



**Clerk to the Council – Lauretta Fox**  
Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT  
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**Councillors are summoned to attend a meeting of Writtle Parish Council Highways & Transport Committee that will be held in the Parish Office on Monday, February 17, 2020 at 8.15pm**

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**The press and the public are cordially invited to attend  
AGENDA**

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on September 16, 2019 as a true and correct record.
4. **Progress check.** To discuss any outstanding Highways & Transport actions.
5. **Declaration of Interests.** All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it.
6. **Junction of Back Road and Blackthorn Close.** To consider the request for parking restrictions at the junction of Back Road and Blackthorn Close.
7. **Parking in Bridge Street.** To discuss the parking problems on Bridge Street and the impact of this on pedestrians particularly outside the fish and chip shop.
8. **Weight Restriction Signage.** To consider the need for weight restriction signage at the junction between Cow Watering Lane and Roxwell Road following recent incident with a coach.
9. **Writtle Surgery.** To receive an update from recent meeting regarding road safety.
10. **Essex County Council Transport Meeting.** To confirm attendance at the Essex County Council Transport Meeting in March 2020.
11. **HGV's in Writtle.** To discuss the reported increase in HGV's in Writtle which exceed 7.5 tonnes.
12. **Parking proposal 117-125 Ongar Road.** To discuss the correspondence received.
13. **Chelmsford Local Highways Panel.** To receive an update on the latest LHP Report and Minutes.



WRITTLE PARISH COUNCIL

14. **Any items for next agenda.**

15. **Date of the next meeting.** The next meeting is on Monday, May 18, 2020 in the Parish Office commencing at 8.15 pm.

**Signed**

*Lauretta Fox*

**Date**

12 February 2020