

Wrabness Parish Council

Minutes of the meeting held on Wednesday 22nd November 2017

In Wrabness Village Hall at 7.30 pm

Present: Mr H Jones, (Chairman), Mr R Colley (Vice Chairman), Ms R Thornton, Mr M Cole, Mr F McGowan, and Mrs J. Cole.

In attendance: Mrs C Greenwood (Parish Clerk) and 2 members of the public.

2518: Apologies for absence: Mr T Harvey, Mr M Cole & Councillor Zoe Fairley

2519: Declarations of interest: - Mr H. Jones, item 2530, Village Hall Grant.

2520: Public Forum:

i. Julia Prigg & Parish Clerk met with Terry Ryland (Community Rail Partnership officer) to discuss the location of the sculpture. – The proposed location is next to the signal, on the edge of the path.

2521: Minutes of the meeting held on 18th October 2017: The minutes were agreed as a true record and signed.

2522: Matters Arising and Actions:

i: Network Rail and Works Act, Proposed Closure of Wheatsheaf level Crossing (2504):

The proposed closure of Wheatsheaf pedestrian level public enquiry was due to open on the 18th October in Chelmsford, the public enquiry was adjourned until further notice.

ii. 2506: Recycling (2506):

Some residents have shown an interest in a bottle bank in Wrabness. It was agreed at the October meeting the Parish Clerk would contact Greater Anglia about Wrabness Station as a possible location. The Parish Council is waiting for a response from Greater Anglia.

Action: Parish Clerk

iii: All Saints Church Grant: Thank you letter (2508): Mr H Jones read out an email from the Treasurer of All Saints Church, thanking the Parish Council for the annual grant towards the maintenance of the churchyard.

2523: Station Masters Garden, Metal sculpture for wildlife (2504):

As discussed in the public forum: Need to clarify the size of the engine, and whether it will have a roof . Once full details of sculpture have been confirmed at next meeting it was suggested to hold a mini public consultation. Parish Clerk to contact Susie Jenkins (Community Art Cooperative).

Action: Parish Clerk

2524: Wrabness Playing Field

i: Noise created by balls being kicked against the safety fence, (2505):

The Playing Field Committee is going to try rubber grommets on the safety fence and tighten the fence fixings, hoping it will reduce the pinging noise. The grommets have been ordered.

Anti-climb paint and DO NOT CLIMB signs have been purchased and will be placed on the container and fencing backing onto gardens by mid-December.

The replacement of boundary fence is now completed. The Parish Council has received an invoice for the fencing and can now make an application to Tendring District Council to release the 106 money.

2525: Wrabness Parish Council Annual Accounts: 2016-2017 – report from the External Audit Commission - It was confirmed the Audit Commission had passed the Parish Council year end accounts.

2526: Budget Committee Report 2018/2019: Mr R Colley explained the outcome of the Budget Committee meeting and presented the proposed budget for 2018/2019.

The Budget was proposed as a stand still budget. The precept for 2018/2019 will be subject to the necessary adjustments for council tax benefit recipients in the Parish still to be received from Tendring District Council.

The actual spend for next year is proposed to be £5609.00, which will be offset with some reserves.

It was proposed that the Parish Council accept the 2018/2019 budgets. Mr H Jones proposed and Ms R Thornton seconded it. All were agreed.

2527: Wrabness Council Precept for 2018/2019 requirement – It was agreed to carry this over until next meeting when Tendring District Council figures should be available.

2528: Community Governance Review: Rev. town and parish councils.

Town and Parish Councils who have not been contested in either 2011 or 2015 are subject to a periodic review. Wrabness has the opportunity to submit comments by 1st December. **All agreed. Action: Mr R Colley.**

2529: Tendring District Local Plan: Statement of Community Involvement. Available online or in the library to view, anyone can comment on the new document until 8th January. It was proposed to write and acknowledge the document. All agreed. **Action: Mr R Colley.**

For details of Community Involvement please visit link below

<http://tendring-consult.objective.co.uk/portal/>

2530: Wrabness Community Grant Applications:

i: Grant Application for Wrabness Village Hall: Application for £100 grant: To defray the costs of the 2018 Eastern Angles performance at the Village Hall. All were agreed. 10th May 2018. Ms R Thornton proposed and Mrs J Cole seconded it. All agreed.

