



## ARDLEIGH PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14 JANUARY 2019 AT THE VILLAGE HALL AT 7.30PM

**PRESENT:** Cllr Barrott (Chair),  
Cllr's Thompson, Partridge, Andrews, Fontaine, Scott-Barrett, Fryer, Marshall and Talbot  
Clerk - Karen Thompson

**ALSO IN ATTENDANCE:** Cllr Gugliemli of Essex County Council of Essex County Council (ECC) and Cllr Stock of Tendring District Council (TDC) were present and there were no members of the public.

**19/01 Chairman's Welcome**

The chair welcomed all those present.

**19/02 Apologies and reasons for absence**

The Council resolved to accept the apologies of Cllr Smith.

**19/03 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.**

None declared.

**19/04 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

There were no members of the public.

**19/05 Minutes of the last meeting of the Council held on 10<sup>th</sup> December 2018.**

It was **resolved** that the minutes of the parish council meeting of the 10<sup>th</sup> December 2018 be approved as a correct record and signed by the chairman.

**19/06 Clerk's Report**

The clerk reported on the current open consultations concerning the closure of Manningtree and other libraries and also reducing bus services with route 102 affected.

The clerk also reported on the TDC Parish Council Emergency Planning meeting that took place in December and confirmed that TDC suggest that each Parish Council should have an emergency plan. Some Councillors suggested that there had been a plan developed some years ago which should be revisited. The clerk agreed to look for any previous emergency plan.

The on-going issue of hedges encroaching pavements was and Cllr Talbot agreed to speak to the owner of the field by Dead Lane and remind them of their responsibilities.

There were also a number of highways issues that required reporting including the degradation of the white lines on the major A120/A12 junction roundabout and the dazzling lighting affecting driving at the A&S Aggregates yard on the Old Ipswich Road.

**19/07 District and County Councillors**

Cllrs Stock and Gugliemli reported that there is further funding for Superfast Broadband and that additional properties may be included in Phase III starting March 2019.

Cllr Stock also talked about the pressure on the Manningtree railway bridge and underpass and the options that Tendring and Essex Councils were trying to progress.

The Local Plan development is progressing and is likely to be available for examination by the public in late 2019.

The Gladman appeal for the Grange Road site in Lawford is a full inquiry scheduled for 26<sup>th</sup> July.

And finally that there are discussions about the benefits of merging the parish councils of Lawford, Manningtree and Mistley but at present the councils were working together on matters of joint interest.

Cllr Gugliemli agreed to speak to the ECC Highways depot manager about the dazzling lights at the Ardleigh Highways Depot (Salt Dome).

**19/08 Planning**

**19/08.1 To note that TDC decided the name of the road of the Ardleigh Hall development will be Picotts Place.**

This was noted.

**Applications**

19/00015/TPO

The council considered the following applications and decided the following comments.

**1No. Holm Oak - Reduce by 30%.**

De Bois Hall John De Bois Hill Ardleigh Colchester Essex CO7 7PH

The council had no objection to this application.

19/00001/FUL

**Proposed replacement dwelling.**

Woodcott Dedham Road Ardleigh Colchester Essex CO7 7LL

The council had no objection to this application.

18/02108/FUL

**New garage and workshop.**

Applewood Waterhouse Lane Ardleigh Colchester Essex CO7 7NE

The council had no objection to this application.

18/02081/LBC

**Proposed new signage.**

The Crown Old Ipswich Road Ardleigh Colchester Essex CO7 7QR

The council had no objection to this application.

18/02079/ADV

**Proposed new signage.**

The Crown Old Ipswich Road Ardleigh Colchester Essex CO7 7QR

The council had no objection to this application.

18/02026/FUL

**Construction of a front porch, plant room, orangery, single storey side extension with link and extension and alterations to existing outbuilding.**

Devon House Malting Farm Lane Ardleigh Colchester Essex CO7 7QG

The council had no objection to this application.

18/02025/TPO

**1 No. Oak - Reduce crown back to previous cuts**

3 The Limes Ardleigh Colchester Essex CO7 7RW

The council had no objection to this application.

18/02015/OUT

**Proposed two dwellings.**

Land Between Chantry's and Nia Roo Fox Street Ardleigh Colchester Essex CO7 7PS

The council noted that this application was similar to that submitted in 2018 (18/00794/OUT) which the council objected to. The council resolved to submit comment objecting to the proposal on the same grounds as last year as nothing had changed. These comments were that the proposal falls outside the settlement development boundary and that no additional housing of this type is need in the area. The council also commented last year that the application is set back from the road and constitutes a second row of development which is to be resisted.

