



WRITTLE PARISH COUNCIL

Clerk to the Council – Laretta Fox
Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT
Tel: 01245 420066 E-mail clerk@writtle-pc.gov.uk

**Councillors are summoned to attend a meeting of Writtle Parish Council
Planning and Development Committee which will be held in the Parish Office on
Monday, 15 July 2019 at 7.30pm.**

.....
The press and the public are cordially invited to attend

AGENDA

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on 17 June, 2019 as a true and correct record.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** To discuss the updated actions report issued for the recent Parish Council meeting.
6. **Planning.** To consider the following planning applications on:
 - a. **19/01012/FUL** 28 June 2019. Old Chelmsfordians Association, Lawford Lane, Writtle. Single storey extension to rear of existing Clubhouse.
 - b. **19/01033/FUL** 13 June 2019. 16 Paradise Road, Writtle. Single storey, flat roof, rear extension.
 - c. **19/01035/CLEUD** 24 June 2019. The Orchards, Roxwell Road, Writtle. A1 Shop and B8 Storage (commercial storage and caravans) and livery.
 - d. **19/01043/FUL** 24 June 2019. 32 Victoria Road, Writtle. Demolition of existing garage, two storey side extension with front canopy.
 - e. **19/01064/FUL** 19 June 2019. Range Cottage, Ongar Road, Writtle. Removal of existing conservatory, installation of new single storey UPVC extension.
 - f. **19/01083/CLEUD** 21 June 2019. 15 East View, Writtle. Use of property as a house of multiple occupation.
 - g. **19/01101/FUL** 27 June 2019. Land North East of Montpelier's Cottages, Margaretting Road Writtle. Construction of new agricultural barn and hardstanding area for livestock.
 - h. **19/00998/S73** 12 June 2019. Robyn's Nest, 44 The Green, Writtle. Variation of condition 4 for the planning permission reference 19/00299/FUL – (Retrospective application for change of use from A1 (retail) to A3 (restaurant and cafes). Proposed change of window to double doors on the outbuilding). Request to open on Sundays between the hours of 10am to 5pm.



WRITTLE PARISH COUNCIL

7. **Update on Planning Decisions.** The Clerk to give an updated report on the planning applications and enforcement issues.
8. **Village Plaques.** To receive an update on the plaques for the village and discuss any actions required.
9. **Items for next agenda.**
10. **Date of the next meeting.** The next meeting is on Monday, 19 August 2019 in the Parish Office commencing at 7.30 pm.

Signed *Lauretta Fox*

Date 10 July 2019