



WRITTLE PARISH COUNCIL

Clerk to the Council – David Walker
Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT
Tel: 01245 420066 E-mail: clerk@writtlepc.com

Councillors are summoned to attend a meeting of Writtle Parish Council Environment Committee that will be held in the Parish Office on Monday, October 16 2017 at 8.15 pm.

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The press and the public are cordially invited to attend

AGENDA

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on June 19, 2017 as a true and correct record.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** To discuss any environment points that were included on the last actions report issued for the last Parish Council meeting.
6. **Allotments. To discuss the following:-**
 - **Allotment Rental Day** – to give an update on the day.
 - **Chase Allotments Working party**
 - **Gate at the Chase** – to discuss putting a notice and reflectors on the gate.
7. **Wear Pond.** To discuss and agree the action required for the manual dredging of the pond.
8. **Removal of green waste.** To discuss the location of an enclosed bin site at Paradise Road to allow for a skip plus the black bin already there.
9. **Petanque court.** To discuss the recent idea put forward for a Petanque court in the village.
10. **Tree Charter.** To discuss the latest developments.
11. **Daffodil Planting.** To agree areas to be considered for planting.
12. **Date of the next meeting.** The next meeting is on Monday March 19, 2018 in the Parish Office commencing at 8.15 pm

Signed

Date

11 October, 2017