

**Minutes of the Parish Council Meeting of
Messing cum Inworth Parish Council
Held on 16/01/2018 at 7.30pm at Messing Village Hall**



Those Present:

Chair David Smith	Councillor John Dey	Councillor John Lindsay
Councillor Laura Marven	Councillor Simon Patten	Councillor Bob Suckling
Borough Councillor Jackie Maclean	Member of Public Carol Baxter	

MINUTES

The Local Government Bodies Regulations 2014 Act allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Any member of the public present, who objects to being filmed, recorded or photographed please make themselves known to the Chair and the Clerk.

- 250/17** **To receive apologies and to record absences**
The Clerk was unwell, and sent her apologies, which were accepted.
Cllr Longman was absent.
- 251/17** **To receive Declarations of Interest**
To declare any Disclosable Pecuniary Interest, Other Pecuniary Interest or Non Pecuniary Interest relating to items on the agenda.
None required or received.
- 252/17** **To confirm the minutes of the meetings held
19/12/2017**
Proposed by Cllr Patten, Seconded by Cllr Dey, duly signed by the Chair as a true record of the meetings.
- 253/17** **To receive reports from the County and Borough
Councillors**
County Cllr: No report
Borough Cllr Maclean reported:
Inspectors hearing of CBC local plan underway.
Well attended public consultation meeting held in Copford to consider an outline planning application, including revised A12/A120 route. Cllr MacLean to send details of the route.
The Chair raised issue of 31/3/2018 deadline for drawdown of CIF funding. Borough Cllr McLean agreed to try to secure an extension given the delays were caused by ECC.
Post script Clerk has agreed an extension with ECC CIF Co-ordinator.
(Borough Cllr Maclean left the meeting)
- 254/17** **Public Participation**
15 minutes only or such other time as determined by the Chairman, to receive contributions from residents, 3 minutes maximum per person on items on the agenda. Please note that under local Government Act 1972 Schedule 12 p10(2) The Parish Council cannot lawfully decide on any matter that is not specified on the agenda.
No questions were asked by the member of public who was present.

- 256/17** **To receive Monthly Accounts and confirm this month's payments:**
- Mileage/expenses and salary for clerk Dawn Marriott
 - Moon survey partnership for Orchard site survey
- Proposed by Cllr Marven, Seconded by Cllr Lindsay.
To conduct a bank reconciliation, in the absence of the Clerk,
Cllr Marven to conduct a bank reconciliation before the next meeting.
- 257/17** **Correspondence**
To discuss 2018/19 plans/projects/finances
- **To agree the 2018/19 precept**
- Proposed by the Chair, Seconded by Cllr Marven, The Parish Council voted unanimously to increase the precept to £11,072, an increase of 22% on 17/18 precept. This equates to £64.30pa per band D property. ACTION Clerk to demand precept from CBC by 25/1/2018. *Closed.*
- 258/17** **To agree response to the Garden Communities DPDs Issues and Options Consultation**
- Noted. No Comment. *Closed.*
- 259/17** **To consider a Neighbourhood watch**
- To be discussed at the February meeting. *Ongoing.*
- 260/17** **To discuss attendance at the Inspectors hearing relating to the Colchester BC Local Plan**
- To agree comments to be made at the hearing
- The Parish Council agreed that the Clerk should attend at least one of the sessions, but no comments are to be submitted. *Ongoing.*
- 261/17** **To receive Officers Reports:**
Chair
- Nothing to report.
- 262/17** **Tree Officer**
- Work should take place this week on the ash trees in the orchard. Clerk is in contact with CBC regarding oak tree on Messing Green.
- 263/17** **Footpaths Officer**
- An issue has now arisen with the bridge on footpath 3 to Prested hall. ACTION Clerk to report to PROW team
- 264/17** **Messing Allotments Association Report**
- To agree revised allotment tenancy agreement
- Amendments to T&Cs now drafted
Awaiting opening of bank account
ACTION Cllr Patten to call contractor as posts for rabbit proof fencing are wobbly. **Post script following winds over weekend, posts and fence are now down.**

265/17

Community Orchard Advisory Committee report

- To agree recommendations from the COAC

Revision to risk assessment discussed and agreed with PCC. In addition to the 3 already circulated it was agreed that a risk around damage to the gas pipe should be included.

Entrance way to site – quotes for drawings & planning permission being obtained &/or updated.

Consideration being given to purchasing gates/kissing gate to maximise use of CIF funding

ACTION: Clerk to provide existing Blackwater quote to Carol Baxter

ACTION: Cllr Patten to forward Bardwell quote

ACTION Carol Baxter to contact Hill Farm or obtain third quote from alternative supplier

ACTION: Cllr Marven to create a schedule of funding

AGREEMENTS: The PC agreed that Cllr Marven is given delegate authority to approve quote so work can proceed (subject to funding availability)

Access to site – it was proposed and agreed that the kissing gate should remain open at all times but vehicular access gate be locked overnight. COAC to investigate timer options given the size of the committee does not lend itself for manual unlocking/locking of the site on a daily basis.

Adopt a tree scheme: COAC still considering design and pricing points of the scheme

Owl box is permitted subject to confirmation that the site is suitable.

Cadent Gas have been on site and staked out the location of the gas pipe and given advice on site design Next energy have been invited to attend the next COAC to be held on 7th Feb.

COAC recommends that 'hoggin' should be used to create the footpath.

266/17

Oil syndicate

No report

267/17

Bus report

No report

268/17

Highways

- Including fly tipping and other litter issues

Cllr Lindsay noted that he had contacted CBC about the litter on the verges through Inworth. They are considering but raised health and safety concerns due to speeding traffic.

ACTION : Clerk to escalate to Zone Wardens CBC to see if temporary traffic calming can be introduced for a period of time to allow a litter pick to take place

Litter pick on 4 March 2019 was noted.

269/17 To receive a report from the Colchester Town & Parish Clerks forum held 9/1/2018

The Clerk had emailed her report to all Cllrs; presentations from Essex CC Highways, 'get online', CBC new website, Section 106, Parking and Parish Council elections.

**270/17 To receive Clerks report:
Clerk to report on expenditure v forecast for year to date.**

The account's show budget on track for the year.

Post script Extra Ordinary meeting set for 7.30pm Tuesday 30th January 2018 to discuss an application for a Good Vehicles Operators Licence to use Stonefields Farm, Kelvedon Road, Inworth CO5 9SH as an operating centre for 2 vehicles.

Meeting closed 8.45pm

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20th February 2018

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