



FOR THE COMMON GOOD OF THE COMMUNITY

NOAK BRIDGE PARISH COUNCIL

Minutes of the Noak Bridge Parish Council meeting, held in the Noak Bridge Village Hall on Tuesday 14th December 2010 at 7pm.

Present

Councillors:

Valerie Bayley (Vice - Chair) Chaired meeting as Chair was delayed
Tim Dobby
Leslie Sharrard
Kenneth Sargent
Caroline Stanton

Clerk to the Council
Karen Hawkes

2 residents

10/143 Apologies for absence

Apologies received from Councillor Hormann, Councillor Bradley and Councillor Dobby shall be delayed.

10/144 Declarations of interest

No declarations of interest received.

10/145 Minutes

Minutes of the 12th November 2010 previously circulated and signed by the chair, amendment made from minutes sent out deceleration changed to declaration.

10/146 Public Participation

Footbridge leading from Noak Bridge to Basildon not gritted and very dangerous	Clerk to contact Essex County Council, Councillor Sharrard responded with communications he has had with Essex County and the possibility of the Parish Council purchasing salt bins awaiting permission from the County Council.
Trolleys from Asda	Abandoned trolleys should be reported to Streetcare who will arrange for the collection of the trolleys. Clerk to contact Asda to see if they would consider coin slots to be fitted to their trolleys.

10/147 Clerks report

- Clerk attended emergency planning meeting at Basildon Council which was informative and will be a future agenda item in the New Year.
- St Georges have granted permission to install a circular sign No's 51-65 odd at the bottom of the flats in Kenilworth Place.
- 140 bus will no longer serve Noak Hill the bus route will run through Noak Bridge from 6th February 2011. No timetable yet available.

10/148 Planning

10/00892/FULL decision notice for Basildon Boys Application has been delayed as Basildon Council is awaiting a report; the clubhouse is proposed to be located in a high flood risk area.

10/01157/FULL 147 Coppice Lane, Basildon SS15 4JS
Permission Granted Single Storey rear extension

10/149 Christmas decorations for 2010

Councillor Bayley proposes a Christmas Tree is erected on the corner of Wash Road, permission has been granted by Essex County Council as it is highway land and Clerk has sent copies of the Parish Council public liability insurance.

All Councillors agree to purchase a 10ft Christmas Tree from Summerhill nurseries. Priced at £46.00

10/150 Finance

Payments approved

Payee	Details	Amount
Woodcraft UK 000569	Bench in Coppice Lane Insurance claim	£664.82
1st Choice Traditional Signwriter 00570	Replacement sign in New Waverley Road	£280.00
Communicate UK 000571	Software installation on clerks laptop	£111.63
SLCC 000572	Annual Membership	£118.00
Noak Bridge Comm Assoc 000573	December Hall Hire	£24.00
Mrs V Bayley 000574	Christmas Tree from Summerhills	£46.00
British Telecom BACS	3 months telephone & broadband for clerk and security cameras	£306.58
HM Custom and Revenue	November NI and tax	£235.66

10/151 Swan sign in Crouch Street

The Swan sign was installed by the original developers and was never formally adopted; because of this the sign has not been maintained and is now beyond repair. The post was dangerous and if leant on or in bad weather could fall down, due to public safety Basildon Borough Council have removed the sign but left the base and part of the post. The sign will be kept in storage for two months. Parish Councillors agree to obtain the sign. Councillor Dobby to arrange collection.

10/152 Project ideas

Councillor Sharrard and Bayley discussed projects that they would like funding included in the Precept for. Funding has been allocated in the next agenda item.

10/153 Budget and Precept

Precept amount to be requested from Basildon Borough Council £28431.00, separate budget working sheet attached.

Chair of January meeting to sign Budget working sheet.

10/154 P3 Update

Councillor Bayley updated on P3 projects, clerk to ask for volunteers in next newsletter. All Councillors present did not wish to attend any training offered by P3.

10/155 Highway update

Councillor Sharrard reported that all lampposts that are faulty are reported as soon as he is made aware of them and is working closely with Paul Crossley at Essex County Council. Due to the recent bad weather conditions there are problems with the roads and this will be looked at when the weather settles.

10/156 NAP meeting

Councillor Sharrard reported back from the NAP meeting, the future action plans and priorities for Noak Bridge is the anti-social behaviour in Noak Bridge Park and the weight of vehicles travelling along Wash Road.

10/157 Revised Charter between Basildon Council and Noak Bridge

Councillor Dobby signed Charter; all councillors received a copy of the charter and agreed at minute point 10/098: September meeting that they were happy to sign up.

10/158 Register of Businesses / services available from residents of Noak Bridge

Councillor Sharrard proposes that a register of services / trades supplied by residents of Noak Bridge is compiled by the Parish Council and set up in a register and either printed as a booklet or listed on the web page. All councillors agree but state that the documentation must state that the Parish Council are not responsible for any work carried out. Clerk to ask for business / services to contact her in the next newsletter.