[Renewal of planning permission 15/00669/OUT to create 4 detached houses following demolition of existing B1a offices and driving range shelter together with variation to terms of conditions to reflect implementation of the adjoining commercial development.](#)

Crown Business Centre and Golf Driving Range Old Ipswich Road Ardleigh Essex CO7 7QR  
The council had no objection to this application.

**Decided** The approved planning decisions were noted.

**Approvals:**  
**Decided** Refused planning decisions were noted.

**Refusals:**

**Appeals** The following appeals and appeal decisions were noted.  
Land Between Chantry's and Nia Roo Fox Street Ardleigh  
Two dwellings.  
18/00794/OUT  
APP/P1560/W/18/3210933  
8 January 2019  
All representations must be received by 12 February 2019.

[Detached 3 bed bungalow.](#)  
APP/P1560/W/18/3207377  
Land adjacent Hilary Colchester Road Ardleigh Colchester Essex CO7 7PB  
Ref. No: 17/01768/OUT  
All representations should have been received by 11 Jan 2019

The following appeal was dismissed.  
17/01489/FUL - Land Adj Whinstones Crown Lane North Ardleigh Colchester Essex CO7 7RA

**19/09 Final Council Budget for 2019/2020 and agree the precept requirement To agree the final budget and precept requirement for 2019/20.**  
The final budget was approved and the council resolved to approve the precept requirement of £36,390 which represented a 0% increase in the parish householder element of council tax bills.

**19/010 Churchyard & Cemetery To receive the councillor inspection report and consider any urgent health & safety repairs.**  
**19/10.1**  
It was reported that the cemetery and churchyard are looking very good at present. After the Christmas period it was noted that there was an increase in memorials being left on graves and headstones and that after a suitable period of time these would be removed.  
It was noted that the bin by the entrance to the cemetery was no longer in situ and the council resolved to report this to TDC.

**19/011 Recreation, Play and Open Spaces including Colchester Road Play Area To receive reports on condition of play areas and equipment and resolve to repair any urgent health and safety risks.**  
**19/11.1**  
Cllr Thompson submitted the completed play area risk assessments for the Millennium Green and Recreation Ground play areas and reported that the gate on the small children play area had dropped and represented a closing risk. The council resolved to authorise a repair from Bruce Landscapes.  
It was also reported that a piece of adult fitness equipment was loose and the council

resolved to seek a repair from the company that installed it.

Cllr Talbot submitted the risk assessment for the Colchester Road Play Area and no issues were raised.

- 19/11.2 **To consider the play area inspection frequency risk assessment from Cllr Chase-Gardner.**  
Cllr Chase-Gardner reported that based on the HSE requirement of frequently and by a competent person; it was satisfactory to continue with monthly inspections of the Ardleigh play areas by both Cllr Thompson and Cllr Talbot as experienced inspectors. Previously the clerk had reported that EALC advice on play area inspections was for weekly inspections and that a council should conduct a risk assessment to determine the frequency relevant for their play areas. The council resolved to continue monthly inspections by Cllr Thompson for the Millennium Green and Recreation Ground and for Cllr Talbot for the Colchester Road Play Area based on the observation that the play areas were not busy play areas. It was agreed that major damage or vandalism would be reported to the council in quick time by those using the equipment.

- 19/012 **TDALC**  
**To note the next meeting is scheduled for 23<sup>rd</sup> January 2019 and confirm who will represent Ardleigh Parish Council.**  
The council resolved to appoint Cllr Andrews as the Ardleigh parish council TDALC representative with Cllr Marshall being the deputy representative.

19/013 **Parish Council Finance**

- 19/13.1 **To receive the Parish Council Financial Statement as at the 31 December 2018**

The council received the financial report showing an end of year forecast of receipts (including grants, burial fees, floral display sponsorship) of £101,123 and a forecast expenditure of £88,145. The current holdings including reserves and money set aside for a further cemetery was reported as £122,333.  
This was noted.

- 19/13.2 **To approve the bills for payment for Parish Council–Cheques/Bacs**

The following invoices/bills were approved for payment:

|  |   |        |
|--|---|--------|
| Net pay  | £ | 666.06 |
| HMRC Tax and NI  | £ | 217.83 |
| Pension Contribution   | £ | £38.74 |
| Clerk expenses   | £ | 25.48  |
| JF Tree specialist – cemetery and churchyard grass and leaf work | £ | 684.00 |
| ICCM training course x 2   | £ | 324.00 |
| TDC new bin cost and annual charge for emptying                  | £ | 222.19 |

- 19/014 **Information for the next meeting**

**To suggest items for the next meeting**

It was noted that the following was scheduled for the February Parish Council meeting

- Contract expiry and draft contract specifications

- 19/015 **Meeting Closure & Date of Next Meeting**

Monday 11<sup>th</sup> February 2019.

**Signed by Meeting Chair .....** on .....