

Epping Upland Parish Council

AGENDA

You are hereby summoned to attend a Meeting of Epping Upland Parish Council on **Monday 18 March 2019** at **7.00pm** in Epping Green Chapel for the purpose of transacting the following business:

- 1 Chairman's Welcome**
- 2 Apologies and reasons for Absence**
To Receive apologies and reasons for absence
- 3 Declarations of Interests** (existence and nature)
To Receive any Declarations of Interests referring to items on this agenda
Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011
- 4 Minutes of Previous Meeting**
To Agree minutes of: 1) the Parish Council meeting held 21 January and
2) ExtraOrdinary Parish Council meeting held 4 February, previously circulated
- 5 Public Participation Session**
To Allow members of the public to address councillors with regard to items on the agenda and other matters of mutual interest
(Maximum time allowed for this item is 15 minutes – 3 minutes per speaker. At the close of this item members of the public will no longer be permitted to address the Council.)
- 6 Clerk's Report**
To Receive the Clerk's Report on items not otherwise listed on this agenda
- 7 Finances**
 - 1 Statement of Finance**
To Receive the Statement of Finances as at 28 February, circulated
 - 2 Grant application**
To Consider an application from the Epping Green Community Association (EGCA)
 - 3 Payments and Receipts**
To Approve Payments and note any Receipts (income)
- 8 Planning**
 - 1 Planning Committee**
To Note Minutes of the Planning Committee held 4 February (draft), circulated
 - 2 Planning Applications**
To Consider and comment on the following planning applications (details from Epping Forest District Council's Weekly Planning Lists) : -
 - EPF/0433/19 LBA – Copped Hall Estate (Copped Hall)**
Grade II Listed Building Consent for installation of four ceilings & lighting track
 - EPF/0458/19 – The Cottage Epping Long Green**
Demolition of an existing extension, building of a new two storey extension & refurbishment of existing
- 9 Playground**
To Receive any update and Consider the future of the Playground and actions to be taken
- 10 Allotments and Millennium Garden**
 - 1 Councillors' and Clerk's reports**
To Receive Councillors' and Clerk's reports
 - 2 Allotments Permissive Right of Way**
To Receive an update and agree any further action if required

- 11 Burial Ground**
1 Councillors' and Clerk's reports
 To Receive Councillors' and Clerk's reports
- 2 Interments and Memorials**
 To Note any interments and memorial applications received since the last meeting
- 3 Exclusive Right of Burial**
 To Sign any Deeds granting Exclusive Right of Burial
- 12 Community Safety Liaison**
 To Receive Councillors' and Clerk's reports
- 13 Highways, Footpaths, Open Spaces and Village Green**
 To Receive Councillors' and Clerk's reports
- 14 Local Councils' Liaison**
 To Receive an update on the meeting of 11 March
- 15 Passenger Transport**
 To Receive Councillors' and Clerk's reports
- 16 Epping & Theydon Garnon Joint Charities**
 To Receive an update
- 17 Training**
 To Receive any update
- 18 Play in the Park**
 To Receive an update and Consider supporting and paying £85 towards each session.
 See minute 105/18 Council 21 January 2019.
- 19 Annual Council**
 To Agree to bring forward the Annual Council meeting to Monday 13 May, following the Parish Meeting, for the appointment of the Councillor officers and responsibilities ready for the first ordinary council meeting of the new council term
- 20 Facebook**
 To Consider interim arrangements for responding to local issues on the Epping Green Facebook page and any other arrangements pending the appointment of the new Clerk
- 21 Review of Polling Districts and Polling Places**
 To Consider any response to EFDC's review of the parliamentary polling districts and polling places within the Epping Forest District. See EFDC's website for further details.
- 22 Information Items**
 To Note any items, for information only, that have arisen since the agenda was published and cannot be held over to the next meeting or agenda items for future meetings.
 No decisions can be made under this item.
- 23** *To Consider moving into private session as the item is of a confidential nature (Public Bodies [Admissions to Meetings] Act 1960)*
- Clerk's Contract**
 To Review the Clerk's contract in preparation for the new Clerk, current contract and NALC/SLCC model contract circulated



Signed

Val Evans 12 March 2019

Clerk to the Council
 01992 570870 eppinguplandpc@gmail.com

Epping Upland Parish Council

Statement of Finance 28 February 2019

	2017/2018	2018/2019	2018/2019	2018/2019
	Actual	Revised Budget	Actual to Date	Variances
	(excl VAT)	(excl VAT)	(excl VAT)	(excl VAT)
Reserves				
General Reserve	15807	11082	11082	0
EMR Allotment Deposits	100	100	100	0
EMR Burial Ground	3210	4430	4430	0
EMR Playground	11275	3888	3888	0
EMR Local Development Projects	4433	4433	4433	0
Total Reserves	34825	23933	23933	0
Receipts				
Precept	14954	15464	15464	0
Local Council Tax Support Grant	270	135	135	0
Bank Interest	22	14	53	-39
Allotment Rents	54	216	198	18
Burial Ground	4297	2500	2445	55
Other	907	0	100	-100
Grants	0	0	1200	-1200
TOTAL RECEIPTS	20503	18329	19595	-1266
Payments - Regular				
<i>Establishment charges</i>	<i>10013</i>	<i>12398</i>	<i>7514</i>	<i>4884</i>
<i>Allotments</i>	<i>593</i>	<i>1062</i>	<i>687</i>	<i>374</i>
<i>Burial Ground</i>	<i>1753</i>	<i>3266</i>	<i>1536</i>	<i>1729</i>
<i>Open Spaces - General</i>	<i>1176</i>	<i>1093</i>	<i>402</i>	<i>691</i>
<i>Open Spaces - Millennium Garden</i>	<i>434</i>	<i>457</i>	<i>457</i>	<i>0</i>
<i>Open Spaces - Village Green</i>	<i>884</i>	<i>1423</i>	<i>140</i>	<i>1283</i>
<i>Playground</i>	<i>1363</i>	<i>2693</i>	<i>1058</i>	<i>1636</i>
<i>S137 Donations/Charities</i>	<i>1076</i>	<i>1220</i>	<i>570</i>	<i>650</i>
<i>Other</i>	<i>907</i>	<i>0</i>	<i>0</i>	<i>0</i>
Sub Total Payments - Regular	18201	23613	12365	11248
Payments - Projects (Ear Marked Reserves)				
<i>Burial Ground</i>	<i>480</i>	<i>2825</i>	<i>0</i>	<i>2825</i>
<i>Playground</i>	<i>9841</i>	<i>3095</i>	<i>0</i>	<i>3095</i>
<i>Local Development Projects</i>	<i>0</i>	<i>4433</i>	<i>0</i>	<i>4433</i>
Sub Total Payments - Projects/EM Reserves	10321	10353	0	10353
TOTAL PAYMENTS	28522	33966	12365	21601
Contingency/Reserves		6191		
Balance excl VAT			31162.80	
<i>Adjustment for VAT (Received-Paid)</i>			3029.91	
<i>Bank Balance</i>			34192.71	
Bank Reconciliation - 28 February 2019				
Barclays Bank	£	Cash Book	£	
Business Premium Account	33757.02	Receipts	46910.96	
Community Account	508.29	Payments	-12718.25	
Uncleared Receipts	0.00			
Uncleared Payments	-72.60			
34192.71			34192.71	
END				