10/159 46 Lower Street

Clerk spoke to Louise Biddis after concerns were raised by a resident regarding vandalism of the above property. Louise Biddis stated that the resident is having problems selling the property as it is a surgery and cannot be sold as a residential property, the only option available if the property

cannot be sold is to apply for a change of use, there is currently problems with this due to the amount of parking spaces that belong to the property. Louise Biddis stated that she has good communications with the owner and he does repair any damage when asked, this was disputed by residents present. Parish Council to monitor.

10/160 Future meeting dates

28th January 2011

11th March 2011

10/161 Close of meeting

Meeting Closed 9.00pm

10/129 Minutes

Minutes of the 1st October 2010 previously circulated and signed by the chair amendment made from minutes sent out deceleration changed to declaration.

10/130 Public Participation

Sunday Bus Update	Essex County Council have gone out to tender and there is unlikely to be any update on this prior to January.
Eastfield Road	Appears to be areas marked out for new properties, Clerk has not been notified of any update on the planning application appeals, clerk to contact Basildon Borough Council for further information and ask why the Parish Council were not informed of the decision notice.
Lighting problems	Resident informed Councillor Sharrard of street light problems for reporting to Paul Crossby. Clerk stated that Councillor Sharrard had liaised with Essex County Council reporting problems that he was aware of.
Lead Councillor Update	Resident requested that each Councillor updated on their area, Councillor Dobby reported that currently councillors investigate problem areas when they are reported to them and update the Council when required.

10/131 Clerks report

Clerks report was received, separate appendix attached.

10/132 Fingerposts and circular signs

Notification of the following:

65 – 87 Crouch Street (fingerpost)
4 – 20 New Waverley Road (circular sign)
Saling Green

Councillor Sharrard to contact clerk with details of sign on the rear of flats

Clerk to contact St Georges to seek permission as to whether a sign could be installed on the outside wall of the flats at Kenilworth Place (Nos 51 – 65)

10/133 Planning

10/00892/FULL decision notice for Basildon Boys Application was due on 11th November 2010, clerk contact Basildon Borough Council decision due next week.

10/01157/FULL 147 Coppice Lane, Basildon SS15 4JS
No Objections Single Storey rear extension

Parking restrictions to be introduced in Coppice Lane – concerns raised by Parish Council is that currently the parking areas which are to be used for the shops appear to be used by employers of the school. The Parish Council are concerned how this would affect the trading at the pharmacy, post office and costcutters if there is no parking available. Who is going to enforce the parking restrictions?
Clerk to contact Catherine Bottoms (*Senior Engineer Essex County Council*)

10/134 Essex Equals 13

All Councillors unamoiusly agree for clerk to attend Essex Equals 13 in Springfield. Cost of course is £370. Council to cover additional 8 hours a month overtime and mileage to Springfield.

10/135 Finance

Payments approved

Payee	Details	Amount
Ealc 000563	Elections Day / Essex Equals 13	£430.00
P Thomas 00564	Installation of Bench outside Primary School	£82.25
Noak Bridge Comm Assoc 000565	Hall hire 2 hours	£24.00
BATPC 000566	Annual Membership	£20.00
Karen Hawkes 000567	Petty Cash	£150.00
HM Revenue and Customs 000568	October salary	£119.18

10/136 Relocation of Teen Shelter

Clerk contacted Basildon Council to discuss the possible relocation of the teen shelter they stated that it would cost approx. £400 to move, a consultation would have to be carried out and permission given by Basildon Council.

Parish Councillors all agree that the teen shelter does not need to move and that if the hedge screening the car park from the park was reduced in length, police could park in the car park and the teen shelter could be easily seen. Councillor Sharrard to contact Essex County Council to see if a brighter light can be installed in the park. Councillor Sharrard to inform NAP meeting that the Parish Council do not intend on moving the teen shelter.

10/137 Naming the park

All Councillors agree for clerk to contact Basildon Council with the proposed name of the park 'Noak Bridge Park', clerk to ask what the boundaries of the park are.

10/138 Budget and Precept

Councillors to agree precept figure in December's meeting.
Clerk reminded Councillors that they must bring any projects and costings to Decembers meeting if they wish them to be included in the Parish Council precept. Anything not budgeted for in Decembers meeting cannot be carried out next year.

10/139 Interpretation Board

5 Councillors in favour, 1 abstained to install the interpretation board next to the new bus shelter in Bridge Street at a cost of approx £40.00.

10/140 Christmas Decorations.

Summerhills have confirmed that they will put three trees by for the Parish Council to choose one, Councillor Sharrard to obtain a price from Elms Nursery. One tree to be erected on the mound on the corner of Wash Road.

10/141 Future meeting dates

3rd December 2010
7th January 2011
4th February 2011
11th March 2011
1st April 2011
22nd April 2011
6th May 2011

10/142 Close of meeting

Meeting Closed 8.50pm