



## WRITTLE PARISH COUNCIL

Clerk to the Council – Laretta Fox  
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**Councillors are summoned to attend a meeting of Writtle Parish Council Environment Committee that will be held in the Parish Office on Monday, March 18, 2019 at 8.15 pm.**

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The press and the public are cordially invited to attend

### AGENDA

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on October 15, 2018 as a true and correct record.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** To discuss any environment points that were included on the last actions report issued for the last Parish Council meeting.
6. **Allotments.** To discuss:-
  - the number of available plots at each site
  - the overgrown plots and action required
  - the date for an allotment walk
  - the possible working group for plot clearance
  - measures to address the growing amount of rubbish at the Chase
7. **Wear Pond.** To discuss:-
  - the latest update on the condition of the pond
  - the proposal received from a parishioner regarding signage around appropriate ways to feed the ducks.
8. **Aphid treatment for lime tree.** To discuss the correspondence received from a resident regarding possible aphid treatment for a lime tree on St John's Green and agree any action.
9. **Christmas tree.** To discuss the idea of planting a Christmas Tree on the Green.
10. **Noticeboard costs.** To agree the revised cost of the noticeboard for the Chase allotments and to agree its location.
11. **Memorial bench.** To progress the idea of a community memorial bench.
12. **Date of the next meeting.** The next meeting is on Monday June 17, 2019 in the Parish Office commencing at 8.15 pm

Signed

Date

13 March 2019