

# Margaret Roding Parish Council

## MINUTES

### Ordinary Meeting of Margaret Roding Parish Council

held on Tuesday 3<sup>rd</sup> October 2017, at 7.30pm at The Farmhouse, Reid Rooms

**Present**

Cllr Lee Cooper (Chairman)  
 Cllr Ian Crisp  
 Cllr Simon Phillips  
 Cllr Lorraine Player  
 Cllr Chris Turner  
 Clerk Allison Ward

**Residents and Visitors** 1 resident leaving after the public forum

1	<b>Apologies for absence</b> Cllr Peter Briggs sent apologies to the meeting and these were accepted.	
2	<b>Declaration of Interest for this meeting</b> None	
3	<b>Public Forum</b> A resident asked what is happening the Vehicle Activated Speed (VAS) sign which was previously situated at the entrance to the village centre as you approach from Chelmsford. The Clerk confirmed this sign was owned by Highways and a parish share scheme introduced by Uttlesford Highway Panel some years ago, whereby the sign was shared on rotation with a neighbouring parish has ceased to operate; unfortunately, the sign was not in situ in Margaret Roding when this happened. The resident went on to suggest the Parish Council considers purchasing its own VAS sign and this will be put on the agenda at the next meeting for consideration.  A resident confirmed they were aware of a blocked footpath at the rear of Margaret Roding House and had reported this to Highways.  The Parish Council was reminded that not all residents have access to the internet and asked that information is regularly updated on the village notice board.	
4	<b>Minutes</b> Minutes of the Ordinary Parish Council Meeting 11 <sup>th</sup> July 2017 were proposed by Cllr Phillips as a true record, seconded by Cllr Cooper with all in agreement; Cllr Phillips as Chair of the 11 <sup>th</sup> July meeting signed the minutes.	
5	<b>County and District Cllr Report</b> Nothing to report.	
6	<b>Clerk's Progress Update and Correspondence</b>	
6.1	The Clerk has not received any responses to the request for views from residents relating to purchasing a village defibrillator. The Parish Council asked the Clerk to	Clerk

Signed  
 Lee Cooper  
 Chairman Margaret Roding Parish Council

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	write to Thames Water expressing their disappointment in the decision not to permit a defibrillator to be placed on the Pumping Station at The Gossetts.	
6.2	The Clerk and Cllr Briggs visited the Essex Records Office and obtained some information on village history for the village map; further searches of local newspapers are ongoing before producing a summary for agreement.	Cllr Briggs & Clerk
6.3	Essex Highways has sent notification of the closure of Waples Mill Farm Road, Ongar Road, due to commence on 9th October 2017 for 5 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes carriageway patching.	
<b>7</b>	<b>Cllrs Reports</b>	
7.1	Environment and Health - Cllr Crisp confirmed the works to the water pump will be completed by Cllrs as soon as time and conditions allow.	Cllr Briggs & Cllr Crisp
7.2	Transport - Cllr Briggs will attend a Parish Council forum meeting in mid-October organised by Manchester Airport Group to discuss the forthcoming planning application to increase passenger numbers to 44.9m at Stansted Airport.	Cllr Briggs
7.3	Communication - Cllr Crisp updated the meeting on broadband developments, of note is the investment by Uttlesford and their agreement with Gigaclear to enable fibre connections to homes and businesses not in the current Essex plans. Cllr Crisp went on to note the close proximity of existing Gigaclear cabling to the parish following their work with Epping Forest District Council. The Clerk was asked to contact County and District Cllr Susan Barker for an update and to write to the MP, Kemi Badenoch seeking her support to ensure Margaret Roding parish is included in any plans.	Clerk
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<b>8</b>	<b>Planning</b>	
8.1	<p><b>Applications</b></p> <p>Application No      UTT/17/2655/HHF  Location              Pinfold, Chelmsford Road  Development        Single storey front extension</p> <p>Cllr Phillips proposed that the Parish Council has no comment on this application, this was seconded by Cllr Crisp with all in agreement.</p> <p>The following application was received between meetings, Cllrs were of the view that there were no concerns and no comment was submitted.</p> <p>Application No      UTT/17/2268/HHF  Location              Proposed two storey rear extension, porch to front and internal alterations  Development        2 Ongar Road</p>	

