

WRITTLE PARISH COUNCIL
ENVIRONMENT COMMITTEE

Minutes of the meeting held on Monday 19th September 2011 at 8.15pm, Longmeads House

Members	✓ = Present		A = Apologies	
Mrs E Roe	<i>(CHAIR)</i>	✓	Mr B Cairns	A
Mr K Bowdidge		✓	Mr. A Carter	✓
Mrs W Walker		✓		

In Attendance	✓ = Present		A = Apologies	
Miss G Laudrum	<i>(SECRETARY)</i>	✓	Mr D Walker	<i>(CLERK)</i>
Mr D Carmichael	<i>(WRITTLE ALLOTMENT SOCIETY)</i>	✓	Mr A Parsons	<i>(WRITTLE ALLOTMENT SOCIETY)</i>

ACTION

1. PUBLIC FORUM

1.1 NOTED there were no members of the public present.

2. APOLOGIES FOR ABSENCE

2.1 NOTED apologies received as **noted** above.

3. MINUTES OF LAST MEETING – 20th June 2011

3.1 AGREED the minutes of the Writtle Parish Council meeting held on 20th June 2011 were **agreed** as an accurate record.

3.2 AGREED it was proposed by Mrs W Walker and seconded by Mr A Carter that the **agreed** minutes be approved and signed.

4. DECLARATION OF INTERESTS

4.1 NOTED the Committee **noted** that there were no declarations of interest.

5. PROGRESS CHECK

5.1 Overgrown vegetation. (5.1.1, 5.1.2, 5.4.1)

5.1.1 NOTED it was **noted** that the overgrown vegetation between the Doctors Surgery and Fox Burrows Lane had been cut back.

5.1.2 NOTED it was **noted** that the overgrown vegetation between 65 Ongar Road and Purcell Cole had been cut by ECC.

5.2 Gates on Oxney allotments (5.3, 6.2, 6.3)

5.2.1 NOTED it was **noted** that repair works to the gates located at Oxney allotments have now been completed.

- 5.3 Boundary Line (5.7, 6.5)
- 5.3.1 NOTED it was **noted** that information relating to the boundary line of the new dwelling at the junction of St Johns Green and St Johns Road had been passed to ECC.
- 5.4 Laminated Notice (6.7)
- 5.4.1 NOTED it was **noted** that this would not be required at present as Allotment holders were already looking after both the tidying of their own plots and filling in the ruts.
- 5.5 Damage by contractors (5.8, 6.10)
- 5.5.1 NOTED it was **noted** that the issue of the building contractor repairing the damage caused to the island on the corner of Victoria Road and East View, is still ongoing and being undertaken by ECC.
- 5.6 Commemorative Bench (9.1)
- 5.6.1 NOTED it was **noted** that Mr D Walker had written to the member of public who had requested a commemorative bench, suggesting the alternative of planting a tree. However, no response has since been received.
- 5.7 Cleaning the Boundary Stones (12.1)
- 5.7.1 NOTED it was **noted** that Writtle Scouts had cleaned three of the four Boundary Stones during the Summer period.
- 5.8 Planting Shrubs (12.2)
- 5.8.1 NOTED it was **noted** that the suggestion that Writtle Scouts plant shrubs at the junction of Margaretting Road and Greenbury Way would not be pursued.
- 5.9 Cleaning the Blue Bridge (12.3)
- 5.9.1 NOTED it was **noted** that Mr D Walker would contact Writtle Scouts to see whether they would undertake the task of cleaning the Blue Bridge.

David Walker

6. ALLOTMENTS

- 6.1 NOTED it was **noted** that an Allotment Walk had been undertaken and that the condition/standard of a number of allotments on The Chase and at Oxney was unsatisfactory.
- 6.2 NOTED it was **noted** that letters to Allotment Holders could not be issued until after the next rental is due on 2nd October 2011.
- 6.3 NOTED it was **noted** that Writtle College had been notified of the overgrown area at The Chase to see whether they would cut this back, as they have done historically. However, Writtle Parish Council was advised that Writtle College have insufficient resources to do this at present.

