



You Are Hereby Summoned to the Noak Bridge Parish Council Meeting which will be held on Tuesday 18th September 2018 commencing at 7.30 pm Noak Bridge Village Hall, Coppice Lane, Basildon, Essex, SS15 4JS when it is intended to transact the following business.

Open to Press & Public

**Terri Sargent (Chairman)
12th SEPTEMBER, 2018**

AGENDA

18/436 APOLOGIES FOR ABSENCE:

18/437 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items.

18/438 MINUTES OF PREVIOUS MEETINGS:

To receive and approve the minutes of Noak Bridge Parish Council which was held on Tuesday 17th July and the Extraordinary Parish Council held on Tuesday 9th August 2018.

18/439 CLERK CONTRACT:

To agree clerk contract.

18/440 FINANCIAL REGULATIONS:

Review financial regulations to allow clerk wages to be paid by Bacs payments

18/441 APPOINT JAMES TODD & CO TO PROVIDE PAYROLL SERVICE:

To consider appointing James Todd & Co to provide a payroll service.

18/442 BANK DETAILS/FINANCE:

- 1) Monthly Budget Financial Report - Members to consider current expenditure against budget
- 2) Payments:

Payee – Cheques to approve and sign at meeting	Amount
Clerk wages (September)	Figure available at meeting
Clerk expenses (September)	Figure available at meeting
HMRC - In relation to Clerk salary (September)	Figure available at meeting
James Todd & Co Office Services – payroll (September)	Figure available at meeting
BT Quarterly Bill	Figure available at meeting
Viking	Figure available at meeting
ABLC - Final Subscription	£20.00

18/443 PLANNING APPLICATIONS:

18/01134/TPOBAS. Location 11 Gatelodge Square, Noak Bridge

Reduce oak tree to previous points. (T1 of TPO/18/00).

18/01159/NMABAS. Location: 302 Noak Hill Road, Laindon

To establish whether alterations to: the car parking layout; the front elevation in form of 2 no gable ends in lieu of hipped roofs; and change one set of windows to double doors with a Juliette balcony in the rear elevation, can be considered as non-material amendments to consent 17/1550/FULL.

18/00866/FULL. Location: 7 Abbots Court, Laindon

Proposed part first floor/part two storey side extension.

PLANNING APPLICATIONS DECIDED:

00436/FULL. Location: 14 Kimberley Drive, Noak Bridge

Replacement of existing windows with UPVC double glazed windows - **Granted**

18/00878/FULL. Location: 80 Lower Street, Noak Bridge

Install replacement UPVC windows - **Granted**

18/00934/FULL. Location: 11 Saling Green, Noak Bridge

Retention of works to create a loft extension, including reduction in size and modification to rear dormer to create a catslide dormer. (Revised scheme) - **Refused**

18/444 NEIGHBOURHOOD DEVELOPMENT PLAN:

The Council to consider and agree to making an application to Basildon Council for a Neighbourhood Development Plan for Noak Bridge and to Designate the Plan Area.

18/445 PARISH COUNCIL NEWSLETTER:

18/446 COMMUNITY PROJECTS:

- 1) Update on community projects.
- 2) To consider appointing contracts and payments for community projects.

18/447 PUBLIC PARTICIPATION – 20 MINUTES MAXIMUM:

18/448 BOROUGH/COUNTY COUNCILLORS' REPORT:

18/449 TO NOTE CORRESPONDENCE:

To note correspondence received.

18/500 DATE OF NEXT MEETING:

To note the date of the next meeting, **Tuesday 16th October 2018 at 7.30pm.**