



Writtle Neighbourhood Plan

Chair – Jonathan Weymouth
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Members are summoned to attend the Writtle Neighbourhood Plan Meeting that will be held at the Parish Office, The Green, Writtle, Chelmsford, Essex CM1 3DT on Wednesday 17 April 2019 at 7.30pm.

The press and the public are cordially invited to attend

AGENDA

1. Public Forum

There will be 15 minutes available for public question time limited to 2 minutes maximum per person.

2. Apologies for absence

3. Minutes of the last meeting

The Chairman to ask for a proposer and seconder to approve the minutes of the meeting held on 20 March 2019 as a true and correct record.

4. Progress check

- Update on progress of the plan and actions from the last meeting.
- Progress against timescale

5. Communications

- Future engagement events

6. Local Plan and Neighbourhood Plan

- Appointment of consultant

7. Topic Groups

- Progress reports

8. Finance

- To receive a financial update

9. Any other business

10. Date of the next meeting: May 22 2019