



## WRITTLE PARISH COUNCIL

Clerk to the Council – Laretta Fox  
Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT  
Tel: 01245 420066 E-mail: [clerk@writtlepc.com](mailto:clerk@writtlepc.com)

**Councillors are summoned to attend a meeting of Writtle Parish Council Planning and Development Committee  
which will be held in the Parish Office on  
Monday, 18 March 2019 at 7.30pm.**

.....  
The press and the public are cordially invited to attend  
**AGENDA**

1. **Public Forum.** There will be 15 minutes available for public question time limited to 2 minutes maximum per person.
2. **Apologies for absence.** The Clerk to advise of apologies for absence.
3. **Minutes of the last meeting.** The Chairman to ask for a proposer and seconder to approve the minutes of the meetings held on 18 February, 2019 as a true and correct record.
4. **Declaration of Interests.** All members are reminded that they must disclose any interest that they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her of it.
5. **Progress check.** To discuss the updated actions report issued for the recent Parish Council meeting.
6. **Planning.** To consider the following planning applications on:
  - a. **19/00070/FUL** 4 March 2019. 115 Ongar Road, Writtle. Two storey front, rear and side extensions.
  - b. **19/00108/FUL** 28 February 2019. 13 St Johns Road, Writtle. Demolition of existing house. Construction of new semi-detached house.
  - c. **19/00236/FUL** 25 February 2019. 4 Usborne Mews, Writtle. Part two storey, part single storey rear extension.
  - d. **19/00272/FUL** 21 February 2019. 100 Lawford Lane, Writtle. Single storey rear extension.
7. **Update on Planning Decisions.** The Clerk to give an updated report on the planning applications and enforcement issues.
8. **Village Plaques.** To progress the proposed 5/6 plaques for the village and agree final costing in relation to proposed grant application.
9. **Any other reports.**
10. **Date of the next meeting.** The next meeting is on Monday, 15 April 2019 in the Parish Office commencing at 7.30 pm.

Signed

Date 13 March 2019