2531: EALC Data Protection: The Parish Council need to appoint a Data Protection Officer and review the Parish Council Data Protection Policy and procedures once a year. Carry this over to February's meeting when more information is released. **Action: Parish Clerk**

2532: 2018 Wrabness Environmental Award: Councillors will be asked to come up with ideas for the next meeting. To present the Award at Wrabness Parish Annual Assembly on 14th March.

2533: Traffic Wheatshaf Lane: Resident's have raised concerns Wrabness Storage Depot is not managing the flow of HGV's in and out of their depot. Write to Tendring District Council Planning to draw attention to the concerns. All agreed. **Action: Mr R Colley**

2534: Parish Council Meetings next year: Change from Wednesday to Thursday for May, July, and September 2018.

2535: Update on Planning Applications:

Planning Application: 17/01524/FUL – Ness House Ash Street, Wrabness - single storey side extension, two storey bay to right-hand side, new window to front elevation, internal alterations and the new pitched roof

dormers to an existing roof. – Decision 8/11/17 – Full Approval.

Planning Application: 17/01553/FUL – The Laurels Black Boy Lane, Wrabness – Proposed single- storey front extension and insertion of new windows to side elevations. Decision 13/11/17 – Full Approval

2536: Planning Applications: 17/01838/FUL – The Priory Harwich Road, Wrabness Co11 2UG – Proposed single-storey rear extension – to form living room and bedroom: No objections. All agreed.

2537 ANY OTHER URGENT BUSINESS.

i. Accounts PKF Littlejohn LLP has been appointed as Wrabness Parish Council's External Auditor for the next five years, commencing 2017/2018. Documents will be sent electronically.

2538: Reports.

Highways: i. Residents raised concerns about parking issues along Rectory Road - suggested notice on windscreens. ii: Sign bottom of Primrose Hill, dangerous has been reported again.

iii) Highways England Survey on Wrabness.

Action: Mr M Cole

Neighbourhood Watch: Winter fuel stolen from backyard.

Footpaths: Nothing to report

Parish Plan: Nothing to report.

Village Hall: i.see item 2530. ii. Meeting 12th December.

Station Garden: see item's 2520 & 2523

TALC/EACL: Nothing to report.

Public Health: Nothing to report.

Foreshore Liaison: Mr H Jones and Mr R Colley attended a meeting 26th October. Meeting.

Public Transport: Nothing to report.

Wrabness Playing Field: Jumble sale that took place on 11th November raised £500.00.

Kiosk: PC/FM - Parish Clerk and Mr F McGowan will be meeting TDC Engineering Operations Manager and a contract

painter on 28th November to obtain advice and a quote for painting the kiosk.

ITEM 17: 2539: Accounts and money received:

RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ
Precept (TDC)	£2804.00	Wrabness Hall Hire	£15.00	1014
		Parish Clerk Wages	£175.14	1015
		Parish Clerk travel expense's to Data Protection Course	£37. 20	1015
		Harwich Connexions membership	£15.00	1016
		C & W Fencing (replacement fencing, vandal paint and signs)	£8086.85	1017
		St Johns Defibrillator battery (reimburse Mr R Colley)	£228.00	1018
		Grant for Village Hall (see item 2530)	£100.00	1019

ITEM 18: 2540: Confirmation of Account Balances:

The Parish Clerk reported balances as follows:

Current Account: - 19th October - £7367.45
Deposit Account – 9th October - £8552.86

The meeting closed at 9.40 pm

The next Council meeting will be on Wednesday, January 3rd 2018 in the Village Hall at 7.30pm.

Carol Greenwood: Wrabness Parish Clerk

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