



Writtle Neighbourhood Plan

Chair – Jonathan Weymouth
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Members are summoned to attend the Writtle Neighbourhood Plan Meeting that will be held at Motts, 5 The Green, Writtle, on Thursday 19 April 2018 at 7.30pm.

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The press and the public are cordially invited to attend

AGENDA

1. **Apologies for absence.**
2. **Minutes of the last meeting.**
The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on March 21 2018 as a true and correct record.
3. **Progress check** - A brief update on the progress of the plan and actions from the last meeting.
4. **Communications**
 - A brief update on the progress of the launch flyer distribution.
 - Essex Info website
5. **Master Plans**
 - A brief update on the meeting held at Chelmsford City Council in respect of the Local Plan (Warren Farm) and Neighbourhood Plan Groups.
6. **Workshop 28 April 2018**
 - A brief update on the logistics for the Launch event.
7. **Engagement**
 - Items for log.
8. **Finance** – to receive a financial update
9. **Any other business**
10. **Date of the next meeting.**
The next meeting is on Wednesday 23 May 2018 in the Parish Office, commencing at 7.30 pm and to nominate a chair for that meeting.