

# Margaret Roding Parish Council

## MINUTES

### Ordinary Meeting of Margaret Roding Parish Council

held on Tuesday 21<sup>st</sup> March 2017, at 7.30pm at The Farmhouse, Reid Rooms

**Present**

Cllr Peter Briggs  
 Cllr Lee Cooper (Chairman)  
 Cllr Ian Crisp  
 Cllr Simon Phillips  
 Cllr Lorraine Player  
 Cllr Chris Turner  
 Clerk Allison Ward

**Residents and Visitors** 0

1	None	<b>Apologies for absence</b>	
2	None	<b>Declaration of Interest for this meeting</b>	
3	Nothing to report	<b>Public Forum</b>	
4	Minutes of the Ordinary Parish Council Meeting 24 <sup>th</sup> January 2017 were proposed by Cllr Briggs as a true record, seconded by Cllr Phillips with all in agreement; the Chairman signed the minutes.	<b>Minutes</b>	
5	None	<b>County and District Cllr Report</b>	
6	None	<b>Clerk's Progress Update and Correspondence</b>	
7		<b>Cllrs Reports</b>	
7.1	Cllr Phillips commented on the successful litter pick held on 4 <sup>th</sup> March. 15 people took part and between them collected 16 bags of rubbish, an old bike, a safe, large plastic container, plastic car bumper and a large piece of polystyrene. Cllrs agreed there were not enough litter pickers and the Clerk was asked to purchase additional extendable litter pickers for future use.		Clerk
7.2	Cllr Briggs presented draft wording for the parish map. It was generally agreed further details on the history of the village would be beneficial including		Clerk & Cllrs

Signed  
 Lee Cooper  
 Chairman Margaret Roding Parish Council

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	<p>photographs. The Clerk and Cllrs to look for further information and Cllr Turner agreed to take a picture of the WW1 memorial window in the church for the front cover; the Churchwarden had confirmed this was acceptable.</p> <p>Cllr Phillips raised a question on behalf of residents asking if the Parish Council would consider purchasing a village defibrillator. The Parish Council are supportive in principle, providing a suitable central location could be found with the necessary power supply. The Clerk was asked to contact Thames Water to understand if it would be possible to place the defibrillator on the outside of the pumping station at The Gossetts.</p>	Clerk
<b>8</b>	<b>Planning</b>	
8.1	<p><b>Applications</b></p> <p>Application No     UTT/17/0502/HHF  Development        Proposed demolition of existing garage and erection of double and single storey extension and replacement garage  Location             1 Ongar Road</p> <p>Cllr Briggs proposed that the Parish Council has no objection to this application, this was seconded by Cllr Phillips with all in agreement.</p>	Clerk
8.2	<b>Decisions</b> – None	
<b>9</b>	<b>Broadband</b>	
	<p>Cllr Crisp commented on recent positive communication from BT informing residents that they are carrying out cabling upgrades, however speeds continue to be very variable across the village. Cllr Crisp went on to encourage residents to check their property status on the Superfast Essex website and notify Superfast Essex if there is a discrepancy, the Clerk to include details in Parish News.</p>	Clerk
<b>10</b>	<b>Highways, Footpaths and Transport</b>	
10.1	<p>There is no progress on outstanding Highway logs,</p> <ol style="list-style-type: none"> <li>a. Damage to Margaret Roding village sign pole following car collision. Identified as non urgent repair, no timescales available.</li> <li>b. Marks Hall Lane request for 40mph signs identified by Highways following requests for speed limit reductions.</li> <li>c. Request for Uttlesford Highway Rangers to clear the vegetation on the footpaths in the 60mph zone.</li> <li>d. VAS sign is shared on rotation with High Easter on a three-month basis. The scheme has ceased to operate.</li> </ol>	Clerk

Signed  
Lee Cooper  
Chairman Margaret Roding Parish Council

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	Speed gun training request is outstanding.	Clerk																								
<b>11</b>	<b>Finance</b>																									
11.1	Cheques approved																									
	Allison Ward (Parish Clerk salary and office expenses) <span style="float: right;">£ 110.32</span>																									
11.2	The Clerk presented an amendment schedule for the Clerk's salary which had been incorrectly recorded in 2016 minutes. The following table showing recorded amounts and actual amounts was tabled.																									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Minutes</th> <th style="width: 15%;">Recorded in Minutes</th> <th style="width: 15%;">Actual Cheque Issued</th> <th style="width: 55%;">Comment</th> </tr> </thead> <tbody> <tr> <td>17.05.16</td> <td>£109.32</td> <td>£115.23</td> <td>Inc £5.91 for 2015/16 postage</td> </tr> <tr> <td>12.07.16</td> <td>£111.18</td> <td>£111.18</td> <td>Inc back dated salary increase</td> </tr> <tr> <td>18.10.16</td> <td>£111.18</td> <td>£110.32</td> <td>Copied incorrectly from prev minutes</td> </tr> <tr> <td>29.11.16</td> <td>£111.18</td> <td>£110.32</td> <td>Copied incorrectly from prev minutes</td> </tr> <tr> <td>24.01.17</td> <td>£110.32</td> <td>£110.32</td> <td></td> </tr> </tbody> </table>	Minutes	Recorded in Minutes	Actual Cheque Issued	Comment	17.05.16	£109.32	£115.23	Inc £5.91 for 2015/16 postage	12.07.16	£111.18	£111.18	Inc back dated salary increase	18.10.16	£111.18	£110.32	Copied incorrectly from prev minutes	29.11.16	£111.18	£110.32	Copied incorrectly from prev minutes	24.01.17	£110.32	£110.32		
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	Cllr Cooper proposed that the amendments as detailed above be accepted, this was seconded by Cllr Crisp with all in agreement.																									
<b>12</b>	<b>Items for next Agenda</b>																									
	To include, <ul style="list-style-type: none"> <li>a. Annual meeting and approval of the Accounts</li> <li>b. Practicalities for the beacon event, November 2018</li> </ul>																									
<b>13</b>	<b>Date of Next Meeting</b>																									
	Tuesday 16 <sup>th</sup> May 2017 at 7.30pm in The Farmhouse, Reid Rooms. Please note this will be the Annual Village Meeting starting at 7.30pm and followed by the Annual General Parish Council Meeting; all residents are welcome to attend all or part of the meetings.																									
	The meeting finished at 8.40pm																									

**ALLISON WARD**  
**Clerk to Margaret Roding Parish Council**

Signed  
 Lee Cooper  
 Chairman Margaret Roding Parish Council