



## LATCHINGDON PARISH COUNCIL

**Minutes of the Meeting held on Monday 24<sup>th</sup> February 2014 at 7.30 pm in the Parish Room. The Village Hall, Burnham Road, Latchingdon, Essex**

**PRESENT:** Cllr Dave Moore (Chairman)  
Cllr Dale Symons (Vice-Chairman)  
Cllr Mrs Jacqueline Ruocco  
Cllr Ms Gill Winsor  
Cllr Graham Rogers  
Cllr Mrs Lynn Robinson  
District Cllr Bob Boyce  
District Cllr Tony Cussens  
In attendance: Sarah Sayer  
Members of the public: 1

1. **APOLOGIES**
  - a) None
2. **DECLARATIONS OF INTEREST**
  - a) No declarations were made at this point in the meeting.
3. **MINUTES OF THE LAST MEETING**
  - a) The minutes of the meeting held on 28<sup>th</sup> January 2014 were approved and the minutes were proposed by Cllr Winsor and seconded by Cllr Ruocco and signed as a true and accurate record of the meeting by the Chair – Cllr Moore
4. **PUBLIC SESSION AND POLICE REPORT**
  - a) No police report available.
  - b) Members discussed a suitable community task that could be given to those individuals responsible for the vandalism of the public telephone outside the Village Hall, and it was resolved that Cllr Robinson and Cllr Winsor would meet and decide upon something. The spreading of the safety bark in the play areas was a popular suggestion. Members to report progress at next meeting.
5. **CLERK'S REPORT**
  - a) Clerk informed members that she would update as the items came up.

Signed.....  
Cllr Dave Moore  
Chairman

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Dated: 31<sup>st</sup> March 2014

Parish Clerk – Mrs Sarah Sayer -Parish Office  
16 Buttercup Way, Southminster, Essex. CM0 7RZ  
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### 6. DISTRICT COUNCILLOR'S REPORT

District Councillor Boyce informed members that there was not actually that much to report, however he did inform those present that South East Planning had turned down the planning application opposite the Jacks Centre on the grounds that it would have an impact on openness of the countryside and the the Bridgemans Green application was being reviewed at the March South East Planning Committee meeting. Members were also informed that the community parking charges will be dropped which reduces the funds by about £50,000 per annum which means that the war graves funding will be reduced. Members stated that they would not mind a small increase in parking costs, especially if it meant that the funds were not reduced to the war graves fund. Most people said they put a £1.00 coin into the meters and not the required 80p so it would not make much difference.

### 7. HIGHWAYS AND TRANSPORT REPORT

a) No street lights were reported.

b) Cllr Rogers informed members that he had been advised that following the 2010 Floodwater Management Act, which created a new framework for dealing with surface water flooding caused by rainfall, Essex County Council became the lead Authority for the management of surface water flood risk throughout Essex and subsequently they have set-up a Strategic Flood Management Team to address reported issues.

Cllr Rogers suggested that the Parish Council now request their assistance to define and implement a course of action to alleviate increasingly recurring flooding of both residential and commercial properties in a very local area of the village. The properties that affected mostly are, 5-residences both side of the Latchingdon Garage and located south of the highway (The Street B1018), and are subject to periodic inundation by field run-off water requiring the attendance of the Fire Service on occasion to pump water from within.

Residents and the Garage proprietor have over the past several years attempted to obtain a solution by engaging in much discussion with Maldon District Council Environmental Services Dept, Anglian Water and Essex County Council Highways Dept without success, due to there being no Regulatory responsibility on their part.

Signed.....  
Cllr Dave Moore  
Chairman

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This particularly wet winter has already caused 4-flood events of varying severity, each time necessitating closure of business at the Garage until workshops are pumped dry, and with the potential for periods of increased rainfall resulting from Climate Change, these villagers have approached the Parish Council for urgent help.

### **8. PLANNING**

- a) The Planning meeting is to follow the Parish Council meeting.

### **9. PARISH PATHS**

- a) No news to report.

### **10. VILLAGE HALL AND KGV PLAYING FIELD AND VILLAGE POND**

- a) Members discussed the general poor condition of the hall and the extension roof over the kitchen and it was discussed that by selling a piece of land to realise some capital might be the only way forward to be able to build a new village hall for the community.

### **11. ALLOTMENTS**

- a) The asbestos is still to be removed. Clerk to ask handyman to remove other rubbish from the allotment area.
- b) The unattended allotment problem seems to have resolved itself as no further complaints have been received. Clerk to check and report back to next meeting.

### **12. CORRESPONDENCE**

- a) Noted

### **13. FINANCE/PAYMENT OF ACCOUNTS**

- a) The monthly payments and receipts for February were agreed.
- b) Members noted that the bank signatories need to be sorted out and Cllr Symons and Cllr Moore took away the relevant documentation to be completed and returned at the next meeting.

Signed.....  
Cllr Dave Moore  
Chairman

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- 14. TO UPDATE MEMBERS ON MEETINGS ATTENDED NOT SHOWN AS A SEPARATE AGENDA ITEM OR MEETING TO BE ATTENDED.**
- a) It was decided to send apologies to the invitation for the Choral Evensong as the Chairman was unable to attend nor any of the members.
- 15. POST OFFICE**
- a) Cllr Robinson had been unable to speak to the manager of the Post office prior to the meeting but would try to meet with them prior to the next meeting in March.
- 16. DONATION OF DEFIBRILLATOR BY EAST OF ENGLAND CO-OPERATIVE SOCIETY.**
- a) Members noted that the Co-op will now finance the asbestos and electrical certificate needed before installation of the defibrillator so that it can finalise the project more quickly. Clerk to chase.
- 17. WEBSITE**
- a) Clerk informed members that the website was regularly updated with news and events by Cllr Winsor and herself.
- 18. WELCOME PACK**
- a) No further progress. Clerk informed members that several other parishes had or were embarking on such a project and information had been received that day which unfortunately she had not had time to read.
- 19. DATE OF NEXT MEETING - 31<sup>st</sup> March 2014 at 7.30 p.m.**
- a) It was resolved that the date and day of the May meeting is moved to Thursday 29<sup>th</sup> May. Agreed.
- b) It was resolved to change the day of the meeting to the last Thursday in the month instead of the last Monday and this would start from April 2014 as a presentation has already been set for 31<sup>st</sup> March 2014.
- 20. ITEMS FOR NEXT AGENDA**
- Change of standing orders and review financial regulations.

Meeting finished at 8.30 p.m.

Signed.....  
Cllr Dave Moore  
Chairman

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