



You Are Hereby Summoned to the Noak Bridge Parish Council Meeting which will be held on Tuesday 17th April 2018 commencing at 8.00 p.m. at Noak Bridge Village Hall, Coppice Lane, Basildon, Essex, SS15 4JS when it is intended to transact the following business.

Open to Press & Public

**Terri Sargent (Chairman)
12th APRIL, 2018**

AGENDA

18/365 APOLOGIES FOR ABSENCE:

18/366 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.

18/367 MINUTES OF PREVIOUS MEETINGS:

To receive and approve the minutes of the Meeting of Noak Bridge Parish Council which was held on Tuesday 20th March 2018.

**18/368 POWERS FOR DEALING WITH UNAUTHORISED DEVELOPMENT AND ENCAMPMENT
MINISTRY OF HOUSING CONSULTATION - COMMUNITIES AND LOCAL GOVERNMENT:**

The government is seeking views on the effectiveness of powers for dealing with unauthorised development and encampments, including:

Local authority and police powers; court processes; trespass; planning enforcement; the provision of authorised sites; the impacts on the travelling community.

Consultation open from 5th April and closes 15th June 2018.

<https://www.gov.uk/government/consultations/powers-for-dealing-with-unauthorised-development-and-encampments>.

To note the consultation.

18/369 ASSET REGISTER:

Members to review the Asset Register.

**18/370 TO APPOINT AN INTERNAL AUDITOR – ANNUAL GOVERNANCE AND ACCOUNTABILITY
RETURN (AGAR):**

a) Members to consider appointing ASAP as Internal Auditor for 2017-18

b) Members to consider an extension re AGAR

18/371 GENERAL DATA PROTECTION REGULATION:
To consider options for appointment of Data Protection Officer and training required.

18/372 LOCAL PLAN WORKING PARTY UPDATE:

18/373 EALC/NALC SUBSCRIPTION:
Members to consider annual subscription - £568.76 (EALC £416.67 and NALC £152.09).

18/374 BANK DETAILS/FINANCE:

- 1). Year End Financial Report – Members to consider the Final Report for 2017 - 18
- 2) Monthly Budget Financial Report - Members to consider current expenditure against budget
- 3) Acknowledgement of First Precept for 2018 - 19
- 4) Update on VAT Claims 2015-16, 2016-17 and 2017-18.
- 5) Payments:

Payee – Cheques to approve and sign at meeting	Amount
Clerk wages (Apr)	Figure available at meeting
Clerk expenses (Apr)	Figure available at meeting
Viking / Stationary paper (2) ink for printers (3) & stamps	£58.24
EALC and NALC Affiliation fees	£568.76
HMRC - In relation to Clerk salary (Apr)	Figure available at meeting
ASAP Office Services – payroll (Mar– Apr)	£29.99
Ground works fencing & gates installation (Dog utility course)	£7,242.24

18/375 PLANNING APPLICATIONS DECIDED:
17/01602/FULL. Location: 49 Bridgecote Lane, Noak Bridge
Conversion of projecting bay window to new main entrance with new front door to match door in adjacent property together with wheelchair accessible ramp - **Granted**

18/376 CLERK’S ANNUAL APPRAISAL:

18/377 BOROUGH/COUNTY COUNCILLORS’ REPORT:

18/378 TO NOTE CORRESPONDENCE:
To note correspondence received.

18/379 DATE OF NEXT MEETING:
To note the date for the next meeting, **AGM May 15th 2018 at 7.30pm.**