

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend the
Annual General Meeting of Hadstock Parish Council on
Thursday 17 May 2018
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

- 1. Election of Chairman**
- 2. Chair to read fire safety notice and announce that the meeting may be filmed or recorded**
- 3. Apologies for absence**
- 4. Election of Vice Chair, members to Committees and Council Representatives:**
 - [a] Election of Vice Chair**
 - [b] Election of Chair to Planning Committee**
 - [c] Election of Village Hall representative**
- 5. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to consider any requests received for Members' Dispensation.**
- 6. To approve the Minutes of the last meeting of Hadstock Parish Council ~ To receive and agree the minutes of the last meeting held on Thursday 08 March 2018**
- 7. To appoint the Internal Auditor for 2018/19**
- 8. To review and approve Risk Assessment 2018**
- 9. To review and approve the completed Annual Return for 2017/18**
 - [a] Agree, approve and sign the Annual Governance Statement**
 - [b] Agree and approve accounting statement**
 - [c] Agree and approve the Internal Audit as prepared by Mr G Walker**
- 10. To accept and approve Hadstock Parish Council Standing Orders**
- 11. To accept and approve Hadstock Parish Council Financial Regulations**

12. Public participation. An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.

13. To receive and note the report (if any) from the District Councillor

14. To receive and note the report (if any) from the County Councillor

15. Action points and matters arising from previous meetings: Updates for information only.

16. Planning Application/s: UTT/18/0779/FUL Yews Farmyard Linton Road Hadstock Cambridge CB21 4NU

17. Decision made by UDC on planning application/s:

UTT/18/0671/TCA Reduce crown to 1ft below previous reduction 1 no. Apple | Wychelm Walden Road Hadstock CB21 4NX Approved

UTT/18/0211/HHF | Demolition of conservatory and erection of single storey rear extension. Alterations to existing parking area | Walnut Cottage Walden Road Hadstock Cambridge CB21 4NX Approved

UTT/18/0212/LB | Demolition of conservatory and erection of single storey rear extension. Creation of ground floor cloakroom/WC. Alterations to windows including 2 no. replacement windows | Walnut Cottage Walden Road Hadstock Cambridge CB21 4NX Approved

18. To note Planning Policy Working Group Wednesday, 23rd May, 2018 6.00 pm

19. Public Rights of Way ~ update

20. Recreation Ground Report ~ Cllr McIlwrick

[a] Play equipment report

[b] to consider and the repair to 'Tractor' if required

21. Parish Land ~ update

22. To discuss drainage, water dispersal in Moules Lane

23. Kings Head Public House ~ to note email received and discuss

24. To consider the purchase of a leaflet holder for the Village Hall (with authority) to provide Public Information

25. To consider membership of SLCC (decision required)

26. To consider membership of EALC/NALC (decision required)

27. To consider payments of Grants to two organisations of £50 each

28. To approve renewal of insurance (Long term agreement expires May 2019)

29. Code of conduct ~ to discuss and approve to accept Uttlesford District Council recommended Code of Conduct

30. To discuss and approve tree policy for trees on land with Parish Council responsibility

31. To discuss and approve the removal and replacement of the bin/s on the High Street

32. To approve requirements and costing of grass cutting and strimming of the recreation ground.

- 33. To discuss GDPR and confirm arrangements for implementation by Clerk/RFO**
- 34. To confirm consultation response made re A1307 proposals**
- 35. To discuss a response to Local Parish Forums** email informing of a countywide multi-agency workshop where other statutory partners would be interested to consider the types of activities parishes might be thinking of holding, by 22 May 2018
- 36. To receive a report on Highways + To note tree works on Walden Road ~ Cllr Nuttall**
- 37. Village Hall Report ~ Cllr Nuttall**
- 38. To receive an update from the Village litter pick**
- 39. Village defibrillator + To note recent deployment Cllr Porter**
- 40. To confirm dates for Parish Council meetings of 2018/19**
- 41. FINANCE REPORT**
 - [a] Finance Report
 - [b] To agree the payments presented at the meeting
- 42. Correspondence** (no recommendations/resolutions can be made)
- 43. Items to be considered for next Agenda Church Path**
- 44. Date of the next Parish Meeting:** To be confirmed following Agenda item 40

Sara Beckett

**Clerk to Hadstock Parish Council
12 May 2018**