

Epping Upland Parish Council

GRANTS AWARDING POLICY

Applications are invited from groups within the Community or organisations outside of the Parish where there is a measurable benefit to residents of the Parish of Epping Upland.

When can we apply?

Application can be made up to 15 October in each year so that the application can be considered, at the latest, at the November Parish Council meeting, prior to the budget setting meeting in the following January.

Applications will be considered at the next ordinary meeting of the Parish Council following receipt of an application containing the information below.

How much can we have?

The Council makes provision in its budget for small grants/donations not exceeding £200.

Any requests above this amount may necessitate an increase in the Precept which in turn would impact on the Council Tax demand from Epping Forest District Council.

What does the Council need to know?

The application must include:

- Aims of the organisation
- Amount of money being requested
- Details of the item being purchased* or project being supported
- Details of any other grants applied for
- Total cost of the item/project
- Benefit to the Community
- Previous year's audited accounts for requests in excess of £250
- Statement of sustainability for requests in excess of £250
- Contact details of person making the application to include name, address, telephone number, email address and position in the organisation
- Application must be signed by the person making the application and the chairman or leader of the organisation, if they are not the applicant

*To maximise the grant/donation, the Council may purchase the item and reclaim the VAT

What if our application is refused?

The decision of the Council is final and there is no appeal process. A further application can be submitted not less than 12 months following the date of refusal.

Where can we find out more?

Contact the Clerk on 01992 570870 or email eppinguplandpc@gmail.com