



You Are Hereby Summoned to the Noak Bridge Parish Council Meeting which will be held on Tuesday 20th February 2018 commencing at 7.30 p.m. at Noak Bridge Village Hall, Coppice Lane, Basildon, Essex, SS15 4JS when it is intended to transact the following business.

Open to Press & Public

**Terri Sargent (Chairman)
14th FEBRUARY, 2018**

AGENDA

18/337 APOLOGIES FOR ABSENCE:

18/338 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.

18/339 MINUTES OF PREVIOUS MEETINGS:

To receive and approve the minutes of the Meeting of Noak Bridge Parish Council which was held on Tuesday 23rd January, 2018.

18/340 FEEDBACK LOCAL COUNCIL LIAISON MEETING:

To receive feedback from Cllr's Sargent and Cottrell on the meeting held 1st February 2018.

18/341 SOUTH WASH ROAD PLAYING FIELD PREVENTATIVE MEASURES:

- a) To seek approval for emergency installation;
- b) To accept proposed costs for materials and installation and agree contractors;
- c) If approved, seek approval for budget virement from 2017/18 budget; £7k from salaries budget (currently underspent due to unforeseen circumstances with no clerk in post) to 'other maintenance and repairs' to cover costs;
- d) To note future need for Virement Policy.

18/342 BUDGET 2018/2019:

- a) To agree and approve 2018/2019 budget;
- b) To note General and Earmarked Reserves (EMRs).

18/343 PRECEPT 2018/2019:

- a) To note withdrawal of LCTS grant;
- b) To agree and approve Precept;
- c) To authorise Clerk to notify Basildon Borough Council of Precept demand.

18/344 BANK DETAILS/FINANCE:

- a) Members to note new fixed agenda item - banking reconciliations report; Chairman to sign reports.

- b) Financial Report; new fixed agenda item for inclusion each month.
- c) Members to note current spending levels in relation to budget (February report);
- d) Members to consider any outstanding payments due before the financial year end and to notify the Clerk;
- e) Payments.

Payee - Paid	Amount
Clerk salary (Dec - Jan)	£409.31
Clerk expenses (Nov - Dec)	£10.00
HMRC - In relation to Clerk salary (Dec - Jan)	£99.80
Payee – Cheques to approve and sign at meeting	Amount
Clerk salary (Jan - Feb)	Figure available at meeting
Clerk expenses (Jan - Feb)	£10.00
HMRC - In relation to Clerk salary (Dec - Jan)	Figure available at meeting
Laptop ASUS VivoBook E12 (<i>Reimburse Clerk</i>)	£199.99
Microsoft Office 365 for IMac (<i>Reimburse Clerk</i>)	£59.99

18/345 PLANNING APPLICATIONS:

18/00074/FULL. Location: 32 Cavendish Way, Noak Mead, Laindon

Two storey side extension and single storey rear extension

18/00070/FULL. Location: The Falls, Goodview Road

Replace two front box dormers with one larger front box dormer, remove damaged entrance canopy and columns and demolish and make good a stone arch/waterfall feature

17/01735/ABAS. Location: DGT International, Wash Road

To display an internally illuminated freestanding sign (two faces) to be north east corner of the site (4m high x 1m wide x 1m deep).

APPLICATIONS DECIDED:

17/01223/FULL. Location: 14 Lower Street, Noak Bridge

Replace existing wooden framed single glazed windows with UPVC double glazing – **Granted**

18/346 NEWSLETTER:

To consider Spring newsletter.

18/347 PUBLIC PARTICIPATION - 20 MINUTES MAXIMUM:

18/348 BOROUGH/COUNTY COUNCILLORS' REPORT:

18/349 TO NOTE CORRESPONDENCE:

To note correspondence received.

18/350 DATE OF NEXT MEETING:

To note the date for the next meeting, **March 20th 2018 at 7.30pm.**