

WRITTLE PARISH COUNCIL
ENVIRONMENT COMMITTEE

Minutes of the meeting held on Monday, 16 November 2015 at 8.15pm, Parish Office

Members		✓ = Present	X = Absent	A = Apologies
Mrs A Reid	<i>(CHAIR)</i>	✓	Mrs W Walker	<i>(VICE CHAIR)</i>
Mr C Hibbitt		✓	Mr A Carter	
Mr R Schmid		✓	Mr T Sach	A
Mrs L Gannicott		A	Mr P Cracknell	✓
Mr T Kinloch		✓		

In Attendance		✓ = Present	X = Absent	A = Apologies
Mrs L Fox	<i>(ADMIN ASST)</i>	✓	Mr D Walker	<i>(CLERK)</i>
Allotment Society Member		✓		
0 members of the public				

ACTION

1. PUBLIC FORUM

1.1 NOTED it was **noted** that there were no members of the public present.

2. APOLOGIES FOR ABSENCE

2.1 NOTED apologies **noted** as above.

3. MINUTES OF LAST MEETING – 20 July 2015

3.1 AGREED the minutes of the Environment Committee meeting held on 20 July 2015 were **agreed** as an accurate record.

3.2 AGREED it was proposed by Mrs W Walker and seconded by Mr C Hibbitt that the **agreed** minutes be approved and signed.

4. DECLARATION OF INTERESTS

4.1 NOTED the Committee **noted** that there were no declarations of interest.

5. PROGRESS CHECK

5.1 NOTED it was **noted** that there had been considerable wear from cars driving on a strip of the green running from Wear Pond to Aubyns. The strip was approximately 1ft wide. A possible solution to this was to put down a grassguard which would act as a permanent surface and would allow grass to grow through it. It would not affect the roots of the nearby trees. It was **noted** that all councillors were against concreting. Mrs Reid to investigate costings.

Mrs Reid

6. ALLOTMENTS

- 6.1 NOTED it was **noted** that Mr Walker was asked to join the next Allotment Society meeting to discuss financial responsibilities. Mr Walker to be emailed the date of the next meeting.
- 6.2 NOTED it was **noted** that the drop down post at the Chase Allotments would be replaced and a combination lock purchased. Mr Walker to chase Mr Jarvis. Mr Walker
- 6.3 NOTED it was **noted** that discussions were had regarding the letting the allotments to people outside the parish. The current charges for Chelmsford City Council allotments would be investigated. Mr Walker
- 6.4 NOTED it was **noted** that Mr Kinloch would send Mrs Reid details about MENCAP for allotments. Mr Kinloch
- 6.5 NOTED it was **noted** that the Allotment Society would discuss the noticeboard at the Chase at their next meeting.
- 6.6 NOTED it was **noted** that byelaws would be put on the agenda for the next Parish Council meeting. Mrs Fox

7. THE GREEN

- 7.1 NOTED it was **noted** that this had been discussed under item 5 on the agenda.

8. WEAR POND

- 8.1 AGREED it was proposed by Mr R Schmid and seconded by Mrs W Walker and **agreed** by all councillors that the quote from Ponds UK to carry out the work on the Wear Pond root barrier for a total cost of £4949.49 be accepted.
- 8.2 NOTED it was **noted** that the company, CET, would be contacted again regarding the drain to the pond. Mrs Reid

9. BENCHES

- 9.1 NOTED it was **noted** that work had started on the maintenance of the benches.

10. DATE OF THE NEXT MEETING

- 10.1 NOTED it was **noted** that additional quotes for the work on the trees would be sought. The Clerk has a list of approved contractors from Chelmsford City Council. This would be put on the agenda for the next Environment Committee meeting. Mrs Fox

UNCONFIRMED TO BE APPROVED AT THE NEXT COMMITTEE MEETING

- 10.2 NOTED it was **noted** that the finger post on Romans Place had been knocked down. This would be reported to the Footpath Officers.
Mr Walker
- 10.3 NOTED the Committee **noted** that the next meeting of the Environment Committee will be held on Monday 21 March 2016 at 8.15pm in the Parish Office.
- 10.4 NOTED it was **noted** that agenda items should be submitted to the Clerk by Friday 11 March 2016.

MEETING CONCLUDED 9.08pm

Signed:

For and on behalf of Writtle Parish Council

Date:
