

Epping Upland Parish Council

BRIEFING FOR THE CHAIRMAN IS HELD PRIOR TO THE MEETING

AGENDA

You are hereby summoned to attend a Meeting of Epping Upland Parish Council on **Monday 22 July 2019 at 7.00pm** in Epping Green Chapel for the purpose of transacting the following business:

- 1 Chairman's Welcome**
- 2 Apologies and reasons for Absence**
To Receive apologies and reasons for absence
- 3 Declarations of Interests** (existence and nature)
To Receive any Declarations of Interests referring to items on this agenda
Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011
- 4 Minutes of Previous Meeting**
To Agree minutes of 1) the Parish Council Meeting held 20 May and
2) an ExtraOrdinary Parish Council Meeting held 1 July, previously circulated
- 5 Copped Hall Estate**
 - 1 To Receive an update from the owner, Lands Improvement, to include a Housing Needs Survey
 - 2 To Consider any further actions
- 6 Public Participation Session**
To Allow members of the public to address councillors with regard to items on the agenda and other matters of mutual interest
(Maximum time allowed for this item is 15 minutes – 3 minutes per speaker. At the close of this item members of the public will no longer be permitted to address the Council.)
- 7 Clerk's Report**
To Receive the Clerk's Report on items not otherwise listed on this agenda
- 8 Finances**
 - 1 Statement of Finance**
To Receive the Statement of Finances as at 30 June, attached
 - 2 Payments and Receipts**
To Approve Payments and note any Receipts (income)
 - 3 Outstanding invoices**
To Note the write off of 2 unpaid invoices which it is no longer economical to pursue.
- 9 Planning**
 - 1 Planning Committee**
 - 1.1 To Note Minutes of the Planning Committee held 1 July (draft), circulated
 - 1.2 To Consider the following planning applications, included on this agenda for efficacy:
EPF/1532/19 Richmond Farm House Parsloe Road
Continued use of the land for storage, sale of motorhomes & retention of an existing hardstanding
EPF/1585/19 Meadowood Epping Road
Demolition of existing double garage. Rebuilding of a double garage, with added pitched roof & loft space on expanded footprint.
 - 2 Conservation Areas for the Parish**
 - 2.1 To Consider a recommendation from the Planning Committee (minute 010/19, 1 July 2019) that other areas of the parish be pursued for designation as conservation area(s) in

order to protect the character of the parish and that former councillor Ms A Pegrum be invited to assist and advise.

2.2 To Consider the next actions

10 Playground

To Receive an update

11 Allotments and Millennium Garden

To Receive Councillors' and Clerk's reports

12 Burial Ground

1 Councillors' and Clerk's reports

To Receive Councillors' and Clerk's reports

2 Interments and Memorials

To Note any interments and memorial applications received since the last meeting

3 Exclusive Right of Burial

To Sign any Deeds granting Exclusive Right of Burial

4 Rubbish Removal

To Review and Consider future arrangements for the removal of rubbish.

The current arrangements as per the Burial Ground Regulations 'All rubbish must be removed from the Burial Ground as there are no facilities for rubbish on the site', and onsite notices are having no effect. Additionally there appears to be fly tipping. Ad hoc rubbish removal is arranged through contractors. It is suggested that a more formal arrangement is put into place; options and costs have been requested.

13 Community Safety Liaison

To Receive Councillors' and Clerk's reports

14 Footpaths, Open Spaces and Village Green

To Receive Councillors' and Clerk's reports

15 Highways

To Receive Councillors' and Clerk's reports

16 Passenger Transport

To Receive Councillors' and Clerk's reports

17 Epping & Theydon Garnon Joint Charities

To Receive any update

18 Training

To Receive an update

19 Contact with Residents

To Review communication channels with residents eg Newsletter, Social Media, Surgeries and consider any revisions or other changes

20 Information Items

To Note any items, for information only, that have arisen since the agenda was published and cannot be held over to the next meeting or agenda items for future meetings. No decisions can be made under this item.



Signed

Val Evans

Clerk to the Council

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16 July 2019

Epping Upland Parish Council

Statement of Finance 30 June 2019

	2018/2019	2019/2020	2019/2020	2018/2019
Note: Multifunctional Document	Actual	Revised Budget	Actual to Date	Variances (against revised budget)
	(excl VAT)	(excl VAT)	(excl VAT)	(excl VAT)
Reserves				
General Reserve	11082	7885	7885	0
EMR Allotment Deposits	100	100	100	0
EMR Amenities Warden (NEW)	0	1200	1200	0
EMR Burial Ground	4430	7600	7600	0
EMR Playground	3888	8093	8093	0
EMR Local Development Projects	4433	5633	5633	0
Total Reserves	23933	30511	30511	0
Receipts				
Precept	15464	17994	17994	0
Local Council Tax Support Grant	135	0	0	0
Bank Interest	70	50	20	30
Allotment Rents	306	266	54	212
Burial Ground	3945	2500	3350	-850
Other	100	0	0	0
Grants	1200	0	0	0
TOTAL RECEIPTS	21220	20810	21418	-608
Payments - Regular				
<i>Establishment charges</i>	<i>10747</i>	<i>17076</i>	<i>2191</i>	<i>14885</i>
<i>Allotments</i>	<i>687</i>	<i>1395</i>	<i>53</i>	<i>1342</i>
<i>Burial Ground</i>	<i>1536</i>	<i>3274</i>	<i>404</i>	<i>2869</i>
<i>Open Spaces - General</i>	<i>973</i>	<i>1149</i>	<i>87</i>	<i>1062</i>
<i>Open Spaces - Millennium Garden</i>	<i>468</i>	<i>460</i>	<i>0</i>	<i>460</i>
<i>Open Spaces - Village Green</i>	<i>788</i>	<i>1715</i>	<i>0</i>	<i>1715</i>
<i>Playground</i>	<i>1233</i>	<i>2673</i>	<i>906</i>	<i>1767</i>
<i>S137 Donations/Charities</i>	<i>970</i>	<i>1020</i>	<i>570</i>	<i>450</i>
<i>Other</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Sub Total Payments - Regular	17403	28761	4211	24549
Payments - Projects (Ear Marked Reserves)				
<i>Burial Ground</i>	<i>0</i>	<i>4200</i>	<i>0</i>	<i>4200</i>
<i>Playground</i>	<i>0</i>	<i>5095</i>	<i>0</i>	<i>5095</i>
<i>Local Development Projects</i>	<i>0</i>	<i>5683</i>	<i>0</i>	<i>5683</i>
Sub Total Payments - Projects/EM Reserves	0	14978	0	14978
TOTAL PAYMENTS	17403	43739	4211	39527
Contingency/Reserves		6813		
Balance excl VAT			47718.06	
Adjustment for VAT (Received-Paid)			-25.18	
Bank Balance			47692.88	
Bank Reconciliation - 30 June 2019				
Barclays Bank	£	Cash Book	£	
Business Premium Account	47062.88	Receipts	51929.36	
Community Account	750.00	Payments	-4236.48	
Uncleared Receipts	0.00			
Uncleared Payments	-120.00			
	47692.88		47692.88	
END				