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8.2	<b>Decisions - None</b>	
9	<b>Grant Applications</b> None Received.	
10	<b>Mobile Library Consultation</b>  Essex County Council is currently consulting on changes to the mobile library services, closing date 6 <sup>th</sup> November. The current proposals would see the stop at The Gossetts, Margaret Roding continue and the Parish Council considered the options of less frequent stops, longer stops and an increase in the days the service operates.  The Parish Council is of the view that the service is of limited use if the times do not coincide with when the majority of people are at home, for example the current Wednesday morning service is not accessible to families with school age children. However, the Parish Council also felt strongly that if the service was used by some in the community then supporting its continuation was important. The information supplied with the consultation confirms the Margaret Roding stop had an average of 0.5 visitors measured over a 12-week period. Cllr Player agreed to visit the mobile library to find out more about who currently uses the service. Following this information, the Clerk will form a response which in principle will support the continuation of the service, however will suggest a preference for a time that is suitable for a wider cross section of the community.	Clerk
11	<b>Assets of Community Value</b>  Legislation requires Assets of Community Value, defined as ' <i>land deemed to be of community value is land in current community use which it is realistic to think there will continue to be a use which furthers social wellbeing and interests, or for land in community use in the recent past it is realistic to think that there will be community use within the next 5 years</i> ', to be re-nominated every 5 years. The Parish Council nominated St Margaret's church in December 2012 and this is therefore due for renewal. Cllr Crisp proposed that St Margaret's Church is re-nominated as an Asset of Community Value, this was seconded by Cllr Cooper with all in agreement; Clerk to complete the application form  The discussions continued as to whether the water pump in front of Brickhouse Villas should be registered as an Asset of Community Value in order to preserve it for the community, the Clerk will look at the options and report to the next meeting.	Clerk
12	<b>Highways and Footpaths</b>  Uttlesford Local Highways Panel has asked Parish Councils to forward any requests for works to be considered for 2018/19, by the end of October. Further to the discussion in the Public Forum the Parish Council agreed to request a Vehicle Activated Speed sign to be placed at the entrance to the 40mph zone when entering from Chelmsford. In addition, the Clerk was asked to put in a request for speed sign indicators for Marks Hall Lane where the speed limit is 40mph. Clerk	Clerk

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Chairman Margaret Roding Parish Council

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	<p>to forward application forms to County and District Cllr Susan Barker for support prior to submission.</p> <p>Cllr Crisp raised the issue of the maintenance particularly weeding around the bus stops, it is noted the stop close to Blue House Farm is in the parish of Good Easter. The Parish Council is aware of residents, including Cllrs who regularly clear weeds and tidy around the bus stops and the Clerk was asked to write a note of thanks to residents. The Clerk was asked to confirm the weed policy for pavements and to request the Highway Rangers clear the footpath through Margaret Roding.</p>	Clerk
<b>13</b>	<b>Finance</b>	
13.1	<p>Cheques approved Allison Ward (Parish Clerk salary, office expenses, postage 2016/17)      £ 116.88</p>	
13.2	<p>The Clerk presented the quarterly finances for the period April to September 2017 and these were accepted by the Parish Council. They confirm a cash balance at the end of September of £9,258.79.</p>	
13.3	<p>The External Audit for Margaret Roding Easter Parish Council has been completed and there are no issues arising. The notice of conclusion of audit has been published on the website and notice board, giving notice to electors that the Annual Return is available for inspection.</p>	
<b>14</b>	<b>Items for next Agenda</b>	
	<p>To include,</p> <ol style="list-style-type: none"> <li>a. Vehicle Activated Speed Sign</li> <li>b. Litter Pick</li> <li>c. First budget 2018/19</li> </ol>	
<b>15</b>	<b>Date of Next Meeting</b>	
	<p>Tuesday 28<sup>th</sup> November 2017 at 7.30pm in The Farmhouse, Reid Rooms.</p> <p>The meeting finished at 9.00pm</p>	

**ALLISON WARD**  
Clerk to Margaret Roding Parish Council

Signed  
Lee Cooper  
Chairman Margaret Roding Parish Council