

MARGARET RODING PARISH COUNCIL

Clerk to the Council – Allison Ward

Peartree Cottage, Slough Road, High Easter, Essex CM1 4RD
Telephone 01245 231798 E-mail allison.ward@tiscali.co.uk

Councillors are hereby summoned to attend the Ordinary meeting of Margaret Roding Parish Council which will be held at Marks Hall Farmhouse on **Tuesday 28th November 2017 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

SIGNED (CLERK):

DATE 22nd November 2017

THE PRESS & PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS FOR THIS MEETING, Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests
3. PUBLIC FORUM – There will be 15 minutes available for the Public to speak on issues relating to this agenda or any issue of local concern.
4. MINUTES OF PARISH COUNCIL MEETING 3rd OCTOBER 2017 for approval and signature
5. DISTRICT AND COUNTY COUNCILLORS REPORT
6. CLERK’S PROGRESS UPDATE/CORRESPONDENCE FOR CONSIDERATION
7. COUNCILLOR’S UPDATES to include Cllrs responsibilities
 - 7.1. Environment and Health – Parish Council to agree a date for the litter pick 2018.
 - 7.2. Transport
 - 7.2.1. Update from Cllr Briggs re Manchester Airport Group (MAG) meeting with Parish Councils to discuss the proposal to increase passenger numbers at Stansted Airport. To note MAG are holding public drop in sessions to discuss plans further; Friday 1 December 2017, 4pm until 8pm at Talberd Room, Foakes Hall, Dunmow.
 - 7.2.2. Stop Stansted Expansion is inviting Parish Councils who have not recently attended the SSE Town and Parish Council Liaison meetings to consider sending a representative. From January 2018 discussions will be focused on preparing and responding to MAGs submission of an expected planning application to increase passenger numbers. Parish Council to consider request.
 - 7.3. Communication – Update on broadband following discussions between contractors, the District Council and our MP in early November, (the Parish Council sought the support of Kemi Badenoch MP, prior to this meeting).
 - 7.4. Local Government
 - 7.5. Village map – Update on progress to date to find history and photographs for inclusion.
8. PLANNING
 - 8.1. Applications - None
 - 8.2. Decisions

Application No	UTT/17/2655/HHF
Location	Pinfold, Chelmsford Road
Development	Single storey front extension
Decision	Conditional Approval

Application No	UTT/17/2268/HHF
Location	Proposed two storey rear extension, porch to front and internal alterations
Development	2 Ongar Road
Decision	Conditional Approval

8.3. Planning Enforcement – Since October 2016, Uttlesford Planning have had responsibility for enforcement. They have written to Parish Councils with an honest view about the historic difficulties in closing and carrying out enforcement. They continue by confirming their intention to engage with all Parish Councils and are proposing ‘cluster’ meetings for the smaller Parish Councils to discuss processes and issues. Parish Council views sort on this proposal.

9. GRANT APPLICATIONS

Parish Council to consider any grant applications.

10. VEHICLE ACTIVATED SIGN

Following the decision at the last meeting the Clerk submitted a request to the Uttlesford Highway Panel for a Vehicle Activated Sign (VAS). This request will be considered by the panel in January 2018 as part of the allocation of 2018/19 budgets. Parish Council to consider whether it wishes to purchase its own VAS sign.

11. LOCAL HERITAGE LIST

Uttlesford District Council is compiling the Local Heritage List to recognise and celebrate important buildings and structures that make a contribution to the District, which will include those within and outside of Conservation Areas. This list will inform future planning applications and ensure such assets are given due regard in the planning process. Though local listing does not prevent change or development, it can be viewed as a material consideration in planning applications. To note all listed buildings are automatically included.

Parish Council to consider possible sites and whether the water pump at Brickhouse Villas should be proposed.

12. PARISH COUNCIL MEETINGS 2018

To agree dates for Parish Council meetings in 2018. Proposed as follows,

Tuesday 23rd January
 Tuesday 20th March
 Tuesday 15th May
 Tuesday 10th July
 Tuesday 2nd October
 Tuesday 27th November

Parish Council to agree payment to Reid Rooms for the use of the Farmhouse.

13. HIGHWAYS and FOOTPATHS

13.1. Footpath updates -

14. FINANCE

14.1. Cheques for approval at this meeting

PAYMENT TO	VALUE
Allison Ward (Parish Clerk for October and November 2017)	£ 116.88

14.2 Parish Council to consider first draft of budget for 2018/19

14.3 Under the new legislation PKF Littlejohn have been appointed as External Auditors for a 5 year period beginning 2017/18. Parish Council to consider any conflicts of interest and confirm if this is acceptable.

15. ITEMS FOR NEXT AGENDA

16. DATE OF NEXT MEETING Tuesday 23rd January 2018

17. TIME AND CLOSE OF MEETING