

WRITTLE PARISH COUNCIL
ENVIRONMENT COMMITTEE

Minutes of the meeting held on Monday, 27 April at 8.15pm, Parish Office

| Members | ✓ = Present | X = Absent | A = Apologies |
|-----------------------------|-------------|-----------------------------------|---------------|
| Mrs E Roe <i>(CHAIR)</i> | ✓ | Mrs A Reid <i>(VICE CHAIR)</i> | ✓ |
| Mrs W Walker | ✓ | Mr A Carter | ✓ |
| Mr B Cairns | X | Mr T Sach | ✓ |

| In Attendance | ✓ = Present | X = Absent | A = Apologies |
|----------------------------------|-------------|-------------------------------|---------------|
| Mrs L Fox <i>(ADMIN ASST)</i> | ✓ | Mr D Walker <i>(CLERK)</i> | ✓ |
| Mr J Rouse | ✓ | | |
| 0 members of the public | | | |

ACTION**1. PUBLIC FORUM**

1.1 NOTED it was **noted** that there were no members of the public present.

2. APOLOGIES FOR ABSENCE

2.1 NOTED apologies **noted** as above.

3. MINUTES OF LAST MEETING – 19 January 2015

3.1 AGREED the minutes of the Environment Committee meeting held on 19 January 2015 were **agreed** as an accurate record.

3.2 AGREED it was proposed by Mrs W Walker and seconded by Mrs A Reid that the **agreed** minutes be approved and signed.

4. DECLARATION OF INTERESTS

4.1 NOTED the Committee **noted** that there were no declarations of interest.

5. PROGRESS CHECK

5.1 NOTED it was **noted** that the school project had been postponed. All other items were on the agenda.

6. ALLOTMENTS

6.1 NOTED it was **noted** that there are the equivalent of 14 $\frac{3}{4}$ plots available.

6.2 NOTED it was **noted** that the allotments would be advertised on Writtle Voice.

Mrs Reid

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- 6.3 NOTED it was **noted** that the drop down post at The Chase Allotments was not laying flat. The Clerk to investigate. Mr Walker
- 6.4 NOTED it was **noted** that an inspection for the Allotments had been organised for Weds, 13 May at 9.30am.
- 6.5 NOTED it was **noted** that the gate on Eastview was dropping. The Clerk to investigate. Mr Walker
- 6.6 NOTED it was **noted** the Clerk would look into signage for the water tanks, asking for allotment holders not to wash tools or produce in the tanks. Mr Walker
- 6.7 NOTED it was **noted** that the Allotment Society would be holding a BBQ on Sunday, 31 May.

7. TREE REPORT

- 7.1 NOTED it was **noted** that the tree report had been received along with recommendations. The quote for the initial 3 months work on 7 trees was £640.
- 7.2 AGREED the Committee agreed to the works being carried out.

8. THE GREEN

- 8.1 NOTED it was **noted** that the Clerk would measure areas of the Green and St John's Green with regards to obtaining a quote for installation of further posts. Mr Walker
- 8.2 NOTED it was **noted** that the Clerk would contact the City Council Conservation Officer to see if the Parish Council could apply for a grant for the cost of the posts. Mr Walker
- 8.3 NOTED it was **noted** that the Clerk would write to the residents in St John's Green to see if they had any objections regarding concreting the area towards the end of the Green in front of the posts. This would allow refuse trucks to run over the area and reducing further damage to St John's Green. Mr Walker
- 8.4 NOTED it was **noted** that the Clerk would write to Highways regarding vehicles driving over the green opposite Preston's Garage and whether posts could be installed. Mr Walker
- 8.5 NOTED it was **noted** that the water leak in St John's Green had been reported to the water company. The Clerk to chase. Mr Walker

9. DOG AND LITTER BINS

- 9.1 NOTED it was **noted** that the issue of dog fouling along Hunts Drive was still a problem. The Clerk to arrange for a dog bin to be installed in the area. Mr Walker

10. PONDS IN WRITTLE

10.1 NOTED it was **noted** that Wear Pond would need clearing out in autumn 2015. Item to be added to the next meeting's agenda. Mr Walker

11. BENCHES

11.1 NOTED it was **noted** that the replacement bench needed to be a traditional classic bench with metal arms. The Clerk to find out costings. Mr Walker

11.2 NOTED it was **noted** that the cost to power wash a bench was £15. The Clerk to obtain a quote for restaining. Mr Walker

11.3 NOTED it was **noted** that a request had been received regarding a bench being placed on the sus trans cycle path. The Clerk and the Chair of the Parish Council to discuss with the Principal of Writtle College at their next meeting. Mr Walker/Mr Hibbitt

12. LONG BRANDOCKS

12.1 NOTED it was **noted** that the verges along Long Brandocks were not Parish Council land.

13. TREE PLANTING

13.1 AGREED it was **agreed** that a small tree should be planted on the Green in memory of Baroness Platt. Mrs Roe to speak to Mr Cooley for advice. Mrs Roe

14. DATE OF THE NEXT MEETING

14.1 NOTED it was **noted** that Children's World would be visiting the Green on 11 May 2015.

14.2 NOTED it was **noted** that thanks was given to Mrs Roe for all her hard work and efforts as Parish Councillor and Chair of the Environment Committee.

14.1 NOTED the Committee **noted** that the next meeting of the Environment Committee will be held on Monday 19 October 2015 at 8.15pm in the Parish Office.

14.2 NOTED it was **noted** that agenda items should be submitted to the Clerk by Friday 9 October 2015.

MEETING CONCLUDED 9.35pm

Signed:

For and on behalf of Writtle Parish Council

Date:

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