

**WRITTLE PARISH COUNCIL**  
**ENVIRONMENT COMMITTEE**

Minutes of the meeting held on Monday 15<sup>th</sup> February 2010 in Room 18, Longmeads House

<b>Members</b>		✓ = Present	A = Apologies	
Mrs E. Roe	<i>(CHAIR)</i>	✓	Mr J. Drake	✓
Mr K. Bowdidge		✓	Ms L. Bowser	✓
Mrs W. Walker		✓	Mrs R. Smith	✓
Mrs A. Robinson		✓	Ms M. Barratt	A
Mrs B. Laflin		A		

<b>In Attendance</b>		✓ = Present	A = Apologies	
Mr D. Walker	<i>(CLERK)</i>	✓	Miss G. Laudrum	<i>(SECRETARY)</i>
Mr. P Hawkins	<i>(PUBLIC)</i>	✓	Mrs. M Mason	<i>(PUBLIC)</i>
Mrs. P Hawkins	<i>(PUBLIC)</i>	✓	Mr. J Rouse	<i>(PUBLIC)</i>
Mrs. M Barker	<i>(PUBLIC)</i>	✓		

**ACTION**

**1. APOLOGIES FOR ABSENCE**

1.1 NOTED Apologies received as **noted** above.

**2. MINUTES OF LAST MEETING – 16<sup>th</sup> November 2009**

2.1 AGREED the minutes of the Writtle Parish Council meeting held on 16 November 2009 were **agreed** as an accurate record.

2.2 AGREED it was proposed by Mrs R Smith and seconded by Mrs W Walker that the **agreed** minutes be approved and signed.

**3. PROGRESS CHECK**

3.1 Bulimers Way (5.1)

3.1.1 NOTED the Committee **noted** that no further progress had been made in relation to the overgrowth in the area of Bulimers Way.

David Walker

3.2 Lodge Road and Ongar Road (5.2)

3.2.1 NOTED it was **noted** that ECC had still not responded to the request to tidy the overgrown foliage in the areas of Loves Walk and Lodge Road.

David Walker

3.3 Water Supply to Allotment Sites (5.4)

3.3.1 NOTED discussed further under agenda item 7.

3.4 St Johns Road and St Johns Green Safety Issues (6)

3.4.1 NOTED it was **noted** that no response has been received in relation to Writtle Parish Council's request to ECC Highways Department for a site meeting at St Johns Road and St Johns Green.

David Walker

3.5 Wearpond (7)

3.5.1 NOTED discussed further under agenda item 8.

3.6 Recycling Bins in East View / Ongar Road (8)

3.6.1 NOTED discussed further under agenda item 6.

3.7 Long Brandock Shops (11)

3.7.1 NOTED discussed further under agenda item 9.

**4. DECLARATION OF INTERESTS**

4.1 NOTED the Committee **noted** that there were no declarations of interest.

**5. PUBLIC FORUM**

5.1 NOTED the Committee **noted** a verbal proposal from a member of the public to consider displaying additional Dog Order notices around the Village.

5.2 NOTED the Committee **noted** a request from a member of the public for clarification in relation to shed and greenhouse consent at both allotment sites.

**6. LOCATION OF THE RECYCLING BINS AT EAST VIEW / ONGAR ROAD**

6.1 NOTED it was **noted** that a response had been received from Chelmsford Borough Council in relation to a request to remove the recycling bins at East View / Ongar Road.

6.2 AGREED the Committee **agreed** that all recycling bins from East View / Ongar Road would be removed and the Tetrapak recycling bin would be relocated to The Green car park.

6.3 AGREED it was **agreed** that the paper and glass recycling bins would be removed from The Green car park.

6.4 AGREED it was proposed by Mr J Drake and seconded by Mrs W Walker that these arrangements be implemented at the earliest convenience.

**7. ALLOTMENT UPDATE**

7.1 NOTED the Committee **noted** that a possible bye-law prohibits the installation of sheds and greenhouses on the Oxney allotment site. Mr D Walker is to investigate further.

David Walker

7.2 AGREED it was **agreed** that further discussion relating to this bye-law would be necessary at the next meeting of Writtle Parish Council on 01 March 2010.

David Walker

- 7.3 NOTED it was **noted** that plastic water troughs have been purchased and will be installed at both allotment sites by mid-March 2010.
- 7.4 NOTED the Committee expressed thanks to Mr J Drake, Mr D Walker and Mrs E Roe for their contribution in securing funding and implementing this scheme.
- 7.5 AGREED it was **agreed** that Mr D Walker would notify all allotment holders of the remedial works and affected allotment areas. David Walker
- 7.6 AGREED it was **agreed** that Mrs A Robinson would ascertain whether Writtle Junior School would like the opportunity to rent the vacant plot 13b. Angela Robinson
- 7.7 AGREED it was **agreed** that the handyman would be requested to tidy plot 39 which remains very overgrown. David Walker