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| 6.4 | NOTED | it was noted that the long hedge on The Chase will be cut back at the end of October and the Oxney hedges would be cut down by approximately 2-3 feet. Thanks were extended to Mr Vic Moss for all the work undertaken around the Village. | |
| 6.5 | NOTED | it was noted that damage had been done to the crops on The Chase Allotment no 21B used by Mr. D Mott due to spraying on an adjacent plot on a windy day which had affected some fruit plants. Mr D Walker to look into regulations relating to plant spraying. | David Walker |
| 6.6 | NOTED | it was noted that the 'No Dogs' sign at The Chase requires replacing. | David Walker |
| 6.7 | NOTED | it was noted that the Allotment Society is to be advised of the date of the next Allotment Walk. Mr D Walker to arrange. | David Walker |
| 6.8 | AGREED | it was agreed that there would not be any additional benches provided at either of the allotment sites. | |
| 6.9 | NOTED | it was noted that bonfires can be held on the allotment sites, subject to the correct weather conditions, from 1 st September to 30 th November 2011. | |

7. BREWHOUSE HOPPIT

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| 7.1 | NOTED | it was noted that complaints had been received in relation to the condition of Brewhouse Hoppit. Mr D Walker to write to CBC to request that the area is tidied and suggest a channel is cut through the longer grass around the perimeter of the fields to provide a suitable public pathway. | David Walker |
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8. BUS SHELTERS

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| 8.1 | NOTED | it was noted that a plastic panel in the roof of the bus shelter at Loves Walk requires repair/replacement. Mr D Walker to obtain quotations. | David Walker |
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9. PARKING IN THE VILLAGE

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| 9.1 | NOTED | it was noted that the CBC report relating to parking within the Village had been circulated. | |
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10. LOCATION OF ADDITIONAL DOG AND LITTER BINS

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| 10.1 | AGREED | it was agreed that Mr D Walker would arrange for the purchase of an additional dog bin in the vicinity of Kiddi Caru in Fox Burrows Lane. | David Walker |
| 10.2 | NOTED | it was noted that a review would be undertaken regarding whether an additional litter bin is required at the junction of Loves Walk and Nicholas Close. | |

11. OVERGROWN VEGETATION

- 11.1 AGREED it was **agreed** that Mr D Walker would write to the residents in Green Close and Chancery Place responsible for overgrown vegetation, requesting that this is cut back at the earliest convenience.

David Walker

12. RUMSEY ROW

- 12.1 NOTED it was **noted** that a letter had been received from a resident in St Johns Road, complaining about the inadequate area for parking at the end of Rumsey Row.

- 12.2 NOTED it was **noted** that double-yellow lines would not be painted without the permission and authorisation of all of the residents in this area.

- 12.3 NOTED it was **noted** that a complaint had also been received in relation to the poor lighting along Rumsey Row. Mr D Walker to contact the landlord of the commercial units to request that lighting is provided outside each unit.

David Walker

- 12.4 NOTED it was **noted** that a letter had been received from a unit-holder requesting signage at the entrance of Rumsey Row advertising the commercial units. Mr D Walker to investigate Planning Consent.

David Walker

- 12.5 NOTED it was noted that Mr D Walker would speak to the owner of Writtle Pet Supplies regarding the 'A' Board on The Green.

David Walker

13. AVENUE OF REMEMBRANCE

- 13.1 NOTED it was **noted** that CBC would be planting 20 replacement trees for those that are in poor condition, missing or dead, from the Widford Road roundabout to the entrance of Hylands Park as part of the Avenue of Remembrance in celebration of The Queen's Jubilee.

14. DATE OF THE NEXT MEETING

- 14.1 NOTED the Committee **noted** that the next meeting of the Environment Committee will be held on Monday 16th January 2012 at 8.15pm in Room 18/19, Longmeads House.

- 14.2 NOTED it was **noted** that agenda items should be submitted to the Clerk by Friday 6th January 2012

MEETING CONCLUDED 9.50pm

Signed:

For and on behalf of Writtle Parish Council

Date:
