



Clerk to the Council – David Walker
Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT
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The public are invited to attend the Annual Parish Meeting of Writtle Parish Council which will be held in the Village Hall on Monday April 16, 2018 at 8.00pm.

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The press are cordially invited to attend

AGENDA

1. **Welcome and Introductions.** Mr Chris Hibbitt, Chair of Writtle Parish Council will welcome and introduce those present.
2. **Apologies for absence.** The Parish Clerk to advise of apologies for absence
3. **Minutes of the last meeting.** Mr Chris Hibbitt to ask for a proposer and seconder to approve the minutes of the meeting held on 10 April, 2017 as true and correct records. A copy of these minutes can be found on the Parish Council website and the Parish Office notice board.
4. **Progress check.** A brief update on actions from the last meeting.
5. **Any points of clarification from the Writtle Flyer.**
6. **Writtle University College.** Mr Tim Middleton, Vice Chancellor of Writtle University College to give a presentation on the future plans for WUC over the next 12 months.
7. **Chelmsford Local Plan.** Mr Chris Hibbitt to give an update.
8. **Neighbourhood Plan for Writtle.** Mr Jonathan Weymouth to give an update.
9. **The Future of Longmeads House.** Mr Ralph Bray to give an update.
10. **Environment Committee update.** Mrs Louise Gannicott to give an update.
11. **Highways Committee update.** Mr Peter Cracknell to give an update on Highways matters in the village.
12. **Writtle Archives.** Mr Chris Hibbitt to give an update.
13. **Future events in the village this year.**
14. **Budget and Financial Report projected to March 31, 2018.**
15. **Public Open Forum.**
16. **Date of the next meeting.** The next meeting is on Monday April 8, 2019 in the Village Hall commencing at 8.00 pm.
17. **Wine and nibbles.**

Signed

Date April 11, 2018