



WRITTLE PARISH COUNCIL

Clerk to the Council – David Walker
Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT
Tel: 01245 420066 E-mail: clerkwrittlepc@btconnect.com

Councillors are summoned to attend a meeting of Writtle Parish Council Planning and Development Committee which will be held in the Parish Office on Monday, July 17, 2017 at 7.30pm.

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The press and the public are cordially invited to attend

AGENDA

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on June 19, 2017 as a true and correct record.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** To discuss the updated actions report issued for the recent Parish Council meeting.
6. **Planning.** To consider the following planning applications on:
 - a. **17/00743/LBC** 16 June 2017. 42 The Green, Writtle. Replacement of windows to the front elevation of the property.
 - b. **17/00995/FUL** 16 June 2017. Bumpsteads Cottage, Margaretting Road, Writtle. Proposed replacement dwelling.
 - c. **17/01049/FUL** 15 June 2017. Buildings Rear of Oxney Grove, Writtle. Demolition of all structures and removal of existing use as a builder's yard. Construction of a detached dwelling with detached cartlodge/domestic store.
 - d. **17/01084/FUL** 22 June 2017. 24 The Green, Writtle. Addition of a rear dormer window within the existing roof.
 - e. **17/01085/LBC** 22 June 2017. 24 The Green, Writtle. Addition of a rear dormer window within the existing roof.
 - f. **17/01142/FUL** 30 June 2017. Woodlands, 4 Edney Wood, Writtle. Extension to existing detached garage.
 - g. **17/01198/FUL** 5 July 2017. 76 Back Road, Writtle. Two storey side and front extension and conversion of garage to habitable accommodation.
7. **Update on Planning Decisions.** The Clerk to give an updated report on the planning applications and enforcement issues.
8. **Update on Neighbourhood Plan.** To receive an update on the latest developments.



WRITTLE PARISH COUNCIL

9. **Any other reports.**

- To discuss the letter received from Dr Stephen Waite, Writtle University College.

10. **Date of the next meeting.** The next meeting is on Monday, 21 August 2017 in the Parish Office commencing at 7.30 pm.

Signed

A handwritten signature in black ink, appearing to be 'M. Waite', written over a faint circular stamp.

Date July 12, 2017