asked if they can notify the Parish Council of upcoming events. When informed of events the Parish Council will enter events/news on the Parish website, newsletter and any posters displayed on Village notice boards.

CONTACT DETAILS FOR ESSEX WILDLIFE TRUST

<http://www.essexwt.org.uk/reserves/wrabness>

TELE: 01621 862960

- ii. **Hut 79, 16/0123/FUL & 16/01881/FUL:** A letter received regarding the Planning Application for Hut 79 was read out. Concerns were raised in the letter about the Parish Council's wording in the last village newsletter. Under Planning Applications, the Clerk had written that the Parish Council had not received notification about the planning for Hut 79. It is the responsibility of the District Council to notify Parish Councils of any planning application within the village. The District Council has been notified about the shortcomings of planning notifications. **Action: Parish Clerk**

2435: Reports.

Highways: LHP FORMS: Carry forward.

Neighbourhood Watch: - A few break-ins: Wrabness Hall, the house at the top of Shore Farm Lane and three sheds along Wrabness Road.

Footpaths: Nothing to Report.

Parish Plan: See item 2431.

Village Hall: AGM next week.

Station Garden: A water butt has been purchased. Mrs Julia Prigg is going to ask for a tap to be installed for Station Garden at the next CRP meeting.

TACL/EACL: Nothing to Report

Public Health: The First aid course is booked for 19th May and is fully booked.

Foreshore Liaison: Mr R. Colley and Mr H Jones attended Belhaven Ltd meeting. Mr R Colley gave a report from the meeting:

Most of the directors are retiring and new directors to be appointed at the next AGM later in the year. Two new 54,000-litre galvanized steel water tanks have been installed on the West Foreshore at Wrabness to help tackle beach hut fires. The scheme for Belhaven Ltd also includes underground pipework to new fire hydrants and fire appliance laybys.

Transport: Nothing to report.

W.P.F.A: A successful Jumble sale on 4th March raised £450, approximately 120 people attended.

Kiosk: See item 2430.

2436: Accounts and money received:

| RECEIVED | AMOUNT |
|------------------|---------------|
| UK POWER NETWORK | £36.92 |

| DISBURSEMENTS | AMOUNT | CQ No. |
|--|---------------|---------------|
| Parish Clerk wages (19/11/16-27/2/17) | £354.45 | 981 |
| Travel Expenses (Clerks Annual Meeting Course) | £36.60 | 981 |
| Wrabness Village Hall Rental (15/3/17) | £15.00 | 982 |
| EALC. Planning Briefing workshop, Mr T Harvey & Mr F McGowan) | £90.00 | 983 |
| Engraving for Environmental Award 2017 (Reimburse Mr R Colley) | £10.00 | 984 |
| Mrs Woollard Playing Field Rent | £1.00 | 985 |
| First Aid Course Village Hall Rental, 19 th May | £15.00 | 986 |
| Gloves for litter Pick – (reimburse Mr H Jones) | £14.85 | 987 |
| Wrabness Village Hall (electricity donation) | £36.92 | 988 |
| Mr H Ramsey (reimburse food for litter pick) | £12.00 | 989 |
| Wrabness Community Shop Grant (minute item 2431) | £999.00 | 990 |

2437: Confirmation of Account Balances:

The Parish Clerk reported balances as follows:

Current Account: 14th February 2017: £3587.84

Deposit Account: 9th February 2017: £8550.03

The meeting closed at: 8.46pm

The next Council meeting will be on Wednesday, April 19th 2017 in the Village Hall at 7.30pm.

Carol Greenwood: Wrabness Parish Clerk

2 Fredricks Close, Wix, Manningtree, Essex, CO11 2AY.

Email: Wrabness.parishclerk@gmail.com