## 8. WEARPOND

- 8.1 NOTED it was **noted** that a small group from Writtle Scouts (approximately 8) will be undertaking clearance work in the vicinity of the Wearpond on Wednesday 17 Feb 2010.
- 8.2 AGREED it was **agreed** that the Parish Council van and trailer will be used for the collection of refuse and taken to Hanging Gardens Nursery for safe disposal.
- 8.3 AGREED it was **agreed** that Mr D Walker would contact the Tree Preservation Officer in relation to the removal of foliage within the Conservation Area. David Walker
- 8.4 NOTED the Committee wish to express their thanks to the anonymous parties who cleared the islands on the Wearpond from debris.
- 8.5 AGREED it was **agreed** that laminated signs warning of the dangers of skating on the Wearpond in icy weather conditions, should be erected in the vicinity of the pond. David Walker

## 9. LONG BRANDOCKS SHOPS

- 9.1 RECEIVED the Committee **received** a quotation in relation to remedial works required in the vicinity of the Long Brandocks shops.
- 9.2 AGREED it was **agreed** that BT would be contacted and requested to remove the vandalised telephone box in this area.
- 9.3 AGREED it was **agreed** that Mrs A Robinson would organise a petition to rally public support in the urgent need to undertake remedial works to the area of the Long Brandocks shops and distribute to key areas within the Village, together with the Writtle Flyer, before sending to Mrs Mott of Chater Developments. Angela Robinson
- 9.4 AGREED it was **agreed** that Mr D Walker and Mrs A Robinson would agree the content of the petition and distribution region. David Walker / Angela Robinson

## 10. ROADSIDE SALE OF CARS

10.1        AGREED    it was **agreed** that Mr D Walker would contact Mr B Mayfield of Chelmsford Borough Council to seek further advice in relation to the roadside sale of cars. David Walker

#### 11. DOG FOULING

11.1        AGREED    it was **agreed** that Mr D Walker would consult the Dog Warden of Chelmsford Borough Council to clarify where, and on which posts, additional notices warning of the penalties of allowing dogs to foul, can be erected. David Walker

11.2        AGREED    it was **agreed** that Mr D Walker would plot the current locations of the existing dog fouling bins in order to establish most appropriate locations of additional penalty notices. David Walker

11.3        AGREED    it was **agreed** that Mrs E Roe would publish an article in the forthcoming edition of the Writtle News notifying the public of the costs associated with emptying the dog fouling bins. Liz Roe

#### 12. TREATMENT OF JAPANESE KNOTWEED

12.1        RECEIVED    the Committee **received** a quotation from Mr C Carter in relation to the eradication of the Japanese Knotweed requiring attention.

12.2        AGREED    it was **agreed** that Mr D Walker would contact Essex County Council in order to obtain recommendations for alternative plant specialists and/or quotations. David Walker

#### 13. CHURCHYARD MOWING CONTRACT

13.1        RECEIVED    the Committee **received** a quotation from Dave Colyer in relation to the renewal tender for the churchyard mowing contract.

13.2        NOTED        it was **noted** that there had been no increase to pricing for the last two years.

13.3        AGREED    it was proposed by Mrs W Walker and seconded by Mrs A Robinson to renew this contract.

#### 14. ROADS, FOOTPATHS AND CYCLE WAYS

14.1        NOTED        it was **noted** that there were no outstanding issues or reports in relation to roads, footpaths and cycle ways.

14.2        NOTED        it was **noted** that potholes in the Village remain a problem, resulting from damage caused by the recent adverse weather conditions.

14.3        AGREED    it was **agreed** that Mr D Walker should be advised of any known problematic areas in order to notify ECC Highways Department. David Walker

#### 15. URGENT BUSINESS

15.1        AGREED    it was **agreed** that the stone information plaque, which it had been previously suggested could be erected in the vicinity of the Wearpond, would not now be purchased.

- 15.2 NOTED the Committee **noted** a complaint from a resident of Lodge Road in relation to parking issues in this area.
- 15.3 NOTED the Committee **noted** that Chelmsford Borough Council will be discontinuing the Saturday Standout recycling points with effect from the end of March 2010.
- 15.4 NOTED the Committee **noted** the concerns expressed from a resident of St Johns Green in relation to parking in this area.
- 15.5 AGREED it was **agreed** that Mr D Walker should contact the resident and suggest that they speak with Chelmsford Borough Council and Essex County Council for further advice. David Walker
- 15.6 NOTED it was **noted** that SID will be relocated to a new position in the Village on Tuesday 16 February 2010.
- 15.7 NOTED it was **noted** that confirmation is still awaited from the Essex Police PCSOs in relation to the speed gun training dates. David Walker

**16. DATE OF NEXT MEETING**

- 18.1 NOTED the Committee **noted** that the next meeting of the Environment Committee will be held on Monday 14<sup>th</sup> June 2010 at 8.15pm in Room 18, Longmeads House.
- 18.2 NOTED it was **noted** that agenda items should be submitted to the Clerk by 31<sup>st</sup> May 2010.

**MEETING CONCLUDED 10.00pm**

**Signed:** \_\_\_\_\_  
*For and on behalf of Writtle Parish Council*

**Date:** \_\_\_\_\_