

# Alphamstone & Lamarsh Parish Council

Chairman: Cllr Nigel Aulton

Clerk: Philippa Potter, 20 Gore Lane, Rayne, CM77 6TU

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You are hereby summoned to the next Parish Council meeting  
which will be held on

**Wednesday 24 April 2019**

**at 7.30pm**

**at Alphamstone Village Hall**

for the purpose of transacting the following business

## AGENDA

**1. Apologies for Absence**

Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.

**2. Declarations of Interest**

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

**3. Approval of Minutes**

To approve the minutes of the Parish Council meeting held 6 March 2019.

**4. Reports**

4.1 County Councillor

4.2 District Councillor

**5. Public Forum**

Opportunity for public participation (30 minutes with maximum 5 minutes per person).

**6. Planning**

**6.1 Current Applications**

**6.2 Applications Pending Decision (for information only)**

- 19/00157/HH: Goulds West, Pebmarsh Road, Alphamstone - Front, side and rear extensions to existing dwelling, together with the conversion/alteration of the existing roof space and use of the new roof space, to provide first floor accommodation.
- 18/01991/FUL: Holly Cottage, Alphamstone Road, Lamarsh – Residential extension and internal alterations. *Comments were made regarding concern over the proposed design and materials.*
- 18/01809/FUL: Goulds Barn, Goulds Road, Alphamstone – Single storey rear extension. *No comments and no objection.*
- DC/19/01243: Burnthouse Farm, Bures Road, Little Cornard - (Resubmission of B/16/00639) - Change of use from agricultural barn to mixed use storage for

operation of helicopter and agricultural barn with associated vehicle parking.  
*Application at Babergh & Mid Suffolk District Councils.*

### 6.3 Applications Determined:

*The following application was granted:*

- 18/02059/FUL: Lightlands, Twinstead Road, Lamarsh – Erection of new balcony and porch with roof alterations increasing height and pitch to dwelling. Erection of four bay cart lodge. *No comments and no objections.*

*The following Appeal was dismissed:*

- 18/00057/REF: Land East of Colchester Road, Bure Hamlet - Outline planning application for the erection of up to 98 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Colchester Road. All matters reserved except for means of access (17/02291/OUT).

## 7. Internal Controls Policy

To undertake the annual review of internal financial control and to approve an Internal Controls Policy.

## 8. Finance

### 8.1 Finance Reports

To receive the latest finance reports.

### 8.2 Cheques to be approved for payment:

8.2.1	£352.21	Clerk Salary (April - May 2019)
8.2.2	£ 61.88	Clerk Expenses (April - May 2019)
8.2.3	£120.00	Street Cleaning (April - May 2019)
8.2.4	£176.39	BHIB Insurance Renewal Premium

### 8.3 Payments made between meetings:

8.3.1	£30.00	Royal British Legion for Poppy Wreath (Oct 18)
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### 8.4 Monies received since the previous meeting:

8.4.1	£2090	BDC – Precept (first half)
8.4.2	£ 37	BDC – Collection Fund Surplus

## 9. To Review the Parish Council's Insurance for 2019/20

To undertake a review of the insurance, agree the company to insure with and the premium, for the 2018/19 year.

## 10. Approval of Accounts and Annual Governance Statement 2018/19

To approve the accounts for 2018/19 prior to submission to audit:

- 10.1 Approval and signing of the Annual Governance Statement 2018/19
- 10.2 Approval and signing of the Accounting Statements 2018/19

## 11. External Audit – Certificate of Exemption for 2018/19

To agree to certify that Alphamstone & Lamarsh Parish Council are exempt from a limited assurance review, as neither the gross expenditure or gross income exceeded £25,000 in the year of account ended 31 March 2019.

## 12. Date for Next Meeting

To set the date for the first meeting following the election on 13 June 2019.

  
**Clerk**  
**18 April 2019**