



You Are Hereby Summoned to the Noak Bridge Parish Council Meeting which will be held on Tuesday 20th March 2018 commencing at 7.30 p.m. at Noak Bridge Village Hall, Coppice Lane, Basildon, Essex, SS15 4JS when it is intended to transact the following business.

Open to Press & Public

Terri Sargent (Chairman)

14th MARCH, 2018

AGENDA

18/351 APOLOGIES FOR ABSENCE:

18/352 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.

18/353 MINUTES OF PREVIOUS MEETINGS:

To receive and approve the minutes of the Meeting of Noak Bridge Parish Council which was held on Tuesday 20th February 2018.

18/354 BASILDON COUNCIL COMMUNITY GOVERNANCE REVIEW:

Cllr. Sargent to report.

18/355 BASILDON COUNCIL LOCAL PLAN:

Cllr. Sargent to report.

18/356 POLICY REVIEW – APPROVAL / ADOPTION:

Approve and adopt Virement Policy
Approve and adopt updates to Financial Regulations
Review and Approve Annual Risk Assessment

18/357 DOG AGILITY COURSE FENCING & GATES - SOUTH WASH ROAD PLAYING FIELD:

To consider three quotations to install fencing and gates around the dog agility course.

18/358 CLERKS APPOINTMENT

Members to consider probationary period for Clerk.

18/359 BANK DETAILS/FINANCE:

- a) Clerks Contract – Members to approve pay increase as per contract.
- b) Monthly Budget Financial Report – Members to consider current expenditure against budget.
- c) Update on VAT Claims 2015-16, 2016-17 and 2017-18.
- d) Payments:

Payee – Cheques to approve and sign at meeting	Amount
Clerk wages (Feb - Mar)	Figure available at meeting
Clerk expenses (Feb - Mar)	£10.00
Clerk travel expenses (Nov-Mar)	£63.09
Cllr Jarvis travel expenses	£ TBC
HMRC - In relation to Clerk salary (Feb-Mar)	Figure available at meeting
ASAP Office Services – payroll (Feb – Mar)	£29.99
Post Office (Reimburse Clerk – 2 nd class stamps)	£6.72
Clearview Communications (CCTV upgrade)	£528.00
Newsletter – (Spring printing costs)	Figure available at meeting

18/360

PLANNING APPLICATIONS:

18/00163/FULL. Location: 80 Lower Street, Noak Bridge

Install replacement UPVC windows.

APPLICATIONS DECIDED:

18/00070/FULL. Location: The Falls, Goodview Road

Replace two front box dormers with one larger front box dormer, remove damaged entrance canopy and columns and demolish and make good a stone arch/waterfall feature - **Granted**

17/01735/ABAS. Location: DGT International, Wash Road

To display an internally illuminated freestanding sign (two faces) to be north east corner of the site (4m high x 1m wide x 1m deep) – **Refused**

17/01717/FULL. Location: Abbeyfield Octagon House, 41 Bridge Street, Noak Bridge

Internal alterations to create 3 additional bedrooms on 1st floor, installation of enlarged porch to front elevation and replacement front door – **Granted**

17/01550/FULL. Location: 302 Noak Hill Road, Laidon

Demolition of existing chalet bungalow and greenhouses/cold frames on site, and erection of a two storey block, with rooms in roofspace, containing 7No. flats and 2No. detached bungalows, with new access, parking and external works - **Granted**

18/361

PUBLIC PARTICIPATION - 20 MINUTES MAXIMUM:

18/362

BOROUGH/COUNTY COUNCILLORS' REPORT:

18/363

TO NOTE CORRESPONDENCE:

To note correspondence received.

18/364

DATE OF NEXT MEETING:

To note the date for the next meeting, **April 17th 2018 at 7.30pm.**