



## WRITTLE PARISH COUNCIL

Clerk to the Council – David Walker  
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**Councillors are summoned to attend a meeting of Writtle Parish Council Planning and Development Committee which will be held in the Parish Office on Monday, January 15, 2018 at 7.30pm.**

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The press and the public are cordially invited to attend

### **AGENDA**

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on December 18, 2017 as a true and correct record.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** To discuss the updated actions report issued for the recent Parish Council meeting.
6. **Planning.** To consider the following planning applications on:
  - a. **17/02109/FUL** 18 December 2017. Bumpsteads Cottage, Margaretting Road, Writtle. Change of use to caravan site consisting 10 caravans and 3 shephards huts with ancillary facilities for holiday purposes.
  - b. **17/02179/FUL** 22 December 2017. 8 Causeway Cottages, Writtle. Side and rear conservatory and side balcony.
  - c. **17/02031/FUL** 9 January 2018. Site at 8 Lordship Road, Writtle. Demolition of existing dwelling and the construction of two detached houses tog ether with associated new access, parking, amenity space and landscaping. Amendments received.
7. **Update on Planning Decisions.** The Clerk to give an updated report on the planning applications and enforcement issues.
8. **Street Naming and Numbering.** To notify the committee of a new name for the property Tantrums on Old Roxwell Road, Writtle, CM1 3SU. Application Ref: 17/00609/HNC.
9. **Any other reports.**
10. **Date of the next meeting.** The next meeting is on Monday, 19 February 2018 in the Parish Office commencing at 7.30 pm.

Signed

Date 10 January 2018