



WRITTLE PARISH COUNCIL

Clerk to the Council – Laretta Fox
Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT
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Councillors are summoned to attend an extraordinary meeting of Writtle Parish Council Planning and Development Committee which will be held in the Parish Office on Monday, 10th December 2018 at 7.30pm.

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The press and the public are cordially invited to attend
AGENDA

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** To be approved at the next meeting 17th December 2018.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** Held over to the next meeting on Monday 17th December 2018.
6. **Planning.** To consider the following Masterplan submission on:
 - a. **18/00001/MAS** Land North Of Warren House Roxwell Road Writtle.
Strategic Growth Site 2 - West Chelmsford
7. **Update on Planning Decisions.** Held over to the next meeting on Monday 17th December 2018.
8. **Any other reports.** Held over to the next meeting on Monday 17th December 2018.
9. **Date of the next meeting.** The next meeting is on Monday, 17 December 2018 in the Parish Office commencing at 7.30 pm.

Signed

Date 05 December 2018