

**WRITTLE PARISH COUNCIL**  
**ENVIRONMENT COMMITTEE**

Minutes of the meeting held on Monday, 19 January at 8.15pm, Parish Office

<b>Members</b>	✓= Present	X = Absent	A = Apologies
Mrs E Roe <i>(CHAIR)</i>	✓	Mrs A Reid	<i>(VICE CHAIR)</i> ✓
Mrs W Walker	✓	Mr A Carter	✓
Mr B Cairns	X	Mr T Sach	✓

<b>In Attendance</b>	✓= Present	X= Absent	A = Apologies
Mrs L Fox <i>(ADMIN ASST)</i>	✓	Mr D Walker	<i>(CLERK)</i> ✓
Mr J Rouse	✓		
0 members of the public			

**ACTION****1. PUBLIC FORUM**

1.1 NOTED it was **noted** that there were no members of the public present.

**2. APOLOGIES FOR ABSENCE**

2.1 NOTED apologies **noted** as above.

**3. MINUTES OF LAST MEETING – 20 October 2014**

3.1 AGREED the minutes of the Environment Committee meeting held on 20 October 2014 were **agreed** as an accurate record.

3.2 AGREED it was proposed by Mrs A Reid and seconded by Mrs W Walker that the **agreed** minutes be approved and signed.

**4. DECLARATION OF INTERESTS**

4.1 NOTED the Committee **noted** that there were no declarations of interest.

**5. PROGRESS CHECK**

5.1 NOTED it was **noted** that all action items were listed on the agenda.

**6. ALLOTMENTS**

6.1 NOTED it was **noted** that no problems had been reported on the Allotments.

6.2 NOTED it was **noted** that there are the equivalent of 16½ plots available and currently only 2 on the waiting list.

UNCONFIRMED TO BE APPROVED AT THE NEXT COMMITTEE MEETING

- 6.3 NOTED it was **noted** that a wheelbarrow had been stolen from one of the plots on the Chase. It was noted that all allotment holders should report any thefts to the Police on telephone 101.
- 6.4 NOTED it was **noted** that the hedge on Victoria Road needed to be cut. The Clerk to contact Patrick. Mr Walker
- 6.5 NOTED it was **noted** that the Chase hedge would be cut within the next few weeks and field would be cut in March/April time.

**7. TREE REPORT**

- 7.1 NOTED it was **noted** that Bartletts were arranging to do a quotation for a tree report.

**8. THE GREEN**

- 8.1 NOTED it was **noted** that Dave Jarvis would be installing the posts around the village sign part of the Green. It was felt that it would be good to install the posts as near to the kerb as possible.

**9. DOG AND LITTER BINS**

- 9.1 NOTED it was **noted** that the dog bin in Loves Walk had been replaced and there were two spares in the barn.
- 9.2 NOTED it was **noted** that the Clerk would contact Chelmsford City Council regarding the overflowing bin on Fox Burrows Lane. Mr Walker
- 9.3 NOTED it was noted that a dog and litter bin would be installed near the school, subject to ownership of land on Lodge Road. Mr Walker

**10. PONDS IN WRITTLE**

- 10.1 NOTED it was **noted** that Wear Pond would need clearing out sometime in 2015, which would give somebody a chance to look at the wall.
- 10.2 NOTED it was **noted** that Godfrey the Goose needs medication every day for his arthritis, so the RSPCA are not sure if he will be able to return to the pond.
- 10.3 NOTED it was **noted** that a letter had been received from Mr Everett regarding Gore Pond. The Parish Council to arrange a visit.
- 10.4 NOTED it was **noted** that there was a discussion regarding bye-laws and the scattering of ashes on the Green and ponds. The bye-laws committee to be emailed for possible inclusion. Mr Walker
- 10.5 NOTED it was **noted** that a letter had been received from Writtle Junior School regarding a project they are working on, on 'improving the environment'. There were a number of ideas discussed and Mrs Walker would liaise with the school. Mrs Walker

**11. BENCHES**

- |      |       |   |           |
|------|-------|---|-----------|
| 11.1 | NOTED | it was <b>noted</b> that the replacement bench for the Green would be ready in approx 4/5 weeks.  |           |
| 11.2 | NOTED | it was <b>noted</b> that the Clerk would find out costings for ongoing maintenance of the benches.  | Mr Walker |
| 11.3 | NOTED | it was <b>noted</b> that a list of the people who owned the benches on the Green would be obtained.   | Mrs Roe   |
| 11.4 | NOTED | it was <b>noted</b> that the Clerk would write to the resident in St John's Road regarding the damage caused to the Green by building work. | Mr Walker |

**12. DATE OF THE NEXT MEETING**

- |      |       |  |  |
|------|-------|--|--|
| 12.1 | NOTED | the Committee <b>noted</b> that the next meeting of the Environment Committee will be held on Monday 27 April 2015 at 8.15pm in the Parish Office. |  |
| 12.2 | NOTED | it was <b>noted</b> that agenda items should be submitted to the Clerk by Friday 17 April 2015.  |  |

**MEETING CONCLUDED 9.27pm**

**Signed:**

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*For and on behalf of Writtle Parish Council*

**Date:**

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