



## WRITTLE PARISH COUNCIL

Clerk to the Council – Laretta Fox  
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**Councillors are summoned to attend a meeting of Writtle Parish Council  
Planning and Development Committee which will be held in the Parish Office on  
Monday, 16 September 2019 at 7.30pm.**

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The press and the public are cordially invited to attend

### **AGENDA**

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on 19 August 2019 as a true and correct record.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** To discuss the updated actions report issued for the recent Parish Council meeting.
6. **Planning.** To consider the following planning applications on:
  - a. **16/01566/S73** 21 August 2019. Victors Croft Nathans Lane, Writtle. Variation of condition 17 to previously approved planning permission 16/01556/FUL (Demolition of existing structures and redevelopment of site for single dwelling and associated works, including new boundary fencing, gate and brick piers). Extension of time to retain existing outbuildings and structures on site to store vehicles and tools in.
  - b. **19/01231/FUL** 23 August 2019. Land East of 26 The Coverts, Writtle. New dwelling and allocated parking space.
  - c. **19/01340/FUL** 29 August 2019. Roxwell Hand Car Wash, Writtle. Demolition of existing sheds. Partial demolition of existing building, with the construction of side extensions to form MOT bays, staff and customer facilities. Construction of single storey outbuildings to provide storage. Installation of additional car parking and car wash bays.
  - d. **19/01375/FUL** 20 August 2019. 24 Bridge Street, Writtle. Conversion of garage into habitable room, formation of mono pitched roof over. New boarding to front elevation.
  - e. **19/01452/FUL** 30 August 2019. 59 Long Brandocks, Writtle. Front porch extension to existing dwelling to create new washroom, extended hall and canopy roof over entrance
  - f. **19/01499/FUL** 25 July 2019. The Lodge, Newney Green, Writtle. Alterations and extension to first floor including front and rear dormers and raising the roof.
  - g. **19/01524/CLEUD** 4 September 2019. Land Rear of the Chalet, Roxwell Road, Writtle. Use of land for general industrial (class B2) and storage and distribution (class B8).



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7. **Local Plan.** To agree the final response for the Chelmsford Draft Local Plan Main Modifications Consultation.
8. **Update on Planning Decisions.** The Clerk to give an updated report on the planning applications and enforcement issues.
9. **Village Plaques.** To receive an update on the plaques for the village and discuss the revised layout and wording.
10. **Items for next agenda.**
11. **Date of the next meeting.** The next meeting is on Monday, 21 October 2019 in the Parish Office commencing at 7.30 pm.

Signed *Lauretta Fox*

Date 11 September